

**Southern Cayuga Central School District
Dignity for All Students Act –DASA
Reporting Form**

Southern Cayuga recognizes and upholds the laws set forth by DASA and believe that we are all **RESPONSIBLE** for ensuring a **SAFE** environment for our staff and students; An environment that fosters **KINDNESS** and **RESPECT** for All, free of prejudice, bullying and harassment.

If you have been a target of, have witnessed, suspect or have been made aware of any situation that may constitute bullying or harassment please complete this form and turn it into Nate Van Hall - DASA Coordinator in the high school guidance office. Reports must be made both verbally and in writing. Please submit this form after verbally notifying the DASA Coordinator of your concern.

Person Reporting Incident:

Name: _____

Date of Verbal Report _____ **Date of Written Report:** _____

Reason for making Report:

- Personally witnessed bullying/harassment taking place.
- Disclosed to by the target of bullying/harassment.
- Overheard others talking about someone being bullied/harassed.
- Have a suspicion that bullying/harassment is taking place.

Role:

- Employee (Room # _____ Phone Extnsion _____)
- Student
- Parent (Phone # _____)
- Community Member (Phone # _____)

Students Involved:

Target(s):	Offender(s):
Witnesses:	

