

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
HIGH SCHOOL LIBRARY**

April 24, 2019

**MINUTES**

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**1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 7:00 pm Board President Susan Gloss called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting.

**Board members present:** Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatine, Michael Huber, Ann LaFave, Kelsey Rossbach

**Board members absent:** none

**Administrators present:** Patrick Jensen, Loretta Van Horn, Luke Carnicelli

**Others present:** Nynette Adams, Heather Snyder, Halee Wasson, Mary Napier, Conner Bennett, Sophia Bennett, Samantha Halverson, Catherine Kopp, Kelsey LaFave, Jacob Schmitt

**2.0 APPROVAL OF AGENDA**

-- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the agenda.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

**3.0 PRESENTATIONS --**

-- FFA Students; six students from the SCCS FFA Chapter gave their Issues in Agriculture presentation; they will be presenting this in the competition at the next state convention on May 2.

**4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD -- none**

**5.0 OLD BUSINESS -- none**

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

-- Minutes of the regular Board of Education meeting held on April 8, 2019

-- Recommendations of the Committee on Special Education

-- Staff Recognition: The Board of Education hereby endorses the nomination of **Michele Shaw** as Outstanding Teacher, to be honored at the May 30 annual dinner meeting of the Cayuga-Onondaga School Boards Association (COSBA).

-- RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby casts their ballots for the three candidates as listed for the BOCES Board of Education.

Motion made by Christine Brozon, seconded by Ann LaFave.

Motion carried: Yes – 7 No – 0

Resolution: Election of BOCES Board of Education Members

Ballot for Election to the BOCES; there are three (3) vacancies on the Board of cooperative educational services to be filled at the annual election to be held on Wednesday, April 24, 2019. The trustees or Board of Education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of cooperative educational services at one time, except as provided in Education Law 1950 (2-a). Candidates are listed with their school district of residence. Length of term is July 1, 2019, to June 30, 2022.

Vote for three: **William Andre**, (Auburn), **Carol Quill** (Union Springs), **Colleen Borza** (Weedsport).

-- RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the BOCES administrative budget for the 2019/2020 school year.

Motion made by Christine Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 7 No – 0

RESOLUTION ON BOCES ADMINISTRATIVE BUDGET

SHALL the Administrative Budget of the Cayuga-Onondaga Counties Board of Cooperative Educational Services in the amount of \$2,018,478 for the fiscal year commencing on July 1, 2019, and ending on June 30, 2020, be approved.

-- RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts a resolution, by roll call vote, to establish a reserve fund and to include the following proposition on the May 21, 2019, ballot; the full resolution is attached.

Motion made by Christine Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 7 No – 0

**PROPOSITION (CAPITAL RESERVE FUND)** Shall the following resolution be adopted, to-wit: RESOLVED, that the Board of Education of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized to establish a capital reserve fund for (a) the construction of improvements to and reconstruction of School District buildings and facilities, including site improvements and original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, and (b) the purchase of school buses and other student transport vehicles, including incidental equipment and expenses in connection therewith, at an ultimate amount of \$5,000,000, plus accrued interest and investment earnings, with a probable term of ten (10) years, the source of funding to be surplus dollars and/or legally available funds available to the District when it closes its books every June 30.

## **7.0 PERSONNEL/CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2018/19 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 7 No – 0

### **-- APPOINTMENTS**

#### **Chaperones**

- Timothy Driscoll, After-Prom Party
- Ann LaFave, After-Prom Party
- Doug LaFave, After-Prom Party
- Melissa Littlejohn; chaperone/field trips
- Ellen May, After-Prom Party

#### **Election Inspectors**

- |                  |                  |                   |
|------------------|------------------|-------------------|
| -- Nynette Adams | -- Lin Jetty     | -- Bonnie Laspina |
| -- Sharon Culver | -- Robb Jetty    | -- Marilyn Mann   |
| -- Betsy Donald  | -- Cindy Krause  | -- Connie Rejman  |
| -- Scott Gross   | -- Sally Krueger |                   |

**8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS – none**

**9.0 SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS –**

**10.0 BOE COMMITTEES/DISCUSSION TOPICS**

- Athletics Committee; BOE reps Matt Bennett, Chris Brozon, Susan Gloss  
-- Next meeting TBD
- Audit/Budget/Finance Committee; BOE reps Matt Bennett, Dave Harvatine, Mike Huber  
-- Next meeting TBD
- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Chris Brozon, Kelsey Rossbach  
-- Next meeting Wednesday, April 24, 7:30 am
- Facilities Committee; BOE reps Dave Harvatine, Mike Huber, Ann LaFave  
-- Next meeting TBD
- Policy Committee; BOE reps Chris Brozon, Kelsey Rossbach  
-- Next meeting Monday, May 13, 6:00 pm
- Safety/Wellness Committee; BOE reps Ann LaFave, Kelsey Rossbach  
-- Next meeting TBD
- Transportation Committee; BOE reps Susan Gloss, Mike Huber  
-- Next meeting TBD
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear; the COSBA annual dinner & awards night is on May 30, to be held at the Aurora Inn.

**QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS -- none**

**PROPOSED EXECUTIVE SESSION --**

On a motion by Chris Brozon, seconded by Mike Huber, the Board of Education entered executive session at 7:23 pm to discuss the employment history of particular persons and collective bargaining with one of the district’s unions.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION --**

On a motion by Dave Harvatine, seconded by Chris Brozon, the Board of Education returned to open session at 7:54 pm.

Motion carried: Yes – 7 No – 0

Board members received an update on the planetarium project and the repair of the brick wall at the elementary end of the building.

**ADJOURNMENT**

On a motion by Dave Harvatine, seconded by Chris Brozon, the Board of Education meeting adjourned at 8:08 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk

RESOLUTION DATED APRIL 24, 2019 A RESOLUTION ESTABLISHING A RESERVE FUND FOR SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT, CAYUGA AND TOMPKINS COUNTIES, NEW YORK, PURSUANT TO SECTION 3651 OF THE EDUCATION LAW.

BE IT RESOLVED, by the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows:

Section 1. Pursuant to Section 3651 of the Education Law, there is hereby established a reserve fund in and for Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, which shall be designated as the "Buildings, Facilities and Transport Reserve Fund" of said School District.

Section 2. Such Reserve Fund is hereby established for financing, in whole or in part, the following objects or purposes of said School District:

(a) The construction of improvements to and reconstruction of School District buildings and facilities, including site improvements and original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith; and

(b) The purchase of school buses and other student transport vehicles, including incidental equipment and expenses in connection therewith.

Section 3. The ultimate amount of such Reserve Fund shall be \$5,000,000 (plus accrued interest and investment earnings thereon).

Section 4. The probable term of such Reserve Fund shall be ten (10) years.

Section 5. The source from which additional funds for such Reserve Fund will be obtained is as follows: surplus dollars as unappropriated fund balance available to the District when it closes its books every June 30; "surplus" intended to mean the difference between revenues and expenses in the General Fund, and other legally available funds to the District.

Section 6. This resolution shall take effect upon the approval thereof by a majority of the qualified voters of said School District voting on a proposition therefor submitted at the Annual School District Meeting to be held on May 21, 2019, the details of such proposition to be specified by a further resolution of this Board of Education.

Section 7. The form of the proposition and notice thereof to be so submitted shall substantially be as provided in said further resolution.

Section 8. This resolution shall take effect upon the approval of the aforesaid proposition and, upon approval of such proposition, no further action of this Board of Education will be required to perfect the establishment of such Reserve Fund.

The question of the adoption of the foregoing resolution was duly put to a vote *on roll call*, which resulted as follows:

Susan Gloss VOTING yes

Michael Huber VOTING yes

Matthew Bennett VOTING yes

Christine Brozon VOTING yes

David Harvatine VOTING yes

Ann LaFave VOTING yes

Kelsey Rossbach VOTING yes

The resolution was thereupon declared duly adopted.