

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
BOARD of EDUCATION MEETING
MARCH 12, 2018
HIGH SCHOOL LIBRARY**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

At 7:01 pm BOE President David Wiemann called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting.

Board members present:	David Wiemann, Bruce Kopp, Matthew Bennett, Christine Brozon, Susan Gloss, Michael Huber, Ann LaFave
Board members absent:	none
Administrators present:	Patrick Jensen
Others present:	Nynette Adams, Phil Donovan, Mike Fall, Karina Huber, Tim Mather, Mary Napier, Betsy Pierpoli, Laurie Waldron, Dean Winspear

APPROVAL OF AGENDA

-- On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the agenda.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

PRESENTATIONS –

- Superintendent Jensen presented a brief video clip from a recent robotics competition, which included SCCS students
- Budget Presentation; Superintendent Jensen presented information that will affect the budget for the 2018/19 school year; including BOCES tuitions, projected increases & decreases, expense summary and historical tax rates.

VISITOR RECOGNITION – none

BOARD OF EDUCATION ACTION ITEMS

-- Approval of Minutes: On a motion by Susan Gloss, seconded by Mike Huber, the Board of Education approved the minutes of the BOE regular meeting February 26, 2018.

Motion carried: Yes – 7 No – 0

-- CSE Recommendations: On a motion by Susan Gloss, seconded by Mike Huber, the Board of Education approved the recommendations of the Committee on Special Education.

Motion carried: Yes – 7 No – 0

-- BOCES BOE Nomination: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education nominated Dean Winspear of King Ferry to serve as the Representative of the Southern Cayuga Central School District Board of Education on the BOCES Board of Education for a three-year term, from July 1, 2018, thru June 30, 2021.

Motion carried: Yes – 7 No – 0

-- Non-Resident Students: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the attendance of non-resident students for the 2018/19 school year, in accordance with employee agreements.

Motion carried: Yes – 7 No – 0

- Abigail Davis, grade 2
- Kennady Davis, preK
- Alyssa Gavurnik, grade 9
- David Hayden, grade 6
- Paul Hayden, grade 5
- Jamison Murray, grade 10
- George Sheppard, preK
- Taleigh Sheppard, grade 3
- Brystol Young, grade 1
- Landyn Young, grade 5

-- Policies, First Reading: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education reviewed for a first reading the following policies as reviewed by the Policy Committee at their meeting on February 26.

Motion carried: Yes – 7 No – 0

- Policy #2110 Orienting New Board Members
- Policy #2111 Board Member Training
- Policy #2210 Sub-Committees of the Board
- Policy #2220 Visits to the Schools – Board Members
- Policy #2230 Guidelines for Citizens' Concerns to Board Members
- Policy #2310 Membership in Associations
- Policy #2320 Attendance by Board Members at Conferences, Conventions and Workshops
- Policy #2330 Compensation and Expenses
- Policy #2331 Health Insurance Coverage for School Board Members
- Policy #2340 Board Self-Evaluation

-- Resolution: On a motion by Mike Huber, seconded by Ann LaFave, the Board of Education adopted the following resolution. Mike Fall explained the purpose of the technology lease for hardware server equipment.

Motion carried: Yes – 7 No – 0

WHEREAS, the Board of Education of the Southern Cayuga Central School District desires to enter into up to a FIVE year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of \$175,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of FIVE years commencing on or about 01 July 2018.

-- Proposed Capital Project: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education, by roll call vote, adopted a resolution to include the capital project proposition on the May 15 ballot. The full resolution is *attached*.

Motion carried: Yes – 6 No – 1 (BK)

Personnel Agenda: As recommended by the Superintendent.

RECALL FROM REDUCED/DISCONTINUED SERVICES – none

TERMINATION – none

CHANGE IN EMPLOYMENT STATUS – none

LEAVE OF ABSENCE – none

RESCINDMENT – none

RESIGNATION --

-- Teacher: On a motion by Susan Gloss, seconded by Mike Huber, the Board of Education accepted the resignation of Kimberly Davidson as Agriculture Teacher, for personal reasons, effective June 30, 2018.

Motion carried: Yes – 7 No – 0

APPOINTMENTS – Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions in accordance with Policy #6170 (paid employees) and Policy #3150 (school volunteers).

-- Cleaner: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the appointment of Frank Shanahan of Auburn as a 1.0 FTE Cleaner, effective March 13, 2018, with a 52-week probationary period, at a rate of \$11.91 per hour.

Motion carried: Yes – 7 No – 0

-- Miscellaneous Appointments: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education approved the following appointments for the 2017/18 school year.

Motion carried: Yes – 7 No – 0

- Owen Overhiser, recreation aide
- Sydney Hasenjager, recreation aide
- Ben Ormsby, tutor

BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS

-- Financial Report: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education acknowledged receipt of the financial report dated February 28, 2018, as presented.

Motion carried: Yes – 7 No – 0

-- Budget Transfer: This transfer was deleted, as it was already approved at the February 12, 2018, board meeting.

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$1,000	Equipment	Travel/conference	Cathy Haight's conference attendance; NYSAAA in Saratoga

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --

-- Superintendent Jensen shared the proposed 2018/19 calendar; the year begins early in September and ends late in June; graduation is set for June 22, which is prior to the final Regents exams and prior to the last day of school attendance.

-- Safety Audit & Drills; an announced lockdown drill was held today; the school safety officers have started a safety audit.

BOARD OF EDUCATION

1. BOE Committee

- District Audit Committee; BOE reps Bruce Kopp, Dave Wiemann, Chris Brozon
 - Minutes February 15 meeting provided
 - Next meeting TBD

2. BOCES Regional Committee

- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear
 - Minutes February 28 meeting provided
 - Next Meeting Thursday, May 31, annual dinner meeting

3. District Committees

- Athletics Committee; BOE reps Susan Gloss, Bruce Kopp, Matt Bennett
 - Next meeting was set for Monday, March 26, 6:00 pm
- Budget/Finance Committee; BOE reps Bruce Kopp, Matt Bennett, Mike Huber
 - Next meeting TBD
- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Susan Gloss, Chris Brozon
 - Minutes February 27 meeting provided
 - Next Meeting set for Thursday, March 29, 7:30 am
- Facilities Committee; BOE reps Dave Wiemann, Ann LaFave, Mike Huber
 - Next meeting TBD
- Policy Committee; BOE reps Chris Brozon, Ann LaFave
 - Minutes February 26 meeting provided
 - Next Meeting TBD

- Safety/Wellness Committee; BOE reps Dave Wiemann, Ann LaFave
 - Next meeting TBD
- Transportation Committee; BOE reps Susan Gloss, Mike Huber
 - Minutes March 1 meeting provided; Susan Gloss noted that the Committee discussed the need for bus drivers and various possibilities for recruiting
 - Next meeting TBD

QUESTIONS/COMMENTS FROM THE AUDIENCE REGARDING AGENDA ITEMS

- Dean Winspear noted the next meetings of the Ag Advisory Board
- Phil Donovan asked if the budget includes any anticipated layoffs; how much the retirement incentive will cost the district; why not offer hiring bonuses; is the capital project resolution for the planetarium (yes, for a vote in May)

PROPOSED EXECUTIVE SESSION

On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education entered executive session at 7:54 pm to discuss matters leading to the appointment of particular persons who have applied to fill positions needed in the district, the employment history of particular persons and public safety.

Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION

On a motion by Mike Huber, seconded by Susan Gloss, the Board of Education returned to open session at 9:18 pm.

Motion carried: Yes – 7 No – 0

ADDENDUM ITEMS

- Calendar: On a motion by Susan Gloss, seconded by Ann LaFave, the Board of Education adopted the calendar for the 2018/19 school year.

Motion carried: Yes – 7 No – 0

-- Coach: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the appointment of Lisa Heaton of Lansing as Modified Softball Coach for the spring 2018 season, at a rate of \$2,018.

Motion carried: Yes – 7 No – 0

-- Music Teacher: On a motion by Susan Gloss, seconded by Chris Brozon, the Board of Education approved the appointment of **Melissa DeMarinis** of Northport NY, as Long-Term Substitute Music Teacher, effective March 19, 2018, through on or about June 30, 2018.

Motion carried: Yes – 7 No – 0

Name:	Melissa DeMarinis
Assignment:	LTS Music Teacher
Date of Commencement of Appointment:	March 19, 2018
Anticipated Expiration of Appointment:	June 30, 2018
Contract Salary:	\$14,883.12
Certification Area(s):	Music; initial, 2018
Educational Background:	BM, Ithaca College, 2017
Experience:	Student Teacher, East Islip HS; 2017 Junior Student Teacher, Boynton MS, Ithaca
Reason:	LTS for Maggie Gallagher

ADJOURNMENT

On a motion by Susan Gloss, seconded by Mike Huber, the Board of Education adjourned at 9:21 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Nynette Adams, District Clerk

Planetarium Improvements Resolution

At a regular meeting of the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, held at the Junior/Senior High School Library, in Poplar Ridge, New York, in said School District, on the 12th day of March, 2018, at 7 o'clock PM Prevailing Time.

The meeting was called to order by Board President David Wiemann, and upon roll being called, the following were

PRESENT: David Wiemann, Bruce Kopp, Matthew Bennett, Christine Brozon, Susan Gloss, Michael Huber, Ann LaFave

ABSENT: none

The following resolution was offered by Susan Gloss, who moved its adoption, seconded by Ann LaFave, to wit:

RESOLUTION DATED MARCH 12, 2018.

Resolution authorizing inclusion of capital project proposition at annual school district meeting and election.

BE IT RESOLVED, by the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the Annual School District Election to be held in said School District, on the 15th day of May, 2018.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the Annual District Meeting and election notice with reference to the submission of said proposition in substantially the following form:

* * * * *

NOTICE IS HEREBY FURTHER GIVEN that at said Annual Election to be held on May 15, 2018, the following proposition will be submitted:

PROPOSITION: IMPROVEMENTS TO PLANETARIUM

Shall the following resolution be adopted, to wit:

RESOLVED, that the Board of Education of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized to construct improvements to and reconstruct the planetarium building, including but not limited to original furnishings, equipment, machinery, apparatus, mechanical, electrical and plumbing upgrades, finish upgrades, asbestos abatement, masonry restoration, casework upgrades and appurtenances and other incidental improvements and expenses in connection therewith, at a maximum estimated cost of not exceeding \$500,000, and that \$125,000 available monies shall be used to pay a portion thereof, and that the remaining \$375,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said District and collected in annual installments; and, in

anticipation of such tax, obligations of said District shall be issued. The School District has acted as lead agency under the State Environmental Quality Review Act regulations of the State of New York. The capital project herein described has been determined to be a "Type II Action" pursuant to 6 NYCRR Section 617.5(c)(1) and (2) of the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, such regulations provide will not result in any significant adverse environmental impact.

* * * * *

Section 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

David Wiemann VOTING yea
Bruce Kopp VOTING nay
Matthew Bennett VOTING yea
Christine Brozon VOTING yea
Susan Gloss VOTING yea
Michael Huber VOTING yea
Ann LaFave VOTING yea

The resolution was thereupon declared duly adopted.

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