

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

February 22, 2021

MINUTES

Meeting conducted online via ZOOM

1.0 CALL TO ORDER

-- Pledge of Allegiance, Board President

At 7:01 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance. All Board members were present.

Board members present: Kelsey Rossbach, Christine Brozon Susan Gloss, David Harvatine, Bruce Kopp, Rachel McCarthy

Board members arriving late: Matthew Bennett (7:02 pm)

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn

Others present: Julia Dunsmoor, Marcy Hand

2.0 APPROVAL OF THE AGENDA

-- On a motion by Chris Brozon, seconded by Susan Gloss, the agenda was approved.

Motion carried: Yes – 6 No – 0

Matt Bennett joined the meeting at 7:02 pm

The calendar was reviewed.

3.0 PRESENTATIONS

-- Budget 2021/2022; Assistant Superintendent Loretta Van Horn presented information on fiscal stress monitoring, we're the only school in Cayuga County to have a zero score, (meaning no evidence of fiscal stress), for 3 consecutive years, RWADA, BOCES tuitions, tax levy cap calculations, proposed school bus purchases, and projected staff changes. There was also discussion about our environmental stress rating from NYS. We received points due to our English language learner numbers and our teacher turnover rate. Chris Brozon believes that we're doing a great job taking care of our ELL students and wonders why we would be dinged for something we have no control over. Bruce Kopp spoke about different factors causing our teacher turnover rates. Kelsey Rossbach asked about what it will mean if we hit 30 points, Assistant Superintendent Van Horn replied that we would have to come up with a plan and be monitored by NYS to make sure it doesn't impact our schools.

4.0 VISITOR RECOGNITION - - none

5.0 OLD BUSINESS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0.

Motion made by Chris Brozon, seconded by Susan Gloss.

Motion carried: Yes – 7 No – 0

-- Policies for Second Reading

Exhibit #1

- Policy #5241 Property Tax Exemption for Senior Citizens; no revision recommended
- Policy #5250 Sale and Disposal of School District Property; no revision recommended
- Policy #5310 Bonding of Employees and School Board members; no revision recommended
- Policy #5320 Expenditures of School District Funds; no revision recommended
- Policy #5330 Budget Transfers; no revision recommended
- Policy #5340 Borrowing of Funds; no revision recommended
- Policy #5410 Purchasing; no revision recommended
- Policy #5411 Cooperative Purchasing; no revision recommended

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Susan Gloss.

Motion carried: Yes – 7 No – 0

-- Minutes BOE regular meeting February 8, 2021

Exhibit #2

-- CSE Recommendations

Exhibit #3

-- Donation of two plastic sleds from the Bailey family

-- Bus Purchase: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts *by roll call vote*, a resolution to place a proposition on the ballot in May 2021 for the purchase of school buses. This will maintain the five-year bus replacement plan. *Full resolution is attached.*

Motion made by Chris Brozon, seconded by Susan Gloss.

Motion carried: Yes – 7 No – 0

7.0 PERSONNEL/CONSENT ITEMS --

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2020/21 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Susan Gloss.

Motion carried: Yes – 7 No – 0

-- APPOINTMENTS

-- Miscellaneous Positions

- Catharine Haight, substitute teacher
- Danielle Collier, substitute teacher, teaching assistant, teacher aide
- Grace Van Horn, substitute teacher, teaching assistant, teacher aide

-- Fieldwork; 30 hours of virtual fieldwork for Wells College students

- Parker Sheldon with Acacia Phillips, February 23 through May 11, 2021
- Abby Carrol with Acacia Phillips, February 23 through May 11, 2021

-- LEAVE OF ABSENCE

- Katherine Riester, Elementary teacher; unpaid leave of absence for personal reasons, effective **February 22, 2021** (amended date), through May 28, 2021

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS -- none

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --

Facilities Update; Superintendent Jensen shared that we will be uploading the building conditions survey to the State portal by 3/1/2021, after working on minor revisions. He and Assistant Superintendent Van Horn met last week with King & King Architects and C & S Companies. He emailed Board Members a projected budget for the voter approved capital project. We are trying to get the best value for the costs. C & S Companies has contacted some businesses for cost accuracy, as well as reviewing confirmed bids received by other area school districts for similar projects. They believe that the bidding environment will be in our favor, if our State approval is timely. We feel good about the C & S Companies involvement and their oversight with the budget and the project. Susan Gloss asked about what is driving up the price of the proposed stage work. Superintendent Jensen explained. Bruce Kopp asked whether the contingencies budget had increased and it has not. The line item break out is very helpful. Superintendent Jensen explained that this project is all about functional elements and consistency throughout our complex rather than aesthetic design work.

Superintendent Jensen shared that we are hoping to offer the second Covid-19 vaccine dose on 3/4/2021 from a clinic to be held here by the Cayuga County Health Department. We currently have a 70% staff vaccination rate. He is planning to announce an all remote day on 3/5/2021 due to the potential for adverse vaccine reactions among staff. He will notify parents as soon as the second vaccine clinic is confirmed with the Cayuga County Health Department

Chris Brozon lost her Zoom internet connection at 7:38 pm and re-entered the Zoom meeting at 7:45 pm.

10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS

- Discussion Topics - - none
- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
- Audit; Chris Brozon, Dave Harvatine, Bruce Kopp
 - Assistant Superintendent Van Horn reported that all records in our Transportation Department are now being audited by the NYS DMV.
- Budget/Finance; Chris Brozon, Bruce Kopp, Kelsey Rossbach
- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Kelsey Rossbach
 - Superintendent Jensen is looking at meeting dates and will email a meeting date to members tomorrow.
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
 - Next Meeting, March 4, 2021 at 8:00 am
- Policy; Chris Brozon, Rachel McCarthy
 - The Committee met tonight at 6:00 pm.
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
 - Next Meeting, February 24, 2021 at 4:00 pm
- Transportation; Susan Gloss, Kelsey Rossbach
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann

PROPOSED EXECUTIVE SESSION --

On a motion by Chris Brozon, seconded by Susan Gloss the Board of Education entered executive session at 7:49 pm to discuss the employment history of particular persons.

Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION

On a motion by Susan Gloss, seconded by Rachel McCarthy, the Board of Education returned to open session at 8:07 pm.

Motion carried: Yes – 7 No – 0

ADJOURNMENT

On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education meeting adjourned at 8:08 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk

Bus Replacement Plan Resolution, 2020/2021

BE IT RESOLVED, by the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District, on the 18th day of May 2021.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

* * * * *

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 18, 2021, the following proposition will be submitted:

SCHOOL BUSES PROPOSITION

Shall the following resolution be adopted, to-wit:

- (A) RESOLVED, that the Board of Education of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized to pay the cost of the purchase of school buses at a maximum estimated cost of \$408,332, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued; and
- (B) RESOLVED, that the Board of Education of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized to pay the cost of the purchase of one (1) 30 passenger wheelchair school bus and one (1) minivan, including incidental equipment and expenses in connection therewith, at a maximum estimated cost of \$98,092.01 to be paid from the District's 2020-2021 undesignated fund balance.

The School District has determined this purchase to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, the regulations provide, will not result in any significant adverse environmental impact.

* * * * *

Section 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Matthew Bennett voting yes
Christine Brozon voting yes
Susan Gloss voting yes
David Harvatine voting yes
Bruce Kopp voting yes
Rachel McCarthy voting yes
Kelsey Rossbach voting yes

The resolution was thereupon declared duly adopted.