

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
HIGH SCHOOL LIBRARY**

March 25, 2019

MINUTES

1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE

At 7:00 pm Board President Susan Gloss called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting.

Board members present: Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatine, Michael Huber, Ann LaFave, Kelsey Rossbach

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn

Others present: Nynette Adams, Debbie Hoke, Pam Landon, Steve Moolin, Ann Sill, Laurie Waldron

2.0 APPROVAL OF AGENDA

-- On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education approved the agenda.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

3.0 PRESENTATIONS –

-- Library Budgets; representatives from Aurora Free Library and Hazard Library Association
Steve Moolin spoke for the Aurora Free Library; they are asking for a \$6,000 increase this year; the goal is for 60 to 70 percent of the operating budget to come from the tax levy.

-- Code of Conduct; public hearing; Superintendent Jensen noted that no revisions have been made to the policy, which can be found on the district website.

-- Budget 2019/2020; Loretta Van Horn shared Power Point slides of work being done on next year's budget. She also discussed the proposed 2019/2020 Capital Outlay Project.

4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD -- none

5.0 OLD BUSINESS --

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the items listed in section 5.0.

Motion made by Chris Brozon, seconded by Kelsey Rossbach

Motion carried: Yes – 7 No – 0

-- Policies; Second Reading; for approval, as recommended by the Policy Committee

- Policy #5551, Allocation of Title I, Part A Funds in the District; new policy
- Policy #5761, Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Ann LaFave.

Motion carried: Yes – 7 No – 0

-- Minutes of the regular Board of Education meeting held on March 11, 2019

-- Recommendations of the Committee on Special Education

-- Policy, First Reading; as recommended by the Policy Committee at their February 11 meeting

- Policy #3410, Code of Conduct on School Property

-- Donation from SCCS PTO \$1,000 toward motivational speaker, Marc Mero, scheduled for March 26, 2019; with thanks

-- Calendar for the 2019/20 school year

-- Non-Resident Students 2019/20 school year, in accordance with employee agreements.

- Abigail Davis, grade 3
- Kennady Davis, kindergarten
- Alyssa Gavurnik, grade 10
- David Hayden, grade 7

- Paul Hayden, grade 6
- Jamison Murray, grade 11
- Brystol Young, grade 2
- Landyn Young, grade 6

-- Surplus, School Buses; declare as surplus the following buses, to be traded toward the price of new buses for the 2019/20 school year, directly to Matthews Buses.

<u>Bus #</u>	<u>Year</u>	<u>Model</u>	<u>Mileage</u>	<u>Passengers</u>	<u>Fuel</u>	<u>\$Trade</u>
174	2015	C2 Thomas	86,230	66	Diesel	\$35,000
175	2015	C2 Thomas	74,013	66	Diesel	\$35,000

-- Bus Purchase: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts by roll call vote, a resolution to place a proposition on the ballot in May 2019 for the purchase of school buses. This will maintain the five-year bus replacement plan. *Full resolution is attached.*

Motion made by Mike Huber, seconded by Kelsey Rossbach

Motion carried: Yes – 7 No – 0

Susan Gloss voting yes
Michael Huber voting yes
Matthew Bennett voting yes
Christine Brozon voting yes

David Harvatine voting yes
Ann LaFave voting yes
Kelsey Rossbach voting yes

-- Capital Outlay Project: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts the following SEQRA resolution for the 2019/2020 capital outlay project.

Motion made by Chris Brozon, seconded by Ann LaFave

Motion carried: Yes – 7 No – 0

RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW

WHEREAS, the Board of Education of the Southern Cayuga Central School District (the “Board”) has considered the effect upon the environment of the proposed work consisting of the following Scope of Work to be completed:

Exterior door security upgrades and gymnasium door replacements at the District’s Jr./Sr. High School.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2018/19 school year or for the term as indicated.

Motion made by Kelsey Rossbach, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

-- RESIGNATIONS

-- Senior Typist; Jenna Hoellerer; for personal reasons, effective at close of business Friday, March 22, 2019

-- School Nurse; Sharon Botsford; for retirement purposes, effective at close of business Friday, June 28, 2019

-- SALARY ADJUSTMENT

Name	Adjustment	Effective	Explanation
Raymond Wayne Buisch	\$1.00 per hour increase	March 18, 2019	Successful completion of the Article 19-A Certified Examiner program from the NYS Department of Motor Vehicles

-- APPOINTMENTS

-- Senior Typist; Joanne Cartner of Auburn NY; pending Cayuga County Civil Service transfer approval, effective April 8, 2019; at a rate of \$23 per hour, with a 13-week probationary period

-- 0.5 School Bus Driver-0.5 Cleaner; Melissa Henry of Union Springs NY; effective on or about April 9, 2019, at \$15.98 per hour, with a 52-week probationary period

-- Miscellaneous Appointments

- Frank Benenati, school bus driver trainee
- Dennis Johnson, occasional driver
- Daniel Leary, substitute cleaner
- Jill Rafferty, substitute cleaner
- Aiden Brown, recreation aide

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS – none

9.0 SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS – none

10.0 BOE COMMITTEES/DISCUSSION TOPICS

- Athletics Committee; BOE reps Matt Bennett, Chris Brozon, Susan Gloss
 - Minutes March 11 meeting provided
 - Next meeting TBD
- Audit/Budget/Finance Committee; BOE reps Matt Bennett, Dave Harvatin, Mike Huber
 - Met tonight; minutes to be provided
 - Next meeting TBD
- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Chris Brozon, Kelsey Rossbach
 - Next meeting TBD
- Facilities Committee; BOE reps Dave Harvatin, Mike Huber, Ann LaFave
 - Minutes Owner/Contractors meetings, March 7 provided
 - Next meeting TBD
- Policy Committee; BOE reps Chris Brozon, Kelsey Rossbach
 - Next meeting TBD
- Safety/Wellness Committee; BOE reps Ann LaFave, Kelsey Rossbach
 - Next meeting TBD
- Transportation Committee; BOE reps Susan Gloss, Mike Huber
 - Next meeting TBD

- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear; Superintendent Jensen noted the BOCES annual meeting is on April 4 and the COSBA annual dinner & awards night is on May 30, to be held at the Aurora Inn.

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS -- none

PROPOSED EXECUTIVE SESSION --

Motion made by Chris Brozon, seconded by Ann LaFave, to enter executive session at 7:24.
Motion carried: Yes – 7 No – 0

Motion made by Mike Huber, seconded by Chris Brozon, to rescind the motion to enter executive session.
Motion carried: Yes – 7 No – 0

-- Library Budgets; representative from the Hazard Library Association arrived at this time; Nancy Hart noted that the Hazard Library Board met this evening. The Hazard Library Association will not request an increase in funding from taxpayers this year.

PROPOSED EXECUTIVE SESSION --

On a motion by Dave Harvatine, seconded by Kelsey Rossbach, the Board of Education entered executive session at 7:28 pm to discuss the employment history of particular persons.
Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION --

On a motion by Ann LaFave, seconded by Matt Bennett, the Board of Education returned to open session at 9:09 pm.

Motion carried: Yes – 7 No – 0

Discussion took place regarding the elementary teacher field trip to farms on superintendent's conference day.

ADJOURNMENT

On a motion by Chris Brozon, seconded by Mike Huber, the Board of Education meeting adjourned at 9:13 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Nynette Adams, District Clerk

Bus Replacement Plan Resolution, 2019/20

BE IT RESOLVED, by the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows.

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District, on the 21st day of May, 2019.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

* * * * *

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 21, 2019, the following proposition will be submitted.

SCHOOL BUS PROPOSITION; Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized to pay the cost of the purchase of school buses at an aggregate maximum estimated cost of \$283,656, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued.

The School District has determined this purchase to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, the regulations provide, will not result in any significant adverse environmental impact.

* * * * *

Section 3. This resolution shall take effect immediately.

Two (2) large buses (66-passenger) @ \$124,328	\$248,656
One Dodge Durango	35,000
Subtotal	283,656
Less resale/trade-in	- 70,000
Proposed amount to borrow	\$213,656