

**SOUTHERN CAYUGA CENTRAL SCHOOL**  
**BOARD OF EDUCATION MEETING**  
**HIGH SCHOOL LIBRARY**  
February 24, 2020

**MINUTES**

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**1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 7:00 pm Board Vice President Susan Gloss called the meeting to order and led the pledge of allegiance.

**Board members present:** Susan Gloss, Matthew Bennett, Christine Brozon, Bruce Kopp, Kelsey Rossbach  
**Board members absent:** Michael Huber, David Harvatin  
**Administrators present:** Patrick Jensen, Loretta Van Horn  
**Others present:** Nynette Adams, Mary Napier, Ann Sill, Laurie Waldron

**2.0 APPROVAL OF AGENDA**

-- On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education approved the agenda, as amended with the addition of an overnight field trip request.

Motion carried: Yes – 5 No – 0

The calendar was reviewed.

**3.0 PRESENTATION –**

-- Budget 2020/2021; Loretta Van Horn reviewed the current tax cap levy and information on BOCES costs, as well as the expected vehicle purchases for next year.

**4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD**

-- none

**5.0 OLD BUSINESS – none**

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS**

**RESOLVED** that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0. Addendum item is in **bold**.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 5 No – 0

-- Minutes BOE regular meeting February 10, 2020

-- Recommendations of the Committee on Special Education

-- Donation \$500 from Committee for Children for participating in the national standardization of the Devereux Student Strengths Assessment-Second Step MS Edition

-- Surplus, School Buses; declare as surplus the following buses, to be traded toward the price of new buses for the 2020/21 school year, directly to Matthews Buses.

<u>Bus #</u>	<u>Year</u>	<u>Model</u>	<u>Mileage</u>	<u>Passengers</u>	<u>Fuel</u>	<u>\$Trade</u>
177	2015	Thomas	89,839	66	Diesel	\$37,000
178	2015	Thomas	82,662	66	Diesel	\$37,000
179	2015	Thomas	88,105	66	Diesel	\$37,000

-- Civil Service; to be in compliance with current Civil Service rules, position titles will abolish and discontinue to use the word substitute in the title; however, we will create the listed positions which will continue to be utilized only on an as-needed basis as a substitute.

Cleaner substitute (5) to cleaner (5)  
Food service helper substitute (5) to food service helper (5)  
Head lifeguard substitute (1) to head lifeguard part time (1)  
RPN school substitute (3) to RPN school (3)  
School bus attendant substitute (8) to school bus attendant (8)  
School bus driver substitute (4) to school bus driver (4)  
Senior typist substitute (2) to senior typist part time (2)  
Teacher aide substitute (15) to teacher aide (15)

-- Surplus Items

- Pieces of Joiner
- Part of a Router
- Wooden Bench (approx. 3' long x 10" wide x 18" high)
- Refrigerator (ice build-up inside when run)
- Vice
- Wooden Bookshelf (5 shelves, 4' wide x 84" tall x 18" deep)
- Foam cutter (does not work)
- Compressor (pieces missing)
- Mold Press
- Various Vices
- Plastic Mold
- Solar Panel (unknown if working)
- Solar Pane (unknown if working)
- Wooden Box
- Thermal Heating unit (Unknown if working)
- Box of Handles
- Paper Drill
- Sander (Does not work)
- Roll of Fiberglass Repair Material

*Surplus items, continued*

- Portable Dust collection system (does not have all parts)
- Partial Rolls of Speaker Wire
- Box of Soldering Guns (unknown if working)

-- **Overnight Field Trip Request**; for three (3) students to travel to Nassua Aquatics Center, East Meadow NY (Long Island) for one student to compete in the Boys Swim States Competition; Thursday, March 5, Friday, March 6, and Saturday, March 7; students will be accompanied by Cathy Murray.

-- **Capital Project**: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts the SEQRA resolution for a future capital project.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 5 No – 0

RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW  
CAPITAL PROJECT

WHEREAS, the Board of Education of the Southern Cayuga Central School District (the “Board”) has considered the effect upon the environment of proposed work, including, but not limited to the following:

Reconstruction and improvements to the Poplar Ridge School Building and grounds, including, but not limited to, electrical, HVAC and plumbing system upgrades and associated site and building construction.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c); now therefore

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

## 7.0 PERSONNEL/CONSENT ITEMS

**RESOLVED** that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2019/20 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

### -- APPOINTMENTS

#### -- Resolutions

RESOLVED that the Southern Cayuga Central School Board of Education nominates David Wiemann to fill the vacant seat on the Board of Cooperative Educational Services, such vacancy created by the death of Dean Winspear.

RESOLVED that the Southern Cayuga Central School Board of Education requests that the following name be placed in nomination for a seat on the Cayuga-Onondaga Counties Board of Cooperative Educational Services for the Annual Election on April 22, 2020, for a term ending June 30, 2021.

David Wiemann  
4310 West Hill Road  
Locke , NY 13092

#### -- Miscellaneous Appointments

- Francis Calarco, tutor/ELL tutor
- Francis Calarco, basketball shot clock/timekeeper, boys & girls varsity & JV
- Cathy Haight, elementary and/or community swim director
- Wayne Buisch, part-time bus driver trainer; \$20 per hour
- Jamie Bailey, substitute food service helper
- Debi Lampman, substitute teacher aide
- Katherine Sarubbi, substitute teacher, teaching assistant, teacher aide

#### -- Volunteers; Got Book, field trips, classroom, after-prom party

- Kimberly Anguish
- Tammy Cornell
- Amy Elser
- Jared Yousey

## 8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –

Loretta Van Horn noted that the state auditor may be done by the end of next week; she will schedule a meeting of the Audit Committee to review the draft results.

**9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –**

- Calendar, 2020/2021; Superintendent Jensen noted that dates for parent/teacher conferences have been added; we will plan to adopt our calendar after the BOCES calendar is finalized.

**10.0 BOE COMMITTEES/DISCUSSION TOPICS**

Discussion Topics: none

- Athletics; BOE reps Matt Bennett, Chris Brozon, Dave Harvatine
  - It was noted that the varsity boys team will compete in sectionals and a student will be attending the boys varsity swim states competition.
- Audit; BOE reps Susan Gloss, Mike Huber, Bruce Kopp
- Budget/Finance; BOE reps Dave Harvatine, Bruce Kopp, Kelsey Rossbach
  - Minutes of February 10 meeting provided
- Directions/Long-Range Education; BOE reps Matt Bennett, Susan Gloss, Kelsey Rossbach
  - Next meeting Wednesday, February 26, 7:30 am
- Facilities; BOE reps Chris Brozon, Dave Harvatine, Mike Huber
  - Minutes of February 5 meeting provided; conversation took place regarding the building canopies and a dugout.
- Policy; BOE reps Mike Huber, Kelsey Rossbach
- Safety/Wellness; BOE reps Susan Gloss, Kelsey Rossbach
- Transportation; BOE reps Matt Bennett, Chris Brozon
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep
- Superintendent Jensen noted that he will be meeting this week with the local fire department chiefs regarding expectations when the fire alarms go off.

**QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS -- none**

**PROPOSED EXECUTIVE SESSION --**

On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education entered executive session at 7:31 pm to discuss the employment history of a particular person.

Motion carried: Yes – 5 No – 0

**RETURN TO OPEN SESSION --**

On a motion by Kelsey Rossbach, seconded by Chris Brozon, the Board of Education returned to open session at 7:41 pm.

Motion carried: Yes – 5 No – 0

**ADJOURNMENT**

On a motion by Kelsey Rossbach, seconded by Matt Bennett, the Board of Education meeting adjourned at 7:41 pm.

Motion carried: Yes – 5 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk