

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
BOARD of EDUCATION MEETING
FEBRUARY 12, 2018
HIGH SCHOOL LIBRARY**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

At 7:00 pm BOE President David Wiemann called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting, except Mike Huber.

Board members present:	David Wiemann, Bruce Kopp, Matthew Bennett, Christine Brozon, Susan Gloss, Ann LaFave
Board members absent:	Michael Huber
Administrators present:	Patrick Jensen, Loretta Van Horn, Luke Carnicelli
Others present:	Nynette Adams, Jason Benedict, Mike Bower, Lindsay Herrling, Mary Napier, Matthew Radcliff, Ann Sill, Laurie Waldron

APPROVAL OF AGENDA

-- On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the agenda.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

PRESENTATIONS –

- Eagle Scout; Matthew Radcliff presented his request for doing his Eagle Scout project, building tables and benches to be placed along the school's nature trail; he will work with science teacher Frank Benenati; scoutmaster Mike Bower will oversee the project. Superintendent Jensen signed the permission form for the project to begin.
- Facilities; Jason Benedict of King+King Architects reviewed the possible proposed capital project for the planetarium building. He showed pictures of various areas of the building that need work, reviewed numbers and a possible schedule of the work. He shared information about an option called Third Party Review to expedite the approval process in Albany.
- Budget Presentation; Superintendent Jensen and Loretta Van Horn presented information that will affect the budget for the 2018/19 school year; including state aid, class sizes, staffing, debt service, reserves, BOCES.

VISITOR RECOGNITION – none

Bruce Kopp left the meeting at this time.

BOARD OF EDUCATION ACTION ITEMS

-- Approval of Minutes: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education approved the minutes of the BOE regular meeting January 22, 2018.

Motion carried: Yes – 5 No – 0

-- Approval of Minutes: On a motion by Chris Brozon, seconded by Susan Gloss, the Board of Education approved the minutes of the BOE special meeting January 29, 2018.

Motion carried: Yes – 5 No – 0

-- CSE Recommendations: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the recommendations of the Committee on Special Education.

Motion carried: Yes – 5 No – 0

-- Surplus: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education declare as surplus various textbooks, teachers' guides and dictionaries, to be donated, sold or discarded.

Motion carried: Yes – 5 No – 0

-- Create Positions: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education created four (4) School Bus Driver Trainee positions to be available for future use.

Motion carried: Yes – 5 No – 0

-- Stipend: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education authorized a \$3,000 stipend (pro-rated) to Lindsay Herrling for the 2017/18 school year; compensation for additional duties, interviewing candidates for substitute positions, effective January 2, 2018.

Motion carried: Yes – 5 No – 0

-- Resolution Regarding State Environmental Quality Review: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education adopted the following resolution for work at the planetarium.

Motion carried: Yes – 5 No – 0

WHEREAS, the Southern Cayuga Central School District (the "District") Board of Education has considered the impacts to the environment of the following Scope of Work to be completed at the Planetarium: mechanical, electrical and plumbing upgrades, finish upgrades, asbestos abatement, masonry restoration and casework upgrades.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

-- Remote Emergency Evacuation Site Agreement: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education re-approved an agreement between the Southern Cayuga Central School District and Westminster Manor, 81 South Street, Auburn NY, whereby the school district agrees to allow the use of the high school gymnasium as a remote emergency evacuation site for residents and staff members of Westminster Manor in the event this becomes necessary due to an emergency and the primary evacuation site in Auburn is not available. This agreement was first approved on March 12, 2007; updated annually as requested.

Motion carried: Yes – 5 No – 0

-- Field Trip, Revised: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved an overnight field trip to France (not France AND Spain) in April 2018 for students in grades 9-12, accompanied by Becky Davis and Pam Signor. The trip itinerary has been revised from the original request.

Motion carried: Yes – 5 No – 0

Personnel Agenda: As recommended by the Superintendent.

RECALL FROM REDUCED/DISCONTINUED SERVICES – none

TERMINATION – none

RESIGNATION – none

CHANGE IN EMPLOYMENT STATUS – none

LEAVE OF ABSENCE – none

RESCINDMENT – none

APPOINTMENTS – Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions in accordance with Policy #6170 (paid employees) and Policy #3150 (school volunteers).

-- Assignments: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the following assignments for Jean Amodeo as Elementary Principal, March 1, 2018, to June 30, 2018.

Motion carried: Yes – 5 No – 0

- Chief Advisor to Student Co-Curricular Activities
- Supervisor of Attendance
- Petty Cash Custodian, \$75 for Elementary School
- Representative on Committee on Special Education and Sub-Committee on Special Education (reviews)

-- Coach: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the appointment of Frank Benenati as Varsity Tennis Coach for the spring 2018 season, with stipend per contract.

Motion carried: Yes – 5 No – 0

-- Miscellaneous Appointments: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education approved the following appointments for the 2017/18 school year.

Motion carried: Yes – 5 No – 0

- Justine Morrison, tutor
- Allison Fennessy, costumer for the March musical
- Christine Brozon, volunteer reader
- Dalton Elser, community/family swim director
- Victoria Majka, lifeguard
- Betsy Gloss, recreation aide
- Taylor VanOrman, recreation aide
- Emma VanAmburgh, recreation aide

BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS

-- Treasurer's Report: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education acknowledged receipt of the treasurer's report dated January 31, 2018, as presented.

Motion carried: Yes – 5 No – 0

-- **Budget Transfer:** On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the budget transfer as listed in the January 31, 2018, treasurer's report.

Motion carried: Yes – 5 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$1,000	Equipment	Travel/conference	Cathy Haight's NYSAAA conference in Saratoga NY

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --

-- Facilities update; Superintendent Jensen provided a brief review of possible future projects; the HS cafeteria floor, an indoor concession stand and canopy stabilization.

BOARD OF EDUCATION

1. BOE Committee

-- District Audit Committee; BOE reps Bruce Kopp, Dave Wiemann, Chris Brozon
-- Next meeting TBD

2. BOCES Regional Committee

-- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep
Dean Winspear
-- Next Meeting Wednesday, February 28, 8:00 am

3. District Committees

-- Athletics Committee; BOE reps Susan Gloss, Bruce Kopp, Matt Bennett
-- Next meeting TBD

-- Budget/Finance Committee; BOE reps Bruce Kopp, Matt Bennett, Mike Huber
-- Minutes February 1 meeting provided
-- Next meeting TBD

-- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Susan Gloss, Chris Brozon
-- Next meeting set for Tuesday, February 27, at 7:30 am

-- Facilities Committee; BOE reps Dave Wiemann, Ann LaFave, Mike Huber
-- Next meeting TBD

-- Policy Committee; BOE reps Chris Brozon, Ann LaFave
-- Next meeting set for Monday, February 26, at 6:00 pm

-- Safety/Wellness Committee; BOE reps Dave Wiemann, Ann LaFave
-- Next meeting TBD

-- Transportation Committee; BOE reps Susan Gloss, Mike Huber
-- Next meeting TBD

QUESTIONS/COMMENTS FROM THE AUDIENCE REGARDING AGENDA ITEMS

-- Ann Sill and Mary Napier asked about the cafeteria floor tile; it is original

EXECUTIVE SESSION –

On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education entered executive session at 8:23 pm to discuss matters leading to the employment of persons who have applied to fill positions needed in the district and the employment history of particular persons.

Motion carried: Yes – 5 No – 0

RETURN TO OPEN SESSION –

On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education returned to open session at 9:33 pm.

Motion carried: Yes – 5 No – 0

ADJOURNMENT

On a motion by Susan Gloss, seconded by Matt Bennett, the Board of Education adjourned at 9:34 pm.

Motion carried: Yes – 5 No – 0

Respectfully submitted,
Nynette Adams, District Clerk