

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
HIGH SCHOOL LIBRARY**

March 11, 2019

**MINUTES**

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**1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 7:03 pm Board President Susan Gloss called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting.

**Board members present:** Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatine, Michael Huber, Ann LaFave, Kelsey Rossbach

**Board members absent:** none

**Administrators present:** Patrick Jensen, Loretta Van Horn

**Others present:** Nynette Adams, Brian Hartwell, Ann Sill, Doug Tomandl, Laurie Waldron, Dean Winspear

**2.0 APPROVAL OF AGENDA**

-- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the agenda.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

**3.0 PRESENTATIONS –**

-- BOCES Administrative Budget; Brian Hartwell, BOCES District Superintendent, and Doug Tomandl, BOCES Assistant Superintendent for Management, Regional Services & Finance, provided information regarding the 2019/20 BOCES administrative budget.

-- 2019/20 Budget; Loretta Van Horn gave a power point presentation on BOCES tuition costs and proposed staffing changes.

**4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD -- none**

**5.0 OLD BUSINESS -- none**

## 6.0 NEW BUSINESS/ACTION ITEMS; CONSENT MINUTES

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Ann LaFave.

Motion carried: Yes – 7 No – 0

- Minutes of the regular Board of Education meeting held on February 11, 2019
- Recommendations of the Committee on Special Education
- Policies, First Reading; as recommended by the Policy Committee at their meeting on February 11
  - Policy #5551, Allocation of Title I, Part A Funds in the District; new policy
  - Policy #5761, Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees
- Field Trip Request; Long Island NY; NYS Swim Meet; February 28 to March 2, 2019; six students and one coach (Cathy Murray)
- Surplus Items; old/worn out/obsolete athletic clothing
- Resolution; OCM BOCES technology lease

**WHEREAS**, the Board of Education of the Southern Cayuga Central School District desires to enter into up to a FIVE year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

**NOW, THEREFORE**, it is

**RESOLVED**, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of \$125,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of FIVE years commencing on or about May 1, 2019.

## **7.0 PERSONNEL/CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2018/19 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 7 No – 0

### **-- LEAVE OF ABSENCE**

- Elementary Teacher; Michelle Jones, for maternity purposes, from on or about May 6, 2019, until on or about June 26, 2019

### **-- CHANGE IN EMPLOYMENT STATUS**

- School Bus Driver; John DeAngelo, permanent appointment effective February 28, 2019, at the completion of his probationary period
- Cleaner; Frank Shanahan, permanent appointment effective March 12, 2019, at the completion of his probationary period

### **-- APPOINTMENTS**

#### **Cleaner**

- Stephanie Cope, of Genoa NY, effective Monday, March 11, 2019, with a 52-week probationary period; at a rate of \$13.25 per hour

#### **Substitutes**

- Danielle Capelli, substitute teacher
- Nicole Schmidt, substitute teacher, teaching assistant, teacher aide

## **8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –**

### **-- Treasurer's Report**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Treasurer's Report for February 2019.

Motion made by Mike Huber, seconded by Chris Brozon.

Motion carried: Yes – 7 No – 0

**9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –**

- Five-Year Facilities Plan; Superintendent Jensen provided and reviewed the 5-year Building Conditions Survey and discussed the timing of an upcoming capital project vote in 2020.
- Calendar 2019/20; a draft school calendar for next year was reviewed. Board members agreed to set the next reorganization meeting for Monday, July 1, beginning at 6:00 pm.

**10.0 BOE COMMITTEES/DISCUSSION TOPICS**

- Athletics Committee; BOE reps Matt Bennett, Chris Brozon, Susan Gloss
  - Met tonight; minutes to be provided
- Audit/Budget/Finance Committee; BOE reps Matt Bennett, Dave Harvatine, Mike Huber
  - Next meeting TBD
- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Chris Brozon, Kelsey Rossbach
  - Next meeting TBD
- Facilities Committee; BOE reps Dave Harvatine, Mike Huber, Ann LaFave
  - Minutes Owner/Contractors meetings, February 11 provided
  - Minutes Owner/Contractors meetings, February 21 provided
  - Next meeting TBD
- Policy Committee; BOE reps Chris Brozon, Kelsey Rossbach
  - Minutes February 11 meeting provided
  - Next meeting TBD
- Safety/Wellness Committee; BOE reps Ann LaFave, Kelsey Rossbach
  - Next meeting TBD
- Transportation Committee; BOE reps Susan Gloss, Mike Huber
  - Next meeting TBD
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear; an organization meeting was held on February 28; an event sponsored by Central NY School Boards Association will be held on Monday, March 18, at BOCES.

**QUESTIONS FROM THE AUDIENCE REGARDING MINUTES ITEMS -- none**

**PROPOSED EXECUTIVE SESSION --**

On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education entered executive session at 8:15 pm to discuss the employment history of particular persons and collective bargaining with one of the district's unions.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION --**

On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education returned to open session at 9:38 pm.

Motion carried: Yes – 7 No – 0

**ADJOURNMENT**

On a motion by Kelsey Rossbach, seconded by Ann LaFave, the Board of Education meeting adjourned at 9:39 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk