

SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
HIGH SCHOOL LIBRARY
February 10, 2020

MINUTES

1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE

At 7:00 pm Board Vice President Susan Gloss called the meeting to order and led the pledge of allegiance.

Board members present: Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatin, Bruce Kopp, Kelsey Rossbach
Board members absent: Michael Huber
Administrators present: Patrick Jensen, Loretta Van Horn
Others present: Nynette Adams, Jason Benedict, Jacqueline Waligory, Sarah Welch

2.0 APPROVAL OF AGENDA

-- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the agenda, as amended with one additional personnel appointment.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

3.0 PRESENTATION –

-- Proposed Capital Project; Jason Benedict & Sarah Welch from King + King distributed information with possible options to be included in a capital project.

4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD

-- none

5.0 OLD BUSINESS –

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0.

Motion made by Dave Harvatin, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

-- Policies, Second Reading as reviewed by the Policy Committee on January 13

- Policy #4240, Administrative Latitude in the Absence of Board Policy
- Policy #4250, Use of Committees
- Policy #4260, Evaluation of the Superintendent and Other Administrative Staff
- Policy #4310, Superintendent of Schools
- Policy #4320, Superintendent/Board of Education Relations
- Policy #4330, Administrative Staff
- Policy #4410, Professional Development Opportunities
- Policy #4420, Compensation and Related Benefits

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Kelsey Rossbach, seconded by Chris Brozon.

Motion carried: Yes – 6 No – 0

-- Minutes BOE regular meeting January 27, 2020

-- Recommendations of the Committee on Special Education

-- Overnight Field Trip; 43 sixth graders to Washington DC May 26-28, 2020; students will be accompanied by Julia Dunsmoor, Diane Kulas, Rhonda Campbell, Michael Perry, Jen Sikora, Aaron Burgess & Laurie Waldron

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2019/20 school year or for the term as indicated. Addendum item is in **bold**.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

-- APPOINTMENTS

-- Volunteers; Got Book, field trips, classroom, after-prom party

-- Jamie Bailey

-- Jennifer Piscitelli

-- Tracie Kennedy

-- Ashley Swan

-- Kia Larsen

-- Jacqueline Waligory

-- Sarah McGarr

-- Miscellaneous Appointments

-- Colton Gregg, tutor

-- Cathy Murray, occasional driver; pending completion of all requirements

-- Andrea Binns, substitute teacher (certified), teaching assistant, teacher aide

-- Amber Black, substitute teacher, teaching assistant, teacher aide

-- Matthew Johnson, substitute teacher, teaching assistant, teacher aide

-- **Michael Fall, Data Privacy Officer, effective January 29, 2020**

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –

-- Treasurer's Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Treasurer's Report for January 2020.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

-- Resolution: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the following resolution.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 6 No – 0

Resolution to Authorize Transfer to Capital Reserve Fund

WHEREAS, on May 21, 2019, the Southern Cayuga Central School District (the "School District") voters passed a proposition to establish a capital reserve fund pursuant to Section 3651 of the Education Law, to be designated "Capital Reserve Fund"; and

WHEREAS, the proposition stated the purpose of the May 2019 Voter-Approved Capital Reserve Fund is to fund future capital projects and/or bus purchases; and

WHEREAS, Education Law Section 3653 requires that no monies may be paid or transferred into any reserve fund established by a school district unless expressly authorized by a resolution of its board of education; and

WHEREAS it has been determined by the Board of Education of the Southern Cayuga School District that the balance of \$155,295.56 held in the Reserve for Capital Projects created on May 17, 2016, by voter approval be transferred to the May 21, 2019, Voter-Approved Capital Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the School District does hereby approve the transfer of \$155,295.56 from the 2016 Capital Reserve Fund to the May 2019 Voter-Approved Capital Reserve Fund created in accordance with Section 3651 of the Education Law. The 2016 Reserve Fund will be closed and abolished. This Resolution shall take effect immediately.

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –

- BOE representative on the COSBA executive committee and the BOCES board of education; Loretta Van Horn will reach out to a former board member.
- Calendar, 2020/2021; a draft calendar was distributed; it is in line with other districts in our BOCES.

10.0 BOE COMMITTEES/DISCUSSION TOPICS

Discussion Topics: none

- Athletics; BOE reps Matt Bennett, Chris Brozon, Dave Harvatine
 - Minutes of January 27 meeting provided
- Audit; BOE reps Susan Gloss, Mike Huber, Bruce Kopp
 - Loretta Van Horn asked for suggestions for this year's internal audit; the state audit may be ready by mid-March
- Budget/Finance; BOE reps Dave Harvatine, Bruce Kopp, Kelsey Rossbach
 - Met tonight; minutes to be provided
- Directions/Long-Range Education; BOE reps Matt Bennett, Susan Gloss, Kelsey Rossbach
 - Minutes of January 29 meeting provided
 - Next meeting set for Wednesday, February 26, 7:30 am
- Facilities; BOE reps Chris Brozon, Dave Harvatine, Mike Huber
 - Minutes of February 5 meeting to be provided
- Policy; BOE reps Mike Huber, Kelsey Rossbach
- Safety/Wellness; BOE reps Susan Gloss, Kelsey Rossbach
- Transportation; BOE reps Matt Bennett, Chris Brozon
 - A meeting will be scheduled
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS -- none

PROPOSED EXECUTIVE SESSION --

On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education entered executive session at 8:03 pm to discuss the employment history of a particular person.

Motion carried: Yes – 6 No – 0

RETURN TO OPEN SESSION --

On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education returned to open session at 8:34 pm.

Motion carried: Yes – 6 No – 0

ADJOURNMENT

On a motion by Dave Harvatine, seconded by Chris Brozon, the Board of Education meeting adjourned at 8:35 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Nynette Adams, District Clerk