

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
HIGH SCHOOL LIBRARY**

July 1, 2019

**MINUTES**

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**REORGANIZATION MEETING**

**1.0 CALL TO ORDER**

Superintendent Patrick Jensen, as Temporary Chairperson, called the meeting to order at 6:00 pm and led the pledge of allegiance. All Board members were present at the start of the meeting.

**Board members present:** Susan Gloss, Matthew Bennett, Christine Brozon, , Michael Huber, Bruce Kopp, Kelsey Rossbach  
**Board members absent:** David Harvatine  
**Administrators present:** Patrick Jensen, Loretta Van Horn  
**Others present:** Nynette Adams, Russell Dimon, Ann Sill, Laurie Waldron

**2.0 APPROVAL OF THE AGENDA**

On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the agenda as amended.

Motion carried: Yes – 6 No – 0

Oath of Office to New BOE Members; District Clerk Nynette Adams administered the oath of office to newly elected Board member Bruce Kopp and returning Board members Matthew Bennett and Susan Gloss.

**Election of President of Board of Education**

-- On a motion by Susan Gloss, seconded by Chris Brozon, Michael Huber was nominated for the Office of President of the Board of Education.

Motion carried: Yes – 6 No – 0

-- Oath of Office to President; District Clerk Nynette Adams administered the oath of office to President Michael Huber.

**Election of Vice President of Board of Education**

-- On a motion by Chris Brozon, seconded by Matt Bennett, Susan Gloss was nominated for the Office of Vice President of the Board of Education.

Motion carried: Yes – 6 No – 0

-- Oath of Office to Vice President; District Clerk Nynette Adams administered the oath of office to Vice President Susan Gloss.

-- President Michael Huber then led the remainder of the meeting.

-- BOE Committees/BOE Committee Participation: Board members discussed committee assignments and agreed as follows.

- Athletics; Matthew Bennett, Christine Brozon, David Harvatine
- Audit; Susan Gloss, Michael Huber, Bruce Kopp
- Budget/Finance Committee; David Harvatine, Bruce Kopp, Kelsey Rossbach
- Facilities Committee; Christine Brozon, David Harvatine, Michael Huber
- Directions/Long-Range Education Committee ; Matthew Bennett, Susan Gloss, Kelsey Rossbach
- Policy Committee; Michael Huber, Kelsey Rossbach
- Safety/Wellness Committee; Susan Gloss, Kelsey Rossbach
- Transportation Committee; Matthew Bennett, Christine Brozon
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dean Winspear

### **3.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 3.0.

Motion made by Susan Gloss, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

### **APPOINTMENTS FOR THE 2019/2020 SCHOOL YEAR**

-- Unless otherwise noted, the assignments/designations of employees to these responsibilities are part of their regular duties.

#### **Group A**

- District Clerk; Nynette Adams @ \$5,720
- Alternate District Clerk; Loretta Van Horn
- District Treasurer; Beverly Buisch
- Deputy Treasurer; Loretta Van Horn
- Claims Auditor; Mary Hemans; \$16.50 per hour
- Internal Auditor; TST BOCES
- Independent External Auditor for 2019/20; Inserno & Co.; \$16,000

#### **Group B**

- School Attorney; Ferrara Fiorenza PC @ \$215 per hour plus expenses
- School Physician; Community Medical Center; \$12,900
- Bond Counsel; Orrick, Herrington & Sutcliffe LLP

#### **Group C**

- Central Treasurer for Student Extra-Classroom Activities Fund; Beverly Buisch
- Chief Advisors to Student Co-Curricular Activities; Luke Carnicelli & Jean Amodeo
- Purchasing Agent; Loretta Van Horn

- Deputy Purchasing Agent; Patrick Jensen
- Payroll Certification Officer; Loretta Van Horn
- Records Access Officer for Freedom of Information (FOIL) Requests; Loretta Van Horn
- Records Appeal Officer; Patrick Jensen
- Records Management Officer; Loretta Van Horn
- Representative to Board of Directors, Cayuga-Onondaga Health Care Plan; Loretta Van Horn
- Medicaid Billing Compliance Officer; Loretta Van Horn
- Supervisors of Attendance: Luke Carnicelli & Jean Amodeo

**Group D**

- Residency Designee; Loretta Van Horn
- District Tax Collector; Marcy Hand

**Group E**

- Petty Cash Custodians, \$75 each account
  - Jean Amodeo, Elementary School
  - Luke Carnicelli, Secondary School
  - Nynette Adams, Superintendent's Office
  - Jenice Jones, Cafeteria
  - Marcy Hand, Business Office
- \$250 petty cash annually for tax collector from September 1 to November 30

**Group F**

- Committee on Special Education; *attached page 15*
- Sub-Committee on Special Education; *attached page 15*
- Committee on Preschool Special Education; *attached page 15*
- Impartial Hearing Officers

The BOE president and/or vice president is authorized to appoint Hearing Officer(s) for special education hearing(s) in regard to pending request(s) for a hearing, from the approved listing of Hearing Officers on the NYSED website, subject to ratification by the Board at its next meeting.

**Group G**

- Title IX Compliance Officer; Loretta Van Horn for Personnel; Patrick Jensen for Students
- Section 504 Compliance Officer; Lindsay Osborne
- Title VI Civil Rights Compliance Officer; Loretta Van Horn
- Homeless Coordinator; Lindsay Herrling - \$1,000
- Dignity for All Students Act (DASA) Coordinator; Mark Johnson - \$500
- School Lunch Program Officer; Loretta Van Horn
- School Lunch Program Appeal Officer; Patrick Jensen
- ADA Compliance Officer; Loretta Van Horn
- Asbestos Compliance Officer; Harold Van Horn
- Spill Prevention Officer; Harold Van Horn

## DESIGNATIONS FOR THE 2019/2020 SCHOOL YEAR

### Group I

- Official Depositories of Funds
  - Cayuga Lake National (CD, Savings, Multi Fund Checking, Capital Checking, Federal Checking, Student Activities Checking)
  - NYLAF (Investments, Savings)
  - Tompkins Trust Co (Investments, Capital Fund/General Fund)
- Official Newspapers
  - The Auburn *Citizen*
  - The Syracuse *Post Standard*
- Official Check Signers/District Signatories
  - District Treasurer Beverly Buisch
  - BOE Vice President
  - Deputy Treasurer

### Group J

- Board of Education Meeting Schedule; *attached page 16*
- Annual Budget Vote; May 19, 2020

### Group K

- Members to Sherwood Scholarship Committee
  - Luke Carnicelli
  - BOE Vice President
  - Sharon Culver
- Members to Koon Scholarship Committee
  - Paula Schmitt (secretary)
  - Sharon Culver
  - Judith Miladin
  - Superintendent

## APPROVALS FOR THE 2019/2020 SCHOOL YEAR

- Substitute Pay Rates; *attached page 17*
- Starting Pay Rates; per contracts
- Organizational Memberships
  - Cayuga-Onondaga School Boards Association, \$TBD
  - Central New York School Boards Association, \$2,480.14
  - Rural School Boards Association, \$750

**APPROVALS FOR THE SUPERINTENDENT or DESIGNEE**

- Certify NYS Teachers' Retirement Reports
  - Apply for Grants in Aid
  - Approve Conference Requests & Leaves in accordance with Board of Education Policy and expenses as allowed
  - Sign Requests to Participate in Group Bidding with Cooperating School Districts and BOCES
  - Authorize Budget Transfers within Legal Limits
  - Execute BOCES and Cooperative Service Contracts
  - Employ Temporary, Part-Time, per Diem or Substitute Personnel
  - Temporarily Fill Vacant Positions Pending Consideration and Appointment by the Board of Education
  - Require Employees to be Examined by a Physician as Designated, in Accordance with Section 913 of NYS Education Law
  - Receive Court Notification Regarding a Student's Sentence/Adjudication in Certain Criminal Cases and Juvenile Delinquency Proceedings
  - Grant the Use of Buildings and Grounds Pursuant to Board of Education Policy and Bylaws
  - Certify NYS Employees' Retirement Reports
  - Borrow Maximum Allowable Amounts by Law on Tax Anticipation Notes and Revenue Anticipation Notes
  - Grant District Participation in the Cooperative Bidding Process with the Cayuga-Onondaga and Onondaga-Cortland-Madison BOCES
  - Approval for the District Treasurer to Invest Revenue Funds with the Approval of the Superintendent
  - Approval for the Clerk of the Board of Education, Superintendent and/or Board of Education President to Sign Legal Documents and Contracts on Behalf of the Board
  - Approval for the Business Administrator and Clerk of the Board to Open all Bids
  - Approval of Mileage Rate at IRS rate at \$0.58 per mile
  - Approval of the Establishment of the Cost of Copying Documents for the Public at \$0.25 per page
  - Approval for minimum hourly wage to agree with New York State law
  - Approval of the Indemnification of Employees, Board of Education and Authorized Volunteers Acting within the Scope of Their Employment or Duties for the Benefits and Protections Pursuant to those Provided by NYS Education Law
- Change Orders the Superintendent is authorized to approve change orders for various projects, up to and including \$10,000 each; changes over \$10,000 will be brought to the Board Facilities Committee for approval.

-- Standard Workday and Reporting Resolution

Be it resolved that the Southern Cayuga CSD Board of Education hereby establishes the following as a standard workday for elected and appointed officials and will report the following days worked to the NYS and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the clerk of this body for the ensuing year ending June 30, 2020.

- District Treasurer, Beverly Buisch; 7.5 hours
- Administrative Assistant/District Clerk, Nynette Adams; 7.5 hours
- Part-Time Account Clerk, Gloria Sherman; 3.75 hours

-- All Policies, Regulations, Code of Ethics and Board of Education Ground Rules in Effect During the Previous Year were re-adopted.

## **PART II REGULAR MEETING**

### **4.0 PRESENTATION –**

-- PUBLIC HEARING – Safe Schools Plan; Superintendent Jensen shared the safety plans that were reviewed by the Safety/Wellness Committee in May; the District Level Plan is on the district website. The confidential Building Level Plan will be shared with local first responders. Loretta Van Horn commented on a recent audit of student records and noted that some procedural changes will be put into place.

### **Calendar**

**Summer** Board meetings will begin at 6:00 pm.

### **5.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Susan Gloss, seconded by Chris Brozon.

Motion carried: Yes – 6 No – 0

-- Minutes BOE regular meeting June 10, 2019

-- Recommendations of the Committee on Special Education

-- Resolution authorizing the superintendent to submit the Certification Form for Exemption from the Internal Auditor Requirement, per Subdivision 2 of Section 2116-b of the Education Law, for the 2019/20 school year, because we meet the criteria for the exemption with an enrollment of less than 1,500 students in the 2018/19 school year.

-- Field Trip overnight field trip for approximately 16 students to attend the annual summer program at Camp Oswegatchie in Croghan, NY from July 7 to July 12, 2019. One or two adult staff members will accompany the students to and from the camp.

-- Approval of Collective Negotiating Agreement, SCTA: It is recommended that the Board of Education agree to implement the Agreement by and between the Chief Executive Officer of the Southern Cayuga Central School District and the Southern Cayuga Teachers' Association. This agreement shall be applicable and shall continue in effect from July 1, 2019, to June 30, 2022.

Whereas, the Superintendent and the Southern Cayuga Teachers' Association have on June 20, 2019, met and reached agreement on terms and conditions of employment for a successor collective negotiating agreement ("Agreement") for the period of time from July 1, 2019 through June 30, 2022; and

Whereas, the Association has ratified the terms of this Agreement on June 26, 2019.

Now, therefore, upon the affirmative recommendation of the Superintendent of Schools for the Southern Cayuga Central School District, it is

HEREBY RESOLVED, that the Southern Cayuga Central School District Board of Education approves the necessary funds for the July 1, 2019, to June 30, 2022, Agreement between the Southern Cayuga Central School District and the Southern Cayuga Teachers' Association.

-- Stipend: It is recommended that the Board of Education authorize a \$4,120 stipend to Harold Van Horn, for the 2019/20 school year; compensation for additional required duties.

-- Meal Prices: It is recommended that the Board of Education set prices, as listed, for the 2019/20 school year, with an increase of \$0.05 per meal.

	<u>Grades PreK-6</u>		<u>Grades 7-12</u>	
	<u>Breakfast</u>	<u>Lunch</u>	<u>Breakfast</u>	<u>Lunch</u>
<b>2019/20</b>	<b>\$1.55</b>	<b>\$2.50</b>	<b>\$1.65</b>	<b>\$2.60</b>

-- Therapy Contract: It is recommended that the Board of Education approve the contract between Southern Cayuga Central School District and Lifespan Therapies of King Ferry, from July 1, 2019, to June 30, 2024.

-- Field Trip overnight field trip for seven students to attend the Agriculture Issues presentation in State College PA from August 15 to August 17, 2019. Students will be accompanied by Halee Wasson and Steve Baumes, **pending all requirements being met.**

-- Agreement on the recommendation of the Superintendent, approve an Agreement between the Board of Education and a member of the Southern Cayuga Teachers Association and authorize the president of the Board to execute the same.

## 6.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 6.0, for the 2018/19 school year or for the term as indicated. Additional items are in **BOLD**.

Motion made by Susan Gloss, seconded by Chris Brozon.

Motion carried: Yes – 6 No – 0

### -- RESIGNATIONS

-- School Counselor - Kali Supples as School Counselor for personal reasons, effective June 30, 2019

-- Teacher - Melissa DeMarinis as Music Teacher for personal reasons, effective June 30, 2019

-- Teacher - Carl Scheffler as Science Teacher, for retirement purposes, effective March 1, 2020

### -- CHANGE IN EMPLOYMENT STATUS

-- Elementary Teacher Rhonda Campbell of Skaneateles, NY; 1.0 FTE Elementary Teacher; September 1, 2018, to August 31, 2022; salary based on 2019/20 contract salary schedule; Step 2+30M, \$53,167.

Be it resolved that the Board of Education hereby appoints Rhonda Campbell of Skaneateles, NY, who holds initial certifications in Early Childhood Education (B-2), Childhood Education (1-6), to a four (4)-year probationary appointment in the Elementary Tenure Area, as 1.0 FTE Elementary Teacher, effective September 1, 2018, to August 31, 2022; (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.



**-- APPOINTMENTS**

-- English Teacher Christine Bartolotta of Auburn NY; 1.0 FTE Secondary English Teacher; September 1, 2019, to August 31, 2022; salary based on 2019/20 contract salary schedule; Step 4+36M, \$55,034.

Be it resolved that the Board of Education hereby appoints Christine Bartolotta of Auburn NY, who holds permanent certification in PreK-6 English 7-9 Ext, to a three (3)-year probationary appointment in the English Tenure Area, as 1.0 FTE Secondary English Teacher, effective September 1, 2019, to August 31, 2022; (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Elementary Teacher Kendra Collier of Auburn NY; 1.0 FTE Elementary Teacher; September 1, 2019, to August 31, 2023; salary based on 2019/20 contract salary schedule; Step 2+30M, \$53,167.

Be it resolved that the Board of Education hereby appoints Kendra Collier of Auburn NY, who holds initial certifications in Literacy (B-6), Childhood Education (1-6), Students w/Disabilities (B-2 and 1-6), to a four (4)-year probationary appointment in the Elementary Tenure Area, as 1.0 FTE Elementary Teacher, effective September 1, 2019, to August 31, 2023; (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Elementary Teacher Lyndsay Corey of Auburn NY; 1.0 FTE Elementary Teacher; September 1, 2019, to August 31, 2023; salary based on 2019/20 contract salary schedule; Step 1+12, \$49,393.

Be it resolved that the Board of Education hereby appoints Lyndsay Corey of Auburn NY, who holds initial certifications in Early Childhood Education (B-2), Childhood Education (1-6), to a four (4)-year probationary appointment in the Elementary Tenure Area, as 1.0 FTE Elementary Teacher, effective September 1, 2019, to August 31, 2023; (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Music Teacher Joseph R. Gessler of Freeville, NY; 1.0 FTE Music Teacher; September 1, 2017, to August 31, 2021; salary based on 2019/20 contract salary schedule; Step 3+56M, \$56,137.

Be it resolved that the Board of Education hereby appoints Joseph R. Gessler of Freeville, NY, who holds initial certification in Music, to a four (4)-year probationary appointment in the Music Tenure Area, as 1.0 FTE Music Teacher, effective September 1, 2017, to August 31, 2021; (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Lifeguards for the 2019/20 school year

-- Joe Angotti	-- Brooke Green
-- Aidan Brown	-- Louis Hasenjager
-- Hunter Ford	-- Mark Saxton
-- Allison Frazier	-- Anna VanAmburgh

-- Approve Contract Changes

**BE IT RESOLVED** that the Amendment to the Employment Contract, dated July 1, 2018, of Loretta L. Van Horn, Southern Cayuga Central School District, 2018-2021, as presented to the Board, is hereby approved effective as of July 1, 2019, and the President of the Board is authorized and directed to execute the same on behalf of the District.

-- Administrative Internship, Athletic Director; Tiffany Beam of Newfield NY; for the 2019/20 school year

**7.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –**

-- *Treasurer's Report*

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Treasurer's Report for May 2019.

Motion made by Chris Brozon, seconded by Kelsey Rossbach

Motion carried: Yes – 6 No – 0

Loretta Van Horn noted that a recent surprise tax cap audit concluded with no findings.

-- *Budget Transfers*

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the budget transfers from the May 2019 Treasurer's Report.

Motion made by Matt Bennett, seconded by Kelsey Rossbach

Motion carried: Yes – 6 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Comments</u>
\$35,000	Health Benefit	Buildings/Grounds(overall)	Planetarium audio equipment, carpeting various supplies
\$107,000	Other Benefits	Computer Equipment	Digital planetarium equipment – partially grant funded
\$57,350	Health Benefit	Computer Equipment	Digital planetarium equipment – partially grant funded
\$12,000	Other Benefits	Co-Curricular Salary	Additional duties assigned
\$17,400	Other Benefits	Coaching Salary (overall)	Prior year adjustments

Budget Transfers, *continued*

\$4,500	Transportation Diesel Fuel	Garage Fuel Oil	Additional cost to heat building and offices
\$12,000	Unemployment Insurance	Social Security	Underestimated payroll tax cost
\$35,000	BAN-Bus Principal	BAN-Project Principal	Additional payment to reduce debt

**9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –**

- Staffing Update; Superintendent Jensen reviewed vacancies that are still open
- Board Handbook; Superintendent Jensen distributed a handout for Board members to review; all agreed a training session would be beneficial
- Other; Superintendent Jensen noted the planetarium project and the technology upgrades are on track; the solar project is still uncertain; not enough students signed up to have a girls soccer team

**BOARD OF EDUCATION**

- August board meetings will begin at 6:00 pm; Susan Gloss will be absent August 12.

**QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS -- none**

**PROPOSED EXECUTIVE SESSION --**

On a motion by Kelsey Rossbach, seconded by Matt Bennett, the Board of Education entered executive session at 7:02 pm to discuss the employment history of particular persons.

Motion carried: Yes – 6 No – 0

**RETURN TO OPEN SESSION --**

On a motion by Kelsey Rossbach, seconded by Matt Bennett, the Board of Education returned to open session at 7:29 pm.

Motion carried: Yes – 6 No – 0

**ADJOURNMENT**

On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education adjourned at 7:29 pm.

Motion carried: Yes – 6 No – 0

**RESOLUTION**  
**PARTICIPATION IN COOPERATIVE BIDS WITH CAYUGA-ONONDAGA BOCES**

**RESOLVED:** WHEREAS, It is the plan of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties to bid various commodities and/or services for the 2019/2020 school year solely of itself and/or in cooperation with other Boards of Cooperative Education of the State of New York and

***WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York State is desirous of participating with the Board of Cooperative Educational Services of Cayuga and Onondaga Counties in the joint bid of various commodities and/or services as authorized by General Municipal Law, Section 119-00 and***

WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York has appointed the Board of Cooperative Educational Services of Cayuga and Onondaga Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Southern Cayuga Central School District of New York State and making recommendations thereon; therefore,

**BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State and the Board of Cooperative Educational Services of Cayuga and Onondaga Counties hereby accepts the appointment of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties to represent it in all matters related above, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Cayuga and Onondaga Counties to represent it in all matters regarding the entering into contracts for the purchase of various commodities and/or services, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding, and

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees (1) to abide by the decision of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties in quality standards; (2) the district agrees to either accept or reject all bids, that unless all bids are rejected, it will award contracts according to recommendation of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties; and (3) that after award of contract(s) it will conduct all negotiations directly with all successful bidder(s).

**RESOLUTION**  
**PARTICIPATION IN COOPERATIVE BIDS WITH ONONDAGA-CORTLAND-  
MADISON (OCM) BOCES**

**RESOLVED:** WHEREAS, It is the plan of the OCM Board of Cooperative Educational Services to bid various commodities and/or services for the 2019/2020 school year solely of itself and/or in cooperation with other Boards of Cooperative Education of the State of New York and

***WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York State is desirous of participating with the OCM Board of Cooperative Educational Services in the joint bid of various commodities and/or services as authorized by General Municipal Law, Section 119-00 and***

WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York has appointed the OCM Board of Cooperative Educational Services as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Southern Cayuga Central School District of New York State and making recommendations thereon; therefore,

**BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State and the OCM Board of Cooperative Educational Services hereby accepts the appointment of the OCM Board of Cooperative Educational Services to represent it in all matters related above, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services to represent it in all matters regarding the entering into contracts for the purchase of various commodities and/or services, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding, and

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees (1) to abide by the decision of the OCM Board of Cooperative Educational Services in quality standards; (2) the district agrees to either accept or reject all bids, that unless all bids are rejected, it will award contracts according to recommendation of the OCM Board of Cooperative Educational Services; and (3) that after award of contract(s) it will conduct all negotiations directly with all successful bidder(s).

TO: Patrick Jensen, Superintendent  
From: Lindsay Herrling, CSE/CPSE Chairperson  
Date: July 1, 2019

It is my recommendation that the following members of the Committee on Special Education, Subcommittee on Special Education and Committee on Preschool Special Education be appointed by the Board of Education for the 2019/2020 school year:

COMMITTEE ON SPECIAL EDUCATION

CSE Chairperson/District Representative: Lindsay Herrling  
District Representative Alternates: Luke Carnicelli and Jean Amodeo  
School Psychologist: Lindsay Osborne  
Child's Regular Education Teacher: Specific to each child (teacher or potential teacher)  
Child's Special Education Teacher: Specific to each child (teacher or potential teacher)  
Child's Parents/Guardians  
Student: When appropriate  
Parent Members: (as requested) Lela Burroughs and Kia Larsen  
Other Members: School District Physician – as requested  
Speech Pathologist- as requested  
Occupational & Physical Therapist- as requested  
School Counselor– as requested  
BOCES Rep -- as requested

SUB-COMMITTEE ON SPECIAL EDUCATION (Reviews)

CSE Chairperson/District Representative: Lindsay Herrling  
District Representative Alternates: Luke Carnicelli and Jean Amodeo  
Child's Regular Education Teacher: Specific to each child  
Child's Special Education Teacher: Specific to each child  
Child's Parents/Guardians  
Student, when appropriate  
Related Service Providers, when appropriate

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

CSE Chairperson/District Representative: Lindsay Herrling  
Parent Members: (as requested) Lela Burroughs and Kia Larsen  
County Representative: Designee of County Lorie Fischer  
Teacher Representative: Special Education Teacher or Service Provider  
Child's Parents/Guardians  
Evaluation Team Representative: for new referrals only, representative from evaluating agency  
Early Intervention Team Representative: When appropriate

Southern Cayuga CSD  
Board of Education Meetings 2019/2020  
Mondays (*except as noted*)  
7:00 pm, High School Library

July 1, 2019; 6:00 pm  
(*reorganization meeting*)  
August 12, 2019; 6:00 pm  
August 26, 2019; 6:00 pm  
September 9, 2019  
September 23, 2019  
October 15, 2019 (*Tuesday*)  
October 28, 2019  
November 12, 2019 (*Tuesday*)  
November 25, 2019  
December 9, 2019  
January 13, 2020  
January 27, 2020  
February 10, 2020  
February 24, 2020  
March 9, 2020  
March 23, 2020  
April 13, 2020  
April 22, 2020 (*Wednesday*) -- *TENTATIVE*  
(*BOCES election & budget vote*)  
May 11, 2020  
(*Budget Hearing*)  
May 19, 2020 (third *Tuesday*)  
(*Budget Vote*)  
May 26, 2020 (*Tuesday*)  
June 8, 2020  
June 22, 2020

SCCS BOE meeting dates; adopted May 13 2019



SCCS Substitute Rates					
School Year 2019/2020					
POSITION	Actual 2016/17	Actual 2017/18	Actual 2018/19	2019/20 July-Dec	2019/20 Jan-June
Bus Attendant	\$11.29	\$11.30	\$11.30	\$11.30	\$11.80
Bus Driver	\$17.76	\$19.00	\$19.00	\$19.00	\$19.00
Cleaner	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
Food Service Helper	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
Food Service Helper/Monitor	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
GRNDS/School Bus Driver	\$12.87	\$13.00	\$13.00	\$13.00	\$13.00
Lifeguard	\$10.00	\$12.00	\$12.00	\$12.00	\$12.00
Recreation Aide	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
Registered Professional Nurse	\$14.18	\$14.50	\$14.50	\$14.50	\$14.50
School Monitor	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
Seasonal Laborer	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
Senior Typist	\$11.23	\$11.50	\$11.50	\$11.50	\$11.80
Student Helper	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
Teacher, certified	\$100	\$100	\$100	\$100	\$100
Teacher, uncertified	\$95	\$95	\$95	\$95	\$95
Teacher Aide	\$10.00	\$10.40	\$11.10	\$11.10	\$11.80
Teaching Assistant	\$75/day	\$85/day	\$85/day	\$85/day	\$90/day