

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
HIGH SCHOOL LIBRARY**

November 12, 2019

MINUTES

1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE

At 7:00 pm School Superintendent Patrick Jensen called the meeting to order and led the pledge of allegiance.

Board members present: Christine Brozon, David Harvatine, Bruce Kopp, Kelsey Rossbach
Board members absent: Michael Huber, Susan Gloss, Matthew Bennett
Administrators present: Patrick Jensen, Loretta Van Horn, Lindsay Herrling
Others present: Nynette Adams, Russell Dimon, Ann Sill

-- On a motion by Chris Brozon, seconded by Dave Harvatine, the Board of Education selected Bruce Kopp to serve as President Pro Tem for the meeting.

Motion carried: Yes – 4 No – 0

2.0 APPROVAL OF AGENDA

-- On a motion by Chris Brozon, seconded by Dave Harvatine, the Board of Education approved the agenda.

Motion carried: Yes – 4 No – 0

The calendar was reviewed.

3.0 PRESENTATION –

-- Special Education Plan and Sensory Space; Lindsay Herrling thanked the board for their support of the special education department and presented Power Point slides of the Special Education Plan for the 2019/2020 school year. New this year is a “Sensory Space” created in a classroom for students in grades K-8 to help them with their self-regulation. Board members took a “field trip” to the room around the corner to see it. The ten minutes spent in this space helps students regulate their sensory needs and they are able to return to their classroom to continue learning.

4.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD

-- Russell Dimon asked if there are plans for elementary students to have a program or club to be involved with the robotics; the district is looking for the right kits for the younger students.

5.0 OLD BUSINESS --

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0.

-- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the agenda.

Motion carried: Yes – 4 No – 0

-- Policies; Second Reading, as reviewed by BOE on October 15, 2019

- Policy #7511, Immunization of Students
- Policy #3510, Emergency Closings
- Policy #1611, Business of the Annual Meeting/Election/Budget Vote
- Policy #4110, Administrative Personnel
- Policy #4111, Residence of Administrators
- Policy #4220, Abolishing an Administrative Position
- Policy #4230, Administrative Authority During Absence of the Superintendent of Schools

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 4 No – 0

-- Minutes BOE regular meeting October 15, 2019

-- Recommendations of the Committee on Special Education

-- Field Trip Washington DC, March 18-23, 2020; 26 seniors in the Public Affairs class, with chaperones Justin Frisbie, Peter Bakija, Elishia Hoatland and Barb Casper

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2019/20 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Dave Harvatine.

Motion carried: Yes – 4 No – 0

-- RESIGNATIONS

-- Groundskeeper/School Bus Driver; *Wayne Buisch*, for personal reasons, effective at close of business December 31, 2019

-- Elementary Teacher; *Chelsea Lopez*, for personal reasons, effective at close of business December 31, 2019

-- CHANGE IN EMPLOYMENT STATUS

-- Permanent Appointment; *Scott DeChick*, Computer Systems Technician, at conclusion of probationary period

-- APPOINTMENTS

-- Volunteers; Chaperone/Field Trips/Classrooms/Got Book

-- Jessica Stowell

-- Jereme Stowell

-- Adrienne Torrea, volunteer basketball coach

-- Miscellaneous Positions

-- Aaron Burgess, jazz/stage band; \$1,734

-- Jen Davis, mentor; for Angela Simmons; \$1,250

-- Francis Calarco, tutor

-- Kathy Perez, tutor

-- Diane Kulas, timekeeper/scorekeeper

-- Michele Carlin, substitute teacher, teaching assistant, teacher aide

-- Rachel Howlett, substitute teacher, teaching assistant, teacher aide

-- Molly Walter, substitute teacher, teaching assistant, teacher aide

-- Senior Typist; *Felicity Miller*, probationary appointment with successful civil service test, effective November 12, 2019; \$16.50 per hour; with a 52-week probationary period, less time served provisionally

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –

-- *Treasurer's Report*

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Treasurer's Report for October 2019.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 4 No – 0

-- *Budget Transfers*

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Budget Transfers from the October 2019 treasurer's report.

Motion made by Kelsey Rossbach, seconded by Chris Brozon.

Motion carried: Yes – 4 No – 0

-- *Corrective Action Plan (CAP)*

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the District's Corrective Action Plan in regards to the 2018/19 External Audit findings. Loretta Van Horn will provide this information to the State Education Department.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 4 No – 0

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –

-- Planetarium update; Superintendent Jensen noted that the first of planned monthly public planetarium nights will be December 10; he is working on a plan to purchase shows thru a BOCES Co-Ser and providing "field trip" events for students from other districts. The November 1 open house was successful with good attendance.

10.0 BOE COMMITTEES/DISCUSSION TOPICS

Discussion Topics: none

-- Athletics; BOE reps Matt Bennett, Chris Brozon, Dave Harvatine

-- Minutes of October 15 meeting provided

-- Audit; BOE reps Susan Gloss, Mike Huber, Bruce Kopp

-- Minutes of October 15 meeting provided

-- Budget/Finance; BOE reps Dave Harvatine, Bruce Kopp, Kelsey Rossbach

-- Directions/Long-Range Education; BOE reps Matt Bennett, Susan Gloss, Kelsey Rossbach

-- Next meeting Thursday, December 12, 7:30 am

-- Facilities; BOE reps Chris Brozon, Dave Harvatine, Mike Huber

-- Next meeting may be scheduled in December

- Policy; BOE reps Mike Huber, Kelsey Rossbach
 - Minutes September 23 meeting provided
 - Next meeting TBD
- Safety/Wellness; BOE reps Susan Gloss, Kelsey Rossbach
 - Next meeting Thursday, October 24, 4:00 pm
- Transportation; BOE reps Matt Bennett, Chris Brozon
 - Next meeting TBD
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear
 - The annual dinner meeting will be held at the Aurora Inn on May 28, 2020

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS -- none

PROPOSED EXECUTIVE SESSION --

On a motion by Chris Brozon, seconded by Dave Harvatin, the Board of Education entered executive session at 7:31 pm to discuss matters leading to the appointment of particular persons who have applied to fill positions needed in the district and the employment history & employment of a particular person relating to a pending grievance.

Motion carried: Yes – 4 No – 0

RETURN TO OPEN SESSION --

On a motion by Dave Harvatin, seconded by Chris Brozon, the Board of Education returned to open session at 7:40 pm.

Motion carried: Yes – 4 No – 0

Board members had a brief conversation about their recent retreat.

The Board then took action on the following items on an addendum presented to the Board.

On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education approved the following action item.

Motion carried: Yes – 4 No – 0

-- Overnight Field Trip Request; for four (4) students to travel to Plattsburg State Cross-Country Competition, on Friday, November 15, and Saturday, November 16; students will be accompanied by Sarah Allen and Bill Mullarney

On a motion by Kelsey Rossbach, seconded by Chris Brozon, the Board of Education approved the following personnel items.

Motion carried: Yes – 4 No – 0

-- Create Position; Planetarium Operator/Presenter; December 1, 2019, thru June 30, 2020

-- Appointment; Planetarium Operator/Presenter; Caitlin Rejman and Heather Snyder, effective December 1, 2019, thru June 30, 2020; to split equally a stipend of \$3,784

-- Appointment; Deputy Internal Claims Auditor; Bonnie Laspina; effective November 13, 2019; \$16.50 per hour

-- Appointment, Coaches 2019/20 school year

-- Steve Holden, Indoor track, co-head coach

-- Bill Mullareny, Indoor track, co-head coach

-- Ryan Vanacore, 8th grade girls basketball coach

-- Lighting Coordinator, 2019/20 school year

-- Resignation; Peter Bakija, effective November 18, 2019

-- Appointment; Dan Mullarney; \$1,041 pro-rated; effective November 18, 2019

ADJOURNMENT

On a motion by Dave Harvatine, seconded by Kelsey Rossbach, the Board of Education meeting adjourned at 7:43 pm.

Motion carried: Yes – 4 No – 0

Respectfully submitted,
Nynette Adams, District Clerk