

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT  
BOARD of EDUCATION MEETING  
JULY 5, 2018  
HIGH SCHOOL LIBRARY**

**MINUTES**

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**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 7:00 pm Superintendent Patrick Jensen called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting.

<b>Board members present:</b>	Matthew Bennett, Christine Brozon, Susan Gloss, David Harvatine, Michael Huber, Ann LaFave, Kelsey Rossbach
<b>Board members absent:</b>	none
<b>Administrators present:</b>	Patrick Jensen, Loretta Van Horn
<b>Others present:</b>	Nynette Adams, Betsy Pierpauli, Kelly Rocheleau (the <i>Citizen</i> reporter)

**APPROVAL OF AGENDA**

-- On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the agenda.

Motion carried: Yes – 7 No – 0

Oath of Office to New BOE Members; District Clerk Nynette Adams administered the oath of office to newly elected Board members David Harvatine and Kelsey Rossbach.

**Election of President of Board of Education**

-- On a motion by Ann LaFave, seconded by Chris Brozon, Susan Gloss was nominated for the Office of President of Board of Education.

Motion carried: Yes – 7 No – 0

-- Oath of Office to President; District Clerk Nynette Adams administered the oath of office to President Susan Gloss.

**Election of Vice President of Board of Education**

-- On a motion by Ann LaFave, seconded by Matt Bennett, Mike Huber was nominated for the Office of Vice President of Board of Education.

Motion carried: Yes – 7 No – 0

-- Oath of Office to Vice President; District Clerk Nynette Adams administered the oath of office to Vice President Mike Huber.

-- President Susan Gloss then led the remainder of the meeting.

The calendar was reviewed.

**VISITOR RECOGNITION** – none

## APOINTMENTS FOR THE 2018/2019 SCHOOL YEAR

### Group A; Appointments

-- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- District Clerk; Nynette Adams @ \$5,552
- Alternate District Clerk; Business Administrator Loretta Van Horn
- District Treasurer; Beverly Buisch
- Deputy Treasurer; Business Administrator Loretta Van Horn
- Claims Auditor; Mary Hemans; \$16.50 per hour
- Internal Auditor; TST BOCES
- Independent External Auditor for 2018/19; (Cuddy & Ward of Auburn); \$15,200

### Group B; Appointments

-- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- School Attorney; Ferrara Fiorenza PC @ \$210 per hour plus expenses
- School Physician; Community Medical Center; \$12,360
- Bond Counsel; Orrick, Herrington & Sutcliffe LLP

### Group C; Appointments

-- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Central Treasurer for Student Extra-Classroom Activities Fund; Beverly Buisch
- Chief Advisors to Student Co-Curricular Activities;  
Luke Carnicelli, Secondary Principal & Jean Amodeo, Elementary Principal
- Purchasing Agent; Business Administrator Loretta Van Horn
- Deputy Purchasing Agent; Superintendent Patrick Jensen
- Payroll Certification Officer; Business Administrator Loretta Van Horn
- Records Access Officer for Freedom of Information (FOIL) Requests; Business  
Administrator Loretta Van Horn
- Records Appeal Officer; Superintendent Patrick Jensen
- Records Management Officer; Business Administrator Loretta Van Horn
- Representative to Board of Directors, Cayuga-Onondaga Health Care Plan; Business  
Administrator Loretta Van Horn
- Medicaid Billing Compliance Officer; Business Administrator Loretta Van Horn
- Supervisors of Attendance: Principals Luke Carnicelli & Jean Amodeo

**Group D; Appointments**

-- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Residency Designee; Business Administrator Loretta Van Horn
- District Tax Collector; Marcy Hand

**Group E; Appointments**

-- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Petty Cash Custodians, \$75 each account
  - Jean Amodeo, Elementary School
  - Luke Carnicelli, Secondary School
  - Nynette Adams, Superintendent's Office
  - Jenice Jones, Cafeteria
  - Marcy Hand, Business Office
- \$250 petty cash annually for tax collector from September 1 to November 30

**Group F; Appointments**

-- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Committee on Special Education; *attached*
- Sub-Committee on Special Education; *attached*
- Committee on Preschool Special Education; *attached*
- Impartial Hearing Officers

The BOE president and/or vice president is authorized to appoint Hearing Officer(s) for special education hearing(s) in regard to pending request(s) for a hearing, from the approved listing of Hearing Officers on the NYSED website, subject to ratification by the Board at its next meeting.

**Group G; Appointments**

-- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Title IX Compliance Officer; Business Administrator Loretta Van Horn for Personnel; Patrick Jensen for Students
- Section 504 Compliance Officer; Lindsay Osborne
- Title VI Civil Rights Compliance Officer; Business Administrator Loretta Van Horn
- Homeless Coordinator; Tanya Thompson

**Group G; Appointments, *continued***

- Dignity for All Students Act (DASA) Coordinator; Tanya Thompson
- School Lunch Program Officer; Business Administrator Loretta Van Horn
- School Lunch Program Appeal Officer; Superintendent Patrick Jensen
- ADA Compliance Officer; Business Administrator Loretta Van Horn
- Asbestos Compliance Officer; Harold Van Horn
- Spill Prevention Officer; Harold Van Horn

**Group H; Appointments**

Board President Susan Gloss made a suggestion for an additional committee, to “oversee” the arts programs in the district. Discussion took place and no decision was made.

Board members discussed which committees they would serve on for the 2018/19 school year. All agreed to combine the Audit and Budget/Finance Committees into one committee, Audit/Budget/Finance Committee.

-- On a motion by Ann LaFave, seconded by Susan Gloss, the Board of Education approved committee representation as listed.

Motion carried: Yes – 7 No – 0

- Athletics; Matthew Bennett, Christine Brozon, Susan Gloss
- Audit/Budget/Finance; Matthew Bennett, David Harvatine, Michael Huber
- Facilities; David Harvatine, Michael Huber, Ann LaFave
- Directions/Long-Range Education; Matthew Bennett, Christine Brozon, Kelsey Rossbach
- Policy; Christine Brozon, Kelsey Rossbach
- Safety/Wellness; Ann LaFave, Kelsey Rossbach
- Transportation; Susan Gloss, Michael Huber
- Ag Advisory
- CAC-PTO
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; former Board member Dean Winspear will continue to serve as the district’s representative on this committee.

**DESIGNATIONS FOR THE 2018/2019 SCHOOL YEAR**

**Group I; Designations**

-- On a motion by Ann LaFave, seconded by Kelsey Rossbach, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Official Depositories of Funds
  - Cayuga Lake National (General Fund Checking, Savings, Capital Checking)
  - Tompkins Trust Co (Investments, Capital Fund/General Fund)
  - NYLAF (Investments, Savings)

Group I Designations; *continued*

- Official Newspapers
  - The Auburn *Citizen*
  - The Syracuse *Post Standard*
- Official Check Signers/District Signatories
  - District Treasurer Beverly Buisch
  - BOE Vice President
  - Deputy Treasurer

**Group J; Designations**

- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Board of Education Meeting Schedule; *attached*
- Annual Budget Vote; May 21, 2019

**Group K; Designations**

- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Members to Sherwood Scholarship Committee
  - Luke Carnicelli
  - BOE Vice President
  - Sharon Culver
- Members to Koon Scholarship Committee
  - Paula Schmitt (secretary)
  - Eileen Fitzgerald
  - Judith Miladin
  - Superintendent

APPROVALS FOR THE 2018/2019 SCHOOL YEAR

- On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Substitute Pay Rates; *attached*
- Starting Pay Rates; per contracts
- Organizational Memberships
  - Cayuga-Onondaga School Boards Association, \$TBA
  - Central New York School Boards Association, \$2,431.51
  - Rural School Boards Association, \$750

APPROVALS FOR THE SUPERINTENDENT to

-- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Certify NYS Teachers' Retirement Reports
- Apply for Grants in Aid
- Approve Conference Requests & Leaves in accordance with Board of Education Policy and expenses as allowed
- Sign Requests to Participate in Group Bidding with Cooperating School Districts and BOCES
- Authorize Budget Transfers within Legal Limits
- Execute BOCES and Cooperative Service Contracts
- Employ Temporary, Part-Time, per Diem or Substitute Personnel
- Temporarily Fill Vacant Positions Pending Consideration and Appointment by the Board of Education
- Require Employees to be Examined by a Physician as Designated, in Accordance with Section 913 of NYS Education Law
- Receive Court Notification Regarding a Student's Sentence/Adjudication in Certain Criminal Cases and Juvenile Delinquency Proceedings

APPROVALS FOR THE BUSINESS ADMINISTRATOR to

-- On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

- Grant the Use of Buildings and Grounds Pursuant to Board of Education Policy and Bylaws
- Certify NYS Employees' Retirement Reports
- Borrow Maximum Allowable Amounts by Law on Tax Anticipation Notes and Revenue Anticipation Notes
- Grant District Participation in the Cooperative Bidding Process with the Cayuga-Onondaga and Onondaga-Cortland-Madison BOCES

APPROVALS FOR ACTIONS ON BEHALF OF THE DISTRICT

-- On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

Approvals for Actions on Behalf of the District, *continued*

- Approval for the District Treasurer to Invest Revenue Funds with the Approval of the Superintendent
- Approval for the Clerk of the Board of Education, Superintendent and/or Board of Education President to Sign Legal Documents and Contracts on Behalf of the Board
- Approval for the Business Administrator and Clerk of the Board to Open all Bids
- Approval of Mileage Rate at IRS rate at \$0.545 per mile
- Approval of the Establishment of the Cost of Copying Documents for the Public at \$0.25 per page
- Approval for minimum hourly wage to agree with New York State law
- Approval of the Indemnification of Employees, Board of Education and Authorized Volunteers Acting within the Scope of Their Employment or Duties for the Benefits and Protections Pursuant to those Provided by NYS Education Law

Standard Workday and Reporting Resolution

- On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

Be it resolved that the Southern Cayuga CSD Board of Education hereby establishes the following as a standard workday for elected and appointed officials and will report the following days worked to the NYS and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the clerk of this body for the ensuing year ending June 30, 2019.

- District Treasurer, Beverly Buisch; 8 hours
- Administrative Assistant/District Clerk, Nynette Adams; 8 hours
- Part-Time Account Clerk, Gloria Sherman; 3.75 hours

- On a motion by Ann LaFave, seconded by Susan Gloss, the Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

Re-adoption of all Policies, Regulations, Code of Ethics and Board of Education Ground Rules in Effect During the Previous Year

## **PRESENTATIONS --**

-- Public Hearing; District Safety Plan; Superintendent Jensen presented the District-Wide School Safety Plan for the 2018/19 school year. The plan is on the district website and will be on the August 13, 2018, Board agenda for adoption.

-- Speed limit sign; a request will be presented to the county legislature to post one or more speed limit signs along Poplar Ridge Road; motor vehicles may be traveling fast when buses are entering or exiting the school driveway.

**VISITOR RECOGNITION;** Betsy Pierpauli is visiting from out of state and attended to see how an SCCS Board meeting would compare to her school district's.

## **BOARD OF EDUCATION ACTION ITEMS**

-- Approval of Minutes: On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education approved the minutes of the BOE regular meeting June 11, 2018.

Motion carried: Yes – 7 No – 0

-- CSE/CPSE/SubCSE/504 Recommendations: On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the recommendations of the Committee on Special Education.

Motion carried: Yes – 7 No – 0

-- Resolution: On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education authorized the superintendent to submit the Certification Form for Exemption from the Internal Auditor Requirement, per Subdivision 2 of Section 2116-b of the Education Law, for the 2018/19 school year, because we meet the criteria for the exemption with an enrollment of less than 1,500 students in the 2017/18 school year.

Motion carried: Yes – 7 No – 0

-- Field Trip: On a motion by Chris Brozon, seconded by Dave Harvatine, the Board of Education approved an overnight field trip for approximately 23 students to attend the annual summer program at Camp Oswegatchie in Croghan NY from July 8 to July 13, 2018. One or two adult staff members will accompany the students to and from the camp.

Motion carried: Yes – 7 No – 0



-- Change Orders: On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education authorized the Superintendent to approve change orders for various projects, up to and including \$10,000 each. Changes over \$10,000 will be brought to the Board Facilities Committee for approval.

Motion carried: Yes – 7 No – 0

-- Abolish Positions: On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education abolished the following Civil Service positions that have been vacant and unused for many years.

Motion carried: Yes – 7 No – 0

- Census Taker; five positions
- LPN School; one position
- Messenger; one position
- School Auditor; one position
- School District Clerk; one position
- School Lunch Cashier; one position
- School Monitor; one position
- School Monitor Substitute; three positions

-- Stipend: On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education authorized a \$4,120 stipend to Harold Van Horn, for the 2018/19 school year; compensation for additional required duties.

Motion carried: Yes – 7 No – 0

-- Donation: On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education accepted, with thanks, a donation in the amount of \$150 from the Aurora Free Library to help cover the expense of a bus taking students to Nazareth College for the Teen Book Festival.

Motion carried: Yes – 7 No – 0

-- Meal Prices: On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education set prices, as listed, for the 2018/19 school year. Lunches will increase by \$0.10; all other prices will remain the same as for 2017/18.

Motion carried: Yes – 7 No – 0

	<u>Grades PreK-6</u>		<u>Grades 7-12</u>	
	<u>Breakfast</u>	<u>Lunch</u>	<u>Breakfast</u>	<u>Lunch</u>
Prior SCCS	\$1.50	\$2.35	\$1.60	\$2.45
<b>2018/19</b>	<b>\$1.50</b>	<b>\$2.45</b>	<b>\$1.60</b>	<b>\$2.55</b>

-- Surplus Items: On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education declared as surplus the following items, to be sold, donated or discarded.

Motion carried: Yes – 7 No – 0

- one microscope cabinet
- one dishwasher
- two identical kitchen gas ranges
- obsolete electronic device
- sports uniforms & equipment

-- King Ferry Food Pantry: On a motion by Kelsey Rossbach, seconded by Ann LaFave, the Board of Education approved an agreement with the King Ferry Food Pantry to extend their use of a portion of ag wing of the school building as a base for storage and distribution, effective August 8, 2018, to on or about August 7, 2020. The Pantry organization will pay for the utilities and maintenance they use.

Motion carried: Yes – 7 No – 0

-- Policy First Reading: On a motion by Ann LaFave, seconded by Matt Bennett, the Board of Education reviewed for a first reading Policy #5660, School Food Service Program (Lunch and Breakfast).

Motion carried: Yes – 7 No – 0

**Personnel Agenda:** As recommended by the Superintendent.

**RECALL FROM REDUCED/DISCONTINUED SERVICES** – none

**TERMINATION** – none

**RESCINDMENT** – none

**LEAVE OF ABSENCE** – none

**CHANGE IN EMPLOYMENT STATUS** – none

**RESIGNATION** –

-- School Nurse: On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education accepted the resignation of Ann Marie Brown as School Nurse, effective June 30, 2018.

Motion carried: Yes – 7 No – 0

**APPOINTMENTS** – Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions in accordance with Policy #6170 (paid employees) and Policy #3150 (school volunteers).

-- Elementary Teacher: On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the long-term substitute appointment of Rhonda Gall Campbell of Skaneateles NY, as Long-Term Substitute Elementary Teacher, effective September 1, 2018, through on or about June 30, 2019.

Motion carried: Yes – 7 No – 0

Name:	Rhonda Gall Campbell
Assignment:	Elementary Teacher LTS
Date of Commencement of Appointment:	September 1, 2018
Anticipated Expiration of Appointment:	June 30, 2019
Contract Salary:	\$51,267, step 1 +30M
Certification Area(s):	Early Childhood Education, birth-grade 2; initial Childhood Education, grades 1-6; initial
Educational Background:	BS, SUNY Cortland, 2009 MS, SUNY Cortland, 2013
Experience:	Teacher Aide, Skaneateles Schools LTS Elementary Teacher & Substitute Teacher, International School of Port-of-Spain Substitute Teacher, Auburn Schools
Reason:	long-term substitute for Heather Snyder

-- Elementary Teacher: On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education adopted the following resolution: Be it resolved that the Board of Education hereby appoints Jennifer Ameigh of Asheville NC, who holds permanent certification in Pre-Kindergarten, Kindergarten and Grades 1-6 and English 7-9 Extension certification areas, to a four (4)-year probationary appointment in the Elementary Education Tenure Area, effective September 1, 2018, and tentatively ending on August 31, 2022. To be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

Motion carried: Yes – 7 No – 0

Name:	Jennifer Ameigh
Assignment:	Elementary Teacher
Date of Commencement of Probationary Appointment:	September 1, 2018
Anticipated Expiration of Probationary Appointment:	August 31, 2022
Contract Salary:	\$55,453, step 7 + 36M

Jennifer Ameigh's appointment, *continued*

Certification Area(s):

PreK, K, Grades 1-6, permanent

Educational Background:

English 7-9 extension, permanent

BA, SUC Fredonia, 2002

EDM, SUC Buffalo, 2007

Experience:

Elementary Teacher; Koontz Intermediate  
School, Sand Ridge Elementary

English/Elementary Teacher, Friendship CSD  
Teacher, Wellsville Middle School

English Teacher, Canisteo High School  
to fill a vacancy

Reason:

-- School Counselor: On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education adopted the following resolution: Be it resolved that the Board of Education hereby appoints Kali Supples of West Seneca NY, who holds provisional certification in the School Counselor certification area, to a four (4)-year probationary appointment in the School Counselor Tenure Area, effective September 1, 2018, and tentatively ending on August 31, 2022. To be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

Motion carried: Yes – 7 No – 0

Name:

Kali Supples

Assignment:

School Counselor

Date of Commencement of

Probationary Appointment:

September 1, 2018

Anticipated Expiration of

Probationary Appointment:

August 31, 2022

Contract Salary:

\$57,503, step 1 + 66M

Certification Area(s):

School Counselor, provisional

Educational Background:

BA, SUC Cortland, 2016

MS/CAS, SUNY Buffalo, 2017

Experience:

School Counselor, Buffalo CSD

NYGEARUP Site Coordinator

Substitute Teacher Aide, Buffalo CSD  
to fill a vacancy

Reason:

-- Teaching Assistant: On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education adopted the following resolution: Be it resolved that the Board of Education hereby appoints Benjamin Ormsby of Auburn, NY, who holds initial certification in Social Studies 7-12, to a four (4)-year probationary appointment in the Special subject tenure area of teaching assistant, as 1.0 FTE Teaching Assistant, effective September 1, 2018, to August 31, 2022; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teaching assistant receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

Motion carried: Yes – 7 No – 0

Name:	Benjamin Ormsby
Assignment:	Teaching Assistant
Date of Commencement of Probationary Appointment:	September 1, 2018
Anticipated Expiration of Probationary Appointment:	August 31, 2022
Contract Salary:	\$22,000
Certification Area(s):	Social Studies 7-12; initial, 2015
Educational Background:	BA, SUC Geneseo, 2012 MST, SUC Oswego, 2013
Experience:	Substitute Teacher, SCCS
Reason:	To fill a vacancy

-- Groundskeeper/School Bus Driver: On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education approved the appointment of Julio Heredia Severino of Locke NY, to a 1.0 FTE position as a Groundskeeper/School Bus Driver, with a 52-week probationary period, effective July 11, 2018, at a rate of \$15.82 per hour.

Motion carried: Yes – 7 No – 0

-- Miscellaneous: On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the following appointments as listed.

Motion carried: Yes – 7 No – 0

- Modified Softball: Lisa Heaton; **amend** from \$2,018 to \$2,082
- Ian Murray, head lifeguard for summer program and 2018/19 school year; \$20 per hour
- Bridget Davis, lifeguard; \$12 per hour

**BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS – none**

**SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS --**

-- BOE Ground Rules; Superintendent Jensen reviewed this document that was revised in January 2018 by the Policy Committee; no further revisions were suggested.

-- Superintendent Jensen commented on the current capital project and noted that everything is on schedule.

**BOARD OF EDUCATION**

-- Committee dates for the 2018/19 school year will be determined. Superintendent Jensen noted that the Facilities Committee will meet in late July or early August, for an update on the project and a review of the Renovus proposal.

**QUESTIONS/COMMENTS FROM THE AUDIENCE REGARDING AGENDA ITEMS**  
None

**PROPOSED EXECUTIVE SESSION**

On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education entered executive session at 8:36 pm to discuss the employment history of particular persons and matters imperiling public safety if disclosed.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION**

On a motion by Mike Huber, seconded by Ann LaFave, the Board of Education returned to open session at 10:02 pm.

Motion carried: Yes – 7 No – 0

**ADJOURNMENT**

On a motion by Mike Huber, seconded by Chris Brozon, the Board of Education adjourned at 10:03 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk

**RESOLUTION -- PARTICIPATION IN COOPERATIVE BIDS WITH CAYUGA-  
ONONDAGA BOCES**

**RESOLVED:** WHEREAS, It is the plan of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties to bid various commodities and/or services for the 2018/2019 school year solely of itself and/or in cooperation with other Boards of Cooperative Education of the State of New York and

WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York State is desirous of participating with the Board of Cooperative Educational Services of Cayuga and Onondaga Counties in the joint bid of various commodities and/or services as authorized by General Municipal Law, Section 119-00 and

WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York has appointed the Board of Cooperative Educational Services of Cayuga and Onondaga Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Southern Cayuga Central School District of New York State and making recommendations thereon; therefore,

**BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State and the Board of Cooperative Educational Services of Cayuga and Onondaga Counties hereby accepts the appointment of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties to represent it in all matters related above, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Cayuga and Onondaga Counties to represent it in all matters regarding the entering into contracts for the purchase of various commodities and/or services, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding, and

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees (1) to abide by the decision of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties in quality standards; (2) the district agrees to either accept or reject all bids, that unless all bids are rejected, it will award contracts according to recommendation of the Board of Cooperative Educational Services of Cayuga and Onondaga Counties; and (3) that after award of contract(s) it will conduct all negotiations directly with all successful bidder(s).

**RESOLUTION -- PARTICIPATION IN COOPERATIVE BIDS WITH  
ONONDAGA-CORTLAND-MADISON (OCM) BOCES**

**RESOLVED:** WHEREAS, It is the plan of the OCM Board of Cooperative Educational Services to bid various commodities and/or services for the 2018/2019 school year solely of itself and/or in cooperation with other Boards of Cooperative Education of the State of New York and

WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York State is desirous of participating with the OCM Board of Cooperative Educational Services in the joint bid of various commodities and/or services as authorized by General Municipal Law, Section 119-00 and

WHEREAS, The Board of Education of the Southern Cayuga Central School District of New York has appointed the OCM Board of Cooperative Educational Services as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Southern Cayuga Central School District of New York State and making recommendations thereon; therefore,

**BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State and the OCM Board of Cooperative Educational Services hereby accepts the appointment of the OCM Board of Cooperative Educational Services to represent it in all matters related above, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services to represent it in all matters regarding the entering into contracts for the purchase of various commodities and/or services, and

**BE IT FURTHER RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding, and

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Education of the Southern Cayuga Central School District of New York State agrees (1) to abide by the decision of the OCM Board of Cooperative Educational Services in quality standards; (2) the district agrees to either accept or reject all bids, that unless all bids are rejected, it will award contracts according to recommendation of the OCM Board of Cooperative Educational Services; and (3) that after award of contract(s) it will conduct all negotiations directly with all successful bidder(s).



SCCS BOE Minutes Attachment  
July 5, 2018

TO: Patrick Jensen, Superintendent  
From: Lindsay Herrling, CSE, CPSE Chairperson  
Date: July 5, 2018

It is my recommendation that the following members of the Committee on Special Education, Subcommittee on Special Education and Committee on Preschool Special Education be appointed by the Board of Education for the 2018/2019 school year:

COMMITTEE ON SPECIAL EDUCATION

CSE Chairperson/District Representative: Lindsay Herrling  
District Representative Alternates: Luke Carnicelli and Jean Amodeo  
School Psychologist: Lindsay Osborne  
Child's Regular Education Teacher: Specific to each child (teacher or potential teacher)  
Child's Special Education Teacher: Specific to each child (teacher or potential teacher)  
Child's Parents/Guardians  
Student: When appropriate  
Parent Members: (as requested) Chris Osterhoudt, George Yann and Kia Larsen  
Other Members: School District Physician – as requested  
School Counselor – as requested  
BOCES Rep -- as requested

SUB-COMMITTEE ON SPECIAL EDUCATION (Reviews)

CSE Chairperson/District Representative: Lindsay Herrling  
District Representative Alternates: Luke Carnicelli, Jean Amodeo  
Child's Regular Education Teacher: Specific to each child  
Child's Special Education Teacher: Specific to each child  
Child's Parents/Guardians  
Student when appropriate

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

CSE Chairperson/District Representative: Lindsay Herrling  
Parent Members: (as requested) Chris Osterhoudt, George Yann and Kia Larsen  
County Representative: Designee of County Lorie Fischer  
Teacher Representative: Special Education Teacher or Service Provider  
Child's Parents/Guardians  
Evaluation Team Representative: for new referrals only, representative from evaluating agency  
Early Intervention Team Representative: When appropriate

SCCS BOE Minutes Attachment  
July 5, 2018

Southern Cayuga CSD  
Board of Education Meetings 2018/2019  
Mondays (*except as noted*)  
7:00 pm, High School Library

July 5, 2018  
(*reorganization meeting*)  
August 13, 2018  
August 27, 2018  
September 10, 2018  
September 24, 2018  
October 9, 2018 (*Tuesday*)  
October 22, 2018  
November 5, 2018  
November 19, 2018  
December 10, 2018  
January 14, 2019  
January 28, 2019  
February 11, 2019  
February 25, 2019  
March 11, 2019  
March 25, 2019  
April 8, 2019  
April 24, 2019 (*Wednesday*) -- *TENTATIVE*  
(*BOCES election & budget vote*)  
May 13, 2019  
(*Budget Hearing*)  
May 21, 2019 (*third Tuesday*)  
(*Budget Vote*)  
May 28, 2019 (*Tuesday*)  
June 10, 2019  
June 24, 2019

*Adopted May 7, 2018*

SCCS BOE Minutes Attachment  
July 5, 2018

SCCS Substitute Rates					
School Year 2018/2019					
POSITION	Actual 2015/16	Actual 2016/17	Actual 2017/18	Proposed July-Dec	2018/19 Jan- June
Bus Attendant	\$11.29	<b>\$11.29</b>	\$11.30	\$11.30	\$11.30
Bus Driver	\$17.76	<b>\$17.76</b>	\$19.00	\$19.00	\$19.00
Cleaner	\$9.53	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
Food Service Helper	\$9.15	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
Food Service Helper/Monitor	\$9.15	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
GRNDS/School Bus Driver	\$12.87	<b>\$12.87</b>	\$13.00	\$13.00	\$13.00
Lifeguard	\$10.00	<b>\$10.00</b>	\$12.00	\$12.00	\$12.00
Recreation Aide	\$8.75	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
Registered Professional Nurse	\$14.18	<b>\$14.18</b>	\$14.50	\$14.50	\$14.50
School Monitor	\$9.15	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
Seasonal Laborer	\$8.75	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
Senior Typist	\$11.23	<b>\$11.23</b>	\$11.50	\$11.50	\$11.50
Student Helper	\$8.75	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
Teacher; per contract					
Teacher Aide	\$9.15	<b>\$10.00</b>	\$10.40	\$10.40	\$11.10
Teaching Assistant	\$75/day	<b>\$75/day</b>	<b>\$85/day</b>	<b>\$85/day</b>	\$85/day