

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

NOVEMBER 25, 2019

SCCS High School Library

7:00 PM

A G E N D A

1.0 CALL TO ORDER

Pledge of Allegiance, Board President

2.0 APPROVAL OF THE AGENDA

Motion made by _____ Seconded by _____

Vote: YES _____ NO _____

CALENDAR/DATES TO REMEMBER

Thanksgiving Recess – Wednesday, Thursday, Friday, November 27, 28, 29

Winter Chorus Concert – Wednesday, December 4

Senior Citizen Concert & Luncheon – Thursday, December 5

Next Regular BOE Meeting – Monday, December 9

Winter Band Concert – Wednesday, December 11

Christmas Recess – December 23 thru January 3

3.0 PRESENTATION –

-- Technology Update; Mike Fall

4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD

Any resident of the Southern Cayuga Central School District is welcome to address the Board of Education on items pertaining to the education and/or the operation of the school district, at this time. Any resident wishing to address the Board of Education must fill out a 3x5 card with name and topic of conversation. Questions relating to the employees of the district will not be permitted; such questions should be referred to the Superintendent at another time. Residents are asked to limit their presentation to four (4) minutes or less.

5.0 OLD BUSINESS -- none

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by _____ Seconded by _____

Vote: YES _____ NO _____

-- Minutes BOE regular meeting November 12, 2019

-- Recommendations of the Committee on Special Education

-- Budget Calendar, 2020/2021; attachment #1

-- New York State Deferred Compensation Plan

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts a resolution authorizing participation in the NYS Deferred Compensation Plan; attachment #2.

Motion made by _____ Seconded by _____

Vote: YES _____ NO _____

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2019/20 school year or for the term as indicated.

Motion made by _____ Seconded by _____

Vote: YES _____ NO _____

-- APPOINTMENTS

-- Volunteers; Chaperone/Field Trips/Classrooms/Got Book

-- Melanie Pallokat

-- Miscellaneous Positions

-- Christine Bartolotta, tutor

-- Laurie Minde, bus driver trainee, \$12 per hour, effective November 26, 2019

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS --

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --

- Facilities
 - Five year building conditions survey
 - Potential capital project

BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS

- Discussion Topics
- Athletics; BOE reps Matt Bennett, Chris Brozon, Dave Harvatine
- Audit; BOE reps Susan Gloss, Mike Huber, Bruce Kopp
- Budget/Finance; BOE reps Dave Harvatine, Bruce Kopp, Kelsey Rossbach
- Directions/Long-Range Education; BOE reps Matt Bennett, Susan Gloss, Kelsey Rossbach
 - Next meeting Thursday, December 12, 7:30 am
- Facilities; BOE reps Chris Brozon, Dave Harvatine, Mike Huber
- Policy; BOE reps Mike Huber, Kelsey Rossbach
 - Next meeting Monday, November 25, 6:00 pm
- Safety/Wellness; BOE reps Susan Gloss, Kelsey Rossbach
 - Next meeting spring 2020
- Transportation; BOE reps Matt Bennett, Chris Brozon
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS

This item is reserved for questions about the Board's discussion and action on topics relevant to this agenda. The duration of comments should be kept to a reasonable length, four minutes or less.

PROPOSED EXECUTIVE SESSION --

Note: The President of the Board of Education has requested an executive session to discuss matters leading to the appointment of particular persons who have applied to fill positions needed in the district, and the employment history of a particular person relating to a pending grievance.

RETURN TO OPEN SESSION

ADJOURNMENT

2020/2021		SCCS BUDGET CALENDAR
DATE	VENUE	BUDGET ACTIVITY
Nov 25, 2019	BOE meeting	Adopt budget calendar for 2020/2021
Dec 12, 2019	School Admin	Leadership team to prepare budget guidelines, forecasts and information; determine plan for 2020/21 program expenses; Leadership to work on budget scenarios based on guidelines and forecasts
January 13, 2020	BOE meeting	Budget review; combined wealth ratio (CWR), state aid historical, expense projections, projected tax cap, BOCES projections, demographics
January 27, 2020	BOE meeting	Budget review; fiscal stress monitoring, state aid projections, demographics, BOCES slots
March 1, 2020	School Admin	Submit 2020/21 calculation for tax levy limit to the Office of Comptroller, Tax & Finance and SED
March 9, 2020 March 23, 2020	BOE meetings	BOCES tuitions, projected/proposed staff changes; budget numbers, proposed outlay project, propositions, BOE seats
April 2, 2020	District clerk	First public notice of the annual meeting/election/budget vote published in newspaper of record; four (4) notices will be published, starting not less than 45 days prior to the election/budget vote, including legal identification of voters
April 13, 2020	BOE meeting	Budget review; state aid projections, tax levy history, tax cap, projected revenue summary, cost increases/ decreases, expense breakdown, expense summary; proposed budget 2020/2021, propositions, approve resolution wording for publication
April 14, 2020	District clerk	Second public notice in newspaper
April 20, 2020	District clerk	Final day for propositions to be submitted for ballot Final day for submission for candidate petitions; 5:00 pm
April 22, 2020	BOE meeting	Final draft of budget; appointment of election inspectors Approve BOCES board & administrative budget Final date for budget adoption by BOE, April 24
April 27, 2020	School Admin	Property Tax Report Card must be submitted to SED within 24 hours of budget adoption but no later than April 27, 2020
April 28, 2020	District clerk	Third public notice in newspapers
May 4, 2020	District clerk	Budget statement & attachments available to the public; school offices and libraries
May 10, 2020	District clerk	Fourth public notice in newspapers; mail <i>Rambling Reporter</i> budget brochure
May 11, 2020	BOE meeting	Public budget hearing/meet the candidates
May 13, 2020	District clerk	Last day to send budget notice to community
May 19, 2020	Public Vote	Statewide annual meeting/board election/budget vote day; 5:00 pm deadline to receive absentee ballots by hand or mail Notification of vote results; BOCES, newspapers, radio & TV
June 1, 2020	District clerk	Publish legal notice for budget re-vote
June 16, 2020	Public Vote	Vote on budget if defeated
July 1, 2020		Implement 2020/2021 budget

New York State Deferred Compensation Plan

WHEREAS the Southern Cayuga Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS the Southern Cayuga CSD is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law; and

WHEREAS the Southern Cayuga CSD has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance of the State of New York; and

WHEREAS the purpose of the Plan is to encourage employees to make and continue careers with the Southern Cayuga CSD by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby

RESOLVED that the Southern Cayuga CSD hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED that the appropriate officials of the Southern Cayuga CSD are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation and maintenance of the Plan; and it is further

RESOLVED that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.