

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

May 24, 2021

**MINUTES**

**Meeting held in the High School Auditorium**

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**1.0 CALL TO ORDER**

At 7:02 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance.

**Board members present:** Kelsey Rossbach, Matthew Bennett, Christine Brozon  
Susan Gloss, David Harvatine, Bruce Kopp, Rachel  
McCarthy

**Board members arriving late:** none

**Board members absent:** none

**Administrators present:** Patrick Jensen, Loretta Van Horn,

**Others present:** Frank Benenati, Mike Dempsey, Julia Dunsmoor, Marcy  
Hand, Wisteria Kirk, Mary Napier, Alan Ominsky, Kathy  
Sheils and Benjamin Stiadle

**2.0 APPROVAL OF THE AGENDA WITH THE ADDENDUM**

-- On a motion by Chris Brozon, seconded by Susan Gloss, the agenda with the addendum was approved.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

**3.0 PRESENTATIONS**

-- Friends of the Southern Cayuga Planetarium – Frank Benenati shared plans for proposed additional updates at the Planetarium, repairing the Spitz star projector and adding a cove lighting system installation. They have raised the funds for the projected costs and are asking for the support of the Board. There were several questions related to the proposed timeline of work, how the new systems will mesh with the current systems, who will perform the work, who will staff and operate the new systems, how individuals will be trained and whether the Director of Technology, Michael Fall, has been consulted in regard to the proposed plans. Kelsey Rossbach thanked Frank Benenati for presenting and the Board expressed appreciation for their continued work.

**4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD**

Wisteria Kirk and Benjamin Stiadle read a statement to the Board regarding the Native American mural located in the high school gym. They had a petition signed by current high school students and requested the removal of the image.

Board member Bruce Kopp responded, as an individual, stating that while he has a different view, he respects theirs and thanked them for speaking. Bruce spoke about the history of the image and how the local schools joined together to form SCCS and how the image became.

Board President Kelsey Rossbach will follow up with Wisteria and Benjamin.

**5.0 OLD BUSINESS -- none**

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

-- Minutes BOE regular meeting May 10, 2021

-- Minutes School Budget Vote May 18, 2021

-- CSE Recommendations; 2020/2021 and 2021/2022

-- Policies for First Reading

- Policy #5571 Allegations of Fraud; no revision recommended
- Policy #5580 Audit Committees; no revision recommended
- Policy #5590 Internal Audit Function; no revision recommended
- Policy #5610 Insurance; no revision recommended
- Policy #5620 Inventories; no revision recommended
- Policy #5621 Accounting of Fixed Assets; no revision recommended
- Policy #5630 Facilities: Inspection, Operation and Maintenance; no revision recommended
- Policy #5631 Hazardous Waste and Handling of Toxic Substances by Employees; no revision recommended
- Policy #5640 Smoking/Tobacco Use; minor revisions recommended
- Policy #5650 Energy/Water Conservation and Recycling of Solid Waste; no revision recommended

-- Donation, New York Schools Insurance Reciprocal (NYSIR); \$1,000 for masks and shields for students

-- Donation, Southern Cayuga Parent Teacher Organization; \$500 for t-shirts for the Principal's Honor Roll recipients

-- Juul Agreement between an SCTA member and the Board of Education of the Southern Cayuga Central School District

- Summer Basketball Camp, to be held June 28, June 29, June 30 and July 1, 9:00 am to 3:00 pm; for students entering grades 3 through 12; \$75 tuition per camper
- Meeting Dates, set dates for 2021/2022 Board of Education meetings

## **7.0 PERSONNEL/CONSENT ITEMS --**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, with the addendum, for the 2020/21 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

### **-- RESIGNATIONS**

- Michael Perry; Elementary Teacher, for personal reasons, effective June 30, 2021
- Thomas Hoppel; Account Clerk/Typist, effective May 24, 2021

### **-- APPOINTMENTS**

- Account Clerk/Typist; Patricia Baum of Auburn to a provisional Civil Service appointment as Account Clerk/Typist for the district office, \$41,000 pro-rated, effective June 1, 2021, amended date from June 7, 2021
- Miscellaneous for 2020/21 and 2021/22
  - Steven Sherman, summer laborer 2021
- Summer 2021 Basketball Camp
  - Ed Heslop, Director; \$500
  - Colleen Lukas, Coach; \$300
  - Dennis Johnson, Coach; \$300
  - Ryan Vanacore, Coach; \$300
  - Kerry Mason, Coach; \$300
  - Catie Kopp, Counselor; \$240
  - Kylie Rejman, Counselor; \$240
- Substitute Teaching Assistant, Ian Murray
- Special Education Teacher, **Alexis Crawford** of Aurora, NY; 1.0 FTE Elementary Special Education Teacher; September 1, 2021, to August 31, 2025; Step 3+36M, \$55,927.

Be it resolved that the Board of Education hereby appoints **Alexis Crawford** of Aurora, NY, who holds initial certification in Students with Disabilities (Grades 1-6) and Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Special Education Tenure Area, as 1.0 FTE Elementary Special Education Teacher, effective September 1, 2021, to August 31, 2025; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure

the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Library Media Specialist, **Carissa Smith** of Schenectady, NY; 1.0 FTE Library Media Specialist; September 1, 2021, to August 31, 2025; Step 3+36M, \$55,927.

Be it resolved that the Board of Education hereby appoints **Carissa Smith** of Schenectady, NY, anticipated initial certification in Library Media Specialist, to a four (4)-year probationary appointment as 1.0 FTE Library Media Specialist, effective September 1, 2021, to August 31, 2025; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Addendum Item, Elementary Teacher, **Nicole Franklin** of Locke, NY; 1.0 FTE Elementary Teacher; September 1, 2021, to August 31, 2025; Step 2+30M, \$55,344.

Be it resolved that the Board of Education hereby appoints Nicole Franklin of Locke, NY, who holds initial certification in Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2021, to August 31, 2025; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- **Addendum Item, Elementary Teacher, Maeve Kilcer** of Genoa, NY; 1.0 FTE Elementary Teacher; September 1, 2021, to August 31, 2024; Step 9+42M, \$60,854.

Be it resolved that the Board of Education hereby appoints Maeve Kilcer of Genoa, NY, who holds professional certification in Childhood Education (grades 1-6), to a three (3)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher effective September 1, 2021, to August 31, 2024; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

#### **RECALLS FROM LAY OFF**

-- **Addendum Item, Recall from Layoff of Elementary Teacher, Lyndsay Corey** of Auburn, NY; 1.0 FTE Elementary Teacher; September 1, 2019, to August 31, 2023; Step 3 + 30M, \$55,344.

Be it resolved that the Board of Education hereby appoints Lyndsay Corey of Auburn, NY, who holds initial certification in Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2019, to August 31, 2023; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- **Addendum Item, Recall from Layoff of Elementary Teacher, Angela Simmons** of Memphis NY; 1.0 FTE Elementary Teacher; November 4, 2019, to February 3, 2024; Step 7 + 36M; \$59,141.

Be it resolved that the Board of Education hereby appoints Angela Simmons of Memphis NY, who holds professional certification in Early Childhood Education (birth to grade 2) and Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary tenure area, as 1.0 FTE Elementary Teacher, effective November 4, 2019, to February 3, 2024; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section

3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

## **8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Report for April 2021.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

## **9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS**

-- Superintendent Jensen shared a projected elementary school staffing chart with Board members. There is uncertainty in the projected numbers of students in kindergarten and first grade. There will not be a remote option available to the students this fall.

-- Superintendent Jensen updated the Board with plans for federal grant funds. A published survey garnered many responses. Almost all of the funds will be devoted to addressing student learning loss from the pandemic. Proposed grant funded positions include an elementary ELL teacher, a bilingual social worker, elementary ELA coaches, elementary math coaches, a curriculum/coach coordinator, local summer school for grades 6 through 11, athletics enrichment for grades 4, 5 and 6, as well as several other possibilities.

## **10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS**

-- Discussion Topics - none

-- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy  
-- No report.

-- Audit; Chris Brozon, Dave Harvatine, Bruce Kopp  
-- Assistant Superintendent Van Horn reported that we're getting reading for our external audit.

-- Budget/Finance; Chris Brozon, Bruce Kopp, Kelsey Rossbach  
-- Assistant Superintendent Van Horn will set a meeting date.

-- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Kelsey Rossbach  
-- Met May 13, 2021, meeting minutes were provided

- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
  - Next meeting June 3, 2021 at 8:00 am. Dave Harvatine asked if the meeting will be held via Zoom. Superintendent Jensen wasn't certain yet, they may switch to a larger meeting space.
- Policy; Chris Brozon, Rachel McCarthy
  - Met May 10, 2021 meeting minutes were provided
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
  - Superintendent Jensen will set a June meeting date.
- Transportation; Susan Gloss, Kelsey Rossbach
  - Assistant Superintendent Van Horn said the small handicap bus should be here by the end of June.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann
  - Dave Wiemann and Bruce Kopp met with the BOCES Superintendent and Assistant Superintendent. The BOCES personnel will come to Southern Cayuga and present their budget information next year.

## **11.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

There were no questions from the audience at this time.

## **PROPOSED EXECUTIVE SESSION**

On a motion by Susan Gloss, seconded by Matt Bennett, the Board of Education entered executive session at 8:14 pm to discuss matters leading to the appointment of a particular person.

Motion carried: Yes – 7 No – 0

## **RETURN TO OPEN SESSION**

On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education returned to open session at 8:44 pm.

Motion carried: Yes – 7 No – 0

## **ADJOURNMENT**

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 8:45 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Marcy Hand, District Clerk