

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

June 22, 2020

**MINUTES**

**This meeting was conducted online via ZOOM due to the COVID-19 outbreak.**

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**1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 5:00 pm Board Vice President Susan Gloss called the meeting to order and led the pledge of allegiance. All attendees were connected via ZOOM.

**Board members present:** Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatin, Bruce Kopp, Kelsey Rossbach

**Board members absent:** none

**Administrators present:** Patrick Jensen, Loretta Van Horn, Luke Carnicelli

**Others present:** Nynette Adams, Mike Fall, Rachel McCarthy, Mary Napier

**2.0 APPROVAL OF AGENDA**

-- On a motion by Matt Bennett, seconded by Chris Brozon, the agenda was approved.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

**3.0 PRESENTATIONS – none**

**4.0 DUE TO THE COVID-19 OUTBREAK** the public is allowed only to join the ZOOM Board meetings. No comments or questions were submitted.

**5.0 OLD BUSINESS – none**

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS**

**RESOLVED** that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

-- Minutes BOE regular meeting June 8, 2020

- Minutes BOE annual meeting; budget vote & board elections June 16, 2020
- Recommendations of the Committee on Special Education
- Donation in the amount of \$500 from the Committee for Children
- Miscellaneous surplus items; holding tank, large kettle, two tool boxes; to sell or discard
- Approval of Collective Negotiating Agreement, SCAA: The Board of Education agreed to implement the Agreement by and between the Chief Executive Officer of the Southern Cayuga Central School District and the Southern Cayuga Administrators' Association (SCAA). This agreement shall be applicable and shall continue in effect from July 1, 2020, to June 30, 2023.

Whereas, the Superintendent and the Southern Cayuga Administrators' Association have met and reached agreement on terms and conditions of employment for a successor collective negotiating agreement ("Agreement") for the period of time from July 1, 2020, through June 30, 2023; and

Whereas, the Association has ratified the terms of this Agreement on June 22, 2020;

Now, therefore, upon the affirmative recommendation of the Superintendent of Schools for the Southern Cayuga Central School District, it is

HEREBY RESOLVED, that the Southern Cayuga Central School District Board of Education authorizes the necessary funds for the July 1, 2020, to June 30, 2023, Agreement between the Southern Cayuga Central School District and the Southern Cayuga Administrators' Association.

- Approval of Contract, Director of Technology: It is recommended that the Board of Education agree to implement the Agreement by and between the Southern Cayuga Central School District Board of Education and the SCCS Director of Technology. This agreement shall be applicable and shall continue in effect from July 1, 2020, to June 30, 2023.

- Memorandum of Agreement; for vacation day carry over from the 2019/2020 school year into the 2020/2021 school year with the following 12-month staff

- CSEA
- SCAA
- Michael Fall, Director of Technology
- Patrick Jensen, Superintendent of Schools
- Loretta Van Horn, Assistant Superintendent
- Non-represented employees

- Funds Transfer; \$1,000,000 from the Capital Reserve Fund to the Capital Fund, for the upcoming \$4,900,000 project, both approved by the voters on June 16, 2020

## 7.0 PERSONNEL/CONSENT ITEMS –

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2019/20 school year or for the term as indicated.

Motion made by Matt Bennett, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

-- Abolishment of Special Education Teaching Position: In creating the budget for the 2020/2021 school year, the Board of Education has determined that for reasons of economy and budgetary constraints, hereby abolishes one full-time (1.0 FTE) position in the Special subject tenure area, Education of children with handicapping conditions; general special education tenure area, effective June 30, 2020.

-- Abolishment of Elementary Teaching Positions: In creating the budget for the 2020/2021 school year, the Board of Education has determined that for reasons of economy and budgetary constraints, hereby abolishes three full-time (3.0 FTE) positions in the Elementary tenure area, effective June 30, 2020.

-- Abolishment of Support Staff Positions: In creating the budget for the 2020/2021 school year, the Board of Education has determined that for reasons of economy and budgetary constraints, hereby abolishes support staff positions, representing 3.0 FTE Teacher Aide positions, effective June 30, 2020.

## CHANGE IN EMPLOYMENT STATUS –

-- Layoff of 1.0 FTE Teacher Aide and Placement on Preferred Eligibility List: As a least senior employee in the Civil Service classification of Teacher Aide, **Ashlee Sandstrom** is hereby laid off, effective June 30, 2020, and placed on a preferred eligible list for recall to a similar classification for a period of two years from the effective date.

-- Layoff of 1.0 FTE Special Education Teacher and Placement on Preferred Eligibility List: As the least senior teacher in the Special Education tenure area, **Stacy Longyear**, originally hired on September 30, 2019, is hereby laid off, effective June 30, 2020, and placed on a preferred eligible list for recall to a similar position, for a period of seven years from the effective date.

-- Layoff of 1.0 FTE Elementary Teacher and Placement on Preferred Eligibility List: As the least senior teacher in the Elementary tenure area, **Angela Simmons**, originally hired on November 4, 2019, is hereby laid off, effective June 30, 2020, and placed on a preferred eligible list for recall to a similar position, for a period of seven years from the effective date.

-- Layoff of 1.0 FTE Elementary Teacher and Placement on Preferred Eligibility List: As a least senior teacher in the Elementary tenure area, **Claire Minnoe**, originally hired on September 1, 2019, is hereby laid off, effective June 30, 2020, and placed on a preferred eligible list for recall to a similar position, for a period of seven years from the effective date.

-- Layoff of 1.0 FTE Elementary Teacher and Placement on Preferred Eligibility List: As a least senior teacher in the Elementary tenure area, **Lyndsay Corey**, originally hired on September 1, 2019, is hereby laid off, effective June 30, 2020, and placed on a preferred eligible list for recall to a similar position, for a period of seven years from the effective date.

-- Layoff of 1.0 FTE Teacher Aide and Placement on Preferred Eligibility List: As a least senior employee in the Civil Service classification of Teacher Aide, **Lorna Butts** is hereby laid off, effective June 30, 2020, and placed on a preferred eligible list for recall to a similar classification for a period of two years from the effective date.

-- Layoff of 1.0 FTE Teacher Aide and Placement on Preferred Eligibility List: As a least senior employee in the Civil Service classification of Teacher Aide, **Mary Burns** is hereby laid off, effective June 30, 2020, and placed on a preferred eligible list for recall to a similar classification for a period of two years from the effective date.

-- Adjustment; JV coaching salary for Francis Calarco; \$3,817

-- Stipend Adjustment; stipends for all varsity and JV coaches appointed for spring 2020 sports are reduced to 27.5% of the original appointment amount due to the COVID-19 school closure.

## **8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS – none**

## **9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –**

-- Superintendent Jensen commented on the meetings scheduled for summer; July 1 reorganization meeting, 7:00 pm; August 10 and August 24. Some board members will not be able to attend both of the August meetings.

-- Committee assignments for the 2020/2021 school year will be decided at the July 1 meeting. He will plan to set a meeting of the Safety/Wellness Committee sometime in the summer. He is waiting for guidance from the state regarding the opening of school in the fall.

-- Susan Gloss commented on the graduation ceremony; she will attend as a parent and not as a board member.

## **10.0 BOE COMMITTEES/DISCUSSION TOPICS**

Discussion Topics: none

- Athletics; BOE reps Matt Bennett, Chris Brozon, Dave Harvatine
- Audit; BOE reps Susan Gloss, Bruce Kopp
- Budget/Finance; BOE reps Dave Harvatine, Bruce Kopp, Kelsey Rossbach
- Directions/Long-Range Education; BOE reps Matt Bennett, Susan Gloss, Kelsey Rossbach
- Facilities; BOE reps Chris Brozon, Dave Harvatine
- Policy; BOE rep Kelsey Rossbach
- Safety/Wellness; BOE reps Susan Gloss, Kelsey Rossbach
- Transportation; BOE reps Matt Bennett, Chris Brozon
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep

### **PROPOSED EXECUTIVE SESSION --**

On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education entered executive session at 5:09 pm to discuss the employment history of particular persons.

Motion carried: Yes – 6 No – 0

### **RETURN TO OPEN SESSION --**

On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education returned to open session at 5:40 pm.

Motion carried: Yes – 6 No – 0

### **ADJOURNMENT**

On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education meeting adjourned at 5:41 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk