

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
HIGH SCHOOL LIBRARY**

April 8, 2019

**MINUTES**

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**1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 7:00 pm Board President Susan Gloss called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting.

**Board members present:** Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatine, Michael Huber, Ann LaFave, Kelsey Rossbach

**Board members absent:** none

**Administrators present:** Patrick Jensen, Loretta Van Horn, Cathy Haight

**Others present:** Nynette Adams, Ann Sill

**2.0 APPROVAL OF AGENDA**

-- On a motion by Chris Brozon, seconded by Dave Harvatine, the Board of Education approved the agenda.

Motion carried: Yes – 7 No – 0

-- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the agenda, *as amended*.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

**3.0 PRESENTATIONS –**

-- Budget; Loretta Van Horn shared Power Point slides for the 2019/20 budget; the proposed budget amount is \$17,790,648, with a 1 percent tax levy increase, below the district's tax cap.

-- Winter Sports Wrap Up; Cathy Haight shared information on the 2018/19 winter sports season, as well as preliminary numbers for the fall 2019 season.

**EXECUTIVE SESSION --**

On a motion by Chris Brozon, seconded by Dave Harvatine, the Board of Education entered executive session at 7:27 pm to discuss the employment history of a particular person.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION --**

On a motion by Dave Harvatine, seconded by Chris Brozon, the Board of Education returned to open session at 7:54 pm.

Motion carried: Yes – 7 No – 0

**4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD -- none**

**5.0 OLD BUSINESS --**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the items listed in section 5.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

-- Policy; Second Reading; for approval, as recommended by the Policy Committee

-- Policy #3410, Code of Conduct on School Property

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Kelsey Rossbach, seconded by Ann LaFave.

Motion carried: Yes – 7 No – 0

-- Minutes of the regular Board of Education meeting held on March 25, 2019

-- Recommendations of the Committee on Special Education

-- Overnight Field Trip for 11 FFA students to attend the NYS Convention in Syracuse NY, May 2 & 3, 2019; accompanied by Halee Wasson and Heather Snyder

-- Accept Bids for External Auditor: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools and the SCCS Audit Committee, hereby accepts the bids received for external auditing services, as listed.

Motion made by Mike Huber, seconded by Chris Brozon.

Motion carried: Yes – 7 No – 0

-- Insero & Co CPAs, LLP, Ithaca NY	\$16,000; 2019 and 2020
	\$16,500; 2021 and 2022
	\$17,000; 2023
-- D'Arcangelo & Co, LLP, Rome NY	\$18,500; 2019
	\$18,950; 2020
	\$19,450; 2021
	\$19,950; 2022

-- Award Bid for External Auditor: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools and the SCCS Audit Committee, hereby awards the bid for external auditing services to Insero & Co CPAs LLP, of Ithaca NY, as External Auditor, for the following years; 2018/19, 2019/20, 2020/21, 2021/22, 2022/23.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 7 No – 0

-- Local Libraries: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts a resolution to approve a proposition to be included on the May 21, 2019, ballot.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

The Trustees of the Aurora Free Library are seeking a \$6,000 increase. This increase will help support the library's annual operation and maintenance, as well as capital property improvements.

The annual library tax levy would increase from \$110,150 to \$116,150-per year for the support of both the Aurora Free Library and the Hazard Library Association. The school district has a legal obligation to put this proposal before the voters when an increase is requested. It is separate from the school budget proposal.

Shall the following resolution be adopted, to wit:

**RESOLVED** that the Board of Education for the Southern Cayuga Central School District is hereby authorized to raise the tax levy from \$110,150 to \$116,150 for the support and operation of the Aurora Free Library (\$66,150) and the Hazard Library Association (\$50,000). If not approved by the voters, the amount raised will remain at the current annual level of \$110,150.

-- Budget: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools and the Budget Committee, hereby adopts a resolution for a budget proposition to be included on the May 21, 2019, ballot.

Motion made by Chris Brozon, seconded by Ann LaFave.

Motion carried: Yes – 7 No – 0

-- Budget Adoption: For the 2019/2020 school year, with total expenditures in an amount of \$17,790,648; and adopt the following proposition to be included on the May 21, 2019, ballot.

**Proposition 1 -- School Budget**

Shall the following resolution be adopted, to-wit: RESOLVED that the Board of Education of the Southern Cayuga Central School District, Counties of Cayuga and Tompkins, New York, be and hereby is authorized to expend the sum of \$17,790,648 and levy the necessary tax therefore for the 2019/2020 school year.

-- Property Tax Report Card: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools and the Budget Committee, hereby approves a resolution for the annual NYS Property Tax Report Card, modified to reflect the 2019/20 budget as adopted on April 8, 2019, to be submitted to NYSED by the required deadline.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

**7.0 PERSONNEL/CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2018/19 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 7 No – 0

**-- RESIGNATION**

-- Cook/Manager; Diane Banner, for retirement purposes, effective April 29, 2019

**-- APPOINTMENTS**

**Miscellaneous**

-- Nicole Jackson, tutor

**Substitutes**

- Diane Banner, substitute school bus driver; effective May 1, 2019
- Mary Ann Jackson, substitute food service helper/monitor
- Ian Murray, substitute teacher

**Chaperones, After-Prom Party**

- Nancy Abbott
- Bernard Collier
- Trisha Collier
- Jennifer Driscoll
- Barry Hamel
- Pamela Hamel
- John Schmitt
- Shawn Schmitt
- Elisa Tumino-VanAmburgh

**8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –**

-- Treasurer's Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Treasurer's Report for March 2019.

Motion made by Chris Brozon, seconded by Mike Huber.

Motion carried: Yes – 7 No – 0

-- Budget Transfers

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the budget transfers from the March 2019 Treasurer's Report.

Motion made by Chris Brozon, seconded by Mike Huber.

Motion carried: Yes – 7 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Comments</u>
\$82,255	Health Insurance	Buildings/Grounds Maintenance Contracts	Planetarium renovations exceeding budget to date; King + King, Watchdog, Terracon
\$19,500	Health Insurance	Buildings/Grounds Maintenance Contracts	Repairs to elementary building damage

-- Claims Auditor Report; January, February, March 2019; provided

**9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –**

-- Facilities update; the planetarium project is proceeding nicely; Superintendent Jensen has been speaking with various planetarium directors regarding their projection systems; the contractor will be here next week to re-do a section of the high school cafeteria floor; the solar project is still on hold; Matt Bennett noted that NYSEG's Aurora substation is maxed out; our systems for the CTB testing has held up well.

**10.0 BOE COMMITTEES/DISCUSSION TOPICS**

- Athletics Committee; BOE reps Matt Bennett, Chris Brozon, Susan Gloss
  - Next meeting TBD
- Audit/Budget/Finance Committee; BOE reps Matt Bennett, Dave Harvatine, Mike Huber
  - Minutes March 25 meeting provided
  - Next meeting TBD
- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Chris Brozon, Kelsey Rossbach
  - Next meeting Wednesday, April 24, 7:30 am
- Facilities Committee; BOE reps Dave Harvatine, Mike Huber, Ann LaFave
  - Next meeting TBD
- Policy Committee; BOE reps Chris Brozon, Kelsey Rossbach
  - Next meeting set for Monday, May 13, 6:00 pm
- Safety/Wellness Committee; BOE reps Ann LaFave, Kelsey Rossbach
  - Next meeting TBD
- Transportation Committee; BOE reps Susan Gloss, Mike Huber
  - Next meeting TBD
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear; the COSBA annual dinner & awards night is on May 30, to be held at the Aurora Inn.

**QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS -- none**

**PROPOSED EXECUTIVE SESSION --**

On a motion by Chris Brozon, seconded by Dave Harvatine, the Board of Education entered executive session at 8:20 pm to discuss the employment history of particular persons and collective bargaining with one of the district's unions.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION --**

On a motion by Mike Huber, seconded by Chris Brozon, the Board of Education returned to open session at 10:03 pm.

Motion carried: Yes – 7 No – 0

**ADJOURNMENT**

On a motion by Mike Huber, seconded by Ann LaFave, the Board of Education meeting adjourned at 10:04 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk