

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

January 11, 2021

Meeting conducted online via Zoom

1.0 CALL TO ORDER

-- Pledge of Allegiance, Board President

At 7:01 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance. All Board members were present.

Board members present: Kelsey Rossbach, Matthew Bennett, Christine Brozon, Susan Gloss, David Harvatine, Bruce Kopp, Rachel McCarthy

Board members arriving late: none

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Lindsay Herrling

Others present: Julia Dunsmoor, Marcy Hand, Mary Napier

2.0 APPROVAL OF THE AGENDA

-- On a motion by Bruce Kopp, seconded by Susan Gloss, the agenda was approved.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

3.0 PRESENTATIONS

--Budget 2021/2022; Loretta Van Horn presented information on the combined wealth ratio (CWR), district true property value, CWR impact on state aid, comparative tax rates, free and reduced meal program enrollment, state aid historical, stabilized costs, district enrollments and staff trends, and BOCES projections.

4.0 VISITOR RECOGNITION – none

5.0 **OLD BUSINESS --**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0.

Motion made by Rachel McCarthy, seconded by Susan Gloss.

Motion carried: Yes – 7 No – 0

-- Policies for Second Reading

- Policy #7610 Special Education District Plan; updated
- Policy #5120 School District Budget Hearing; revised
- Policy #5130 Budget Adoption; revised
- Policy #5140 Administration of the Budget; no revision recommended
- Policy #5230 Acceptance of Gifts, Grants and Bequests to the School District; no revision recommended
- Policy #5240 School Tax Assessment and Collection; no revision recommended

6.0 **NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Rachel McCarthy, seconded by Susan Gloss.

Motion carried: Yes – 7 No – 0

-- Minutes BOE regular meeting December 14, 2020

-- CSE Recommendations

-- Koon Scholarship Stipend; \$1,000 for Paula Schmitt serving as secretary for the Koon Scholarship Committee for the 2020/21 school year

-- IRS Mileage Rate effective January 1, 2021; 56 cents per mile

7.0 **PERSONNEL/CONSENT ITEMS --**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2020/21 school year or for the term as indicated.

Motion made by Susan Gloss, seconded by Chris Brozon.

Motion carried: Yes – 7 No – 0

-- CHANGE IN APPOINTMENT STATUS --

-- Layoff of 1.0 FTE School Monitor/Food Service Helper and Placement on Preferred Eligibility List: As a least senior employee in the Civil Service classification of School Monitor/Food Service Helper, Sharon Rao is hereby laid off, effective January 5, 2021 and placed on a preferred eligible list for recall to a similar classification for a period of two years from the effective date.

-- Furlough of 1.0 FTE Teacher Aide due to Covid-19 and lack of in person instruction: Martha Laboon is hereby furloughed, effective January 6, 2021.

-- Furlough of 1.0 FTE Teacher Aide due to Covid-19 and lack of in person instruction: Mary Napier is hereby furloughed, effective January 6, 2021.

-- APPOINTMENTS --

-- The stipend for the following position is set at 75 percent of the full stipend per contract, based on the shortened season; all are subject to change in the case of a school closure due to Covid-19.

-- Modified Girls Basketball Coach, Amber Black; \$2,673

-- Miscellaneous appointments

-- Sarah Allen, Occasional Driver

-- Francis Calarco, Tutor; \$per contract

-- Becky Davis, Tutor; \$per contract

-- Mary Ferro, Tutor; \$per contract

-- Mary Ferro, After-School Supervisor, \$34/per hour

-- Elishia Hoatland, Tutor; \$per contract

-- Caitlin Rejman, Tutor; \$per contract

--Petty Cash Custodian, \$75 account, Marcy Hand, Superintendent's Office. The assignment/delegation to this responsibility is part of the employee's regular duties.

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –

-- *Treasurer's Report*

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Report for December 2020.

Motion made by Susan Gloss, seconded by Chris Brozon.

Motion carried: Yes – 7 No – 0

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --

-- Closure update; Superintendent Jensen shared the projected re-opening date of January 19, 2021. He is hopeful that the Cayuga County Health Department will allow us to reopen with the hybrid model. Many staff members have been COVID tested by our school nurses with no positive results. Luke Carnicelli and Lindsay Herrling have gathered data on student engagement levels in their buildings. The junior/senior high school has 90% of students consistently engaged in synchronous learning and the elementary school has 95% of students consistently completing assignments in asynchronous and synchronous learning. They, along with Lisa Carnicelli, Mark Johnson and Nate Van Hall, have reached out to parents to make student expectations clear.

BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS

- Discussion Topics--none
- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
 - Minutes, December 14, 2020 meeting provided
 - We're hopeful if we re-open on 1/19/2021, we can have sports. Masks will be required for all athletes in all games and practices.
- Audit; Chris Brozon, Dave Harvatine, Bruce Kopp
- Budget/Finance; Chris Brozon, Bruce Kopp, Kelsey Rossbach
 - Assistant Superintendent Loretta Van Horn will email committee members by the end of this week to start looking at expenses.
- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Kelsey Rossbach
 - Superintendent Jensen shared that we will develop a robust plan for students that may need assistance catching up due to their lack of engagement.
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
 - Minutes, January 7, 2021 meeting provided
 - Next meeting February 4, 2021 at 8:00 am
 - Assistant Superintendent Loretta Van Horn shared information from their January meeting with C&S Engineers, including tentative budget for Capital project with potential of being over budget, need to break out some items into alternates to be bid, product delivery lead times and design materials.
- Policy; Chris Brozon, Rachel McCarthy
 - Next meeting is January 25, 2021 at 6:00 pm
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
 - Superintendent Jensen shared that he has worked with Jack McKeel, our safety officer from BOCES, and we may have a safety plan addendum regarding pandemic protocols.

- Transportation; Susan Gloss, Kelsey Rossbach
 - Assistant Superintendent Loretta Van Horn is reviewing our bus replacement plan for this coming year.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann

PROPOSED EXECUTIVE SESSION

On a motion by Susan Gloss, seconded by Rachel McCarthy, the Board of Education entered executive session at 8:01 pm to discuss the employment history of particular persons.

Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION

On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education returned to open session at 8:15 pm.

Motion carried: Yes – 7 No – 0

ADJOURNMENT

On a motion by Chris Brozon, seconded by Susan Gloss, the Board of Education meeting adjourned at 8:16 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk