

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT  
BOARD of EDUCATION MEETING  
NOVEMBER 19, 2018  
HIGH SCHOOL LIBRARY**

**MINUTES**

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**1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 7:02 pm Board President Susan Gloss called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting.

<b>Board members present:</b>	Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatine, Michael Huber, Ann LaFave, Kelsey Rossbach
<b>Board members absent:</b>	none
<b>Administrators present:</b>	Patrick Jensen, Luke Carnicelli
<b>Others present:</b>	Nynette Adams, Mike Fall, Mary Napier, Ann Sill, Heather Snyder

**2.0 APPROVAL OF AGENDA**

-- On a motion by Chris Brozon, seconded by Mike Huber, the Board of Education approved the agenda as amended.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

**3.0 PRESENTATIONS --**

-- Virtual Reality Field Trip; Heather Snyder and Mike Fall distributed virtual reality glasses and took board members on a tour of the international space station, the north pole and a solar farm.

-- Solar project update; Superintendent Jensen reviewed the project timeline and possible budget scenarios.

**4.0 VISITOR RECOGNITION – none**

**5.0 OLD BUSINESS --**

-- On a motion by Chris Brozon, seconded by Kelsey Rossbach, the Board of Education reviewed for a second reading and adopted **Policy #7610** Special Education District Plan.

Motion carried: Yes – 7 No – 0

## 6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 7 No – 0

-- Minutes of the regular Board of Education meeting held on November 5, 2018

-- Recommendations of the Committee on Special Education

-- Donation; anonymous; \$1,500 for the general fund/arts in education

-- Donation; Action for Healthy Kids; \$650 for the Emily Howland school

-- Donation; SCCS Boosters; \$4,629 for a Colorado Time System 6 Computer, with shipping

-- Wrestling Team Request: The Board of Education approved the request of one SCCS student athlete (wrestler) to participate as a team of one with the Groton Central School wrestling program for the 2018/19 winter wrestling season. Parents will be responsible for transportation.

-- Solar Energy Project: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts the following resolution for the SEQRA for the proposed solar energy project.

Motion made by Kelsey Rossbach, seconded by Mike Huber.

Motion carried: Yes – 7 No – 0

-- **RESOLUTION**; the State Environmental Quality Review (SEQRA):

WHEREAS, the Board of Education of the Southern Cayuga Central School District seeks to undertake a project consisting of the following:

Installation of a ground mounted solar array system surrounded by a 7 ft. high chain link fencing on approximately three (3) acres of District property located at 2384 State Route 34B as part of an Energy Performance Contract.

WHEREAS, the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the action before approving same; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Unlisted Action; and

WHEREAS, the Board of Education has received and carefully considered the Full Environmental Assessment Form as well as the nature and scope of the action to assess the environmental impact of the project.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes as follows:

RESOLVED that the proposed action is an Unlisted Action within the meaning of 6 NYCRR Part 617; and it is further

RESOLVED that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

RESOLVED, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

RESOLVED, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further

RESOLVED, that this resolution shall take effect immediately.

-- Solar Energy Project: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts, by roll call vote, a resolution for the proposed solar energy project. See full resolution attached.

Motion made by Chris Brozon, seconded by Mike Huber.

Motion carried: Yes – 7 No – 0

## **7.0 PERSONNEL/CONSENT AGENDA**

RESOLVED: The SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, as amended, for the 2018/19 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Ann LaFave.

Motion carried: Yes – 7 No – 0

### **-- TERMINATION --**

-- School Bus Driver/Cleaner: Lucia Baumbach, effective November 19, 2018.

-- **RESIGNATIONS** – none

-- **LEAVE OF ABSENCE** – none

**-- CHANGE IN EMPLOYMENT STATUS – none**

**-- APPOINTMENTS --**

**-- Volunteers; Chaperone/Field Trips/Classrooms/Got Book**

- Claire Colton
- Melanie Pallokat
- Julie Palmer
- Jereme Stowell
- Jessica Stowell

**-- Substitutes**

- Bruce Stotts, school bus driver
- Ryan Vanacore, teacher, teaching assistant, teacher aide
- Victoria Vanacore, teacher, teaching assistant, teacher aide

**-- Permanent Appointment**

- Daneille Tracy, Food Service Helper; effective December 17, 2018, at the conclusion of her probationary period.

**-- Mentor; Lindsay Osborne for Nate Van Hall; \$1,250 pro-rated**

**-- Amend**

- Patrick Radcliff, Groundskeeper/Cleaner; amend probationary appointment to on or about May 31, 2019.

**8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS**

- Tax Collector's Report; **postponed**

**9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS**

- Virtual Reality Field Trip; was completed earlier in the meeting.

**10.0 BOE COMMITTEES**

- Athletics Committee; BOE reps Matt Bennett, Chris Brozon, Susan Gloss
  - Met tonight; minutes to be provided
  - Next meeting TBD

- Audit/Budget/Finance Committee; BOE reps Matt Bennett, Dave Harvatiné, Mike Huber
  - Minutes November 5 meeting provided
  - Next meeting TBD
- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Chris Brozon, Kelsey Rossbach
  - Next meeting Thursday, November 29, 7:30 am
- Facilities Committee; BOE reps Dave Harvatiné, Mike Huber, Ann LaFave
  - Next meeting was set for Wednesday, December 5, 8:00 am
- Policy Committee; BOE reps Chris Brozon, Kelsey Rossbach
  - Next meeting Monday, December 10, 6:00 pm
- Safety/Wellness Committee; BOE reps Ann LaFave, Kelsey Rossbach
  - Next meeting Wednesday, November 28, 4:00 pm
- Transportation Committee; BOE reps Susan Gloss, Mike Huber
  - Next meeting TBD
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear

A special Board of Education meeting was scheduled for Monday, December 3, at 7:30 am in the district office.

#### **QUESTIONS/COMMENTS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

-- none

#### **PROPOSED EXECUTIVE SESSION --**

On a motion by Ann LaFave, seconded by Chris Brozon, the Board of Education entered executive session at 8:13 pm to discuss the employment history of particular persons.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION**

On a motion by Mike Huber, seconded by Chris Brozon, the Board returned to open session at 9:24 pm.

Motion carried: Yes – 7 No – 0

**ADJOURNMENT**

On a motion by Mike Huber, seconded by Chris Brozon, the Board of Education adjourned at 9:24 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk

**SCCS Board of Education Agenda Attachment  
November 19, 2018**

**SPECIAL SCHOOL DISTRICT MEETING RESOLUTION**

At a regular meeting of the Board of Education of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, held at the Southern Cayuga District Office in Aurora, New York, in said School District, on the 19th day of November, 2018, at 7:00 PM, Prevailing Time.

The meeting was called to order by President Susan Gloss, and upon roll being called, the following were PRESENT: Matthew Bennett, Christine Brozon, Susan Gloss, David Harvatine, Michael Huber, Ann LaFave, Kelsey Rossbach

ABSENT: none

The following resolution was offered by Christine Brozon, who moved its adoption, seconded by Michael Huber, to wit:

RESOLUTION DATED NOVEMBER 19, 2018.

A RESOLUTION PROVIDING FOR THE HOLDING OF A SPECIAL SCHOOL DISTRICT MEETING IN AND FOR THE SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT, CAYUGA AND TOMPKINS COUNTIES, NEW YORK, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED, by the Board of Education of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows:

Section 1. A Special School District Meeting in and for the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, shall be held on January 15, 2019, at the District Office, at 2384 State Route 34B, in Poplar Ridge, New York, at 7:00 AM and the polls shall be kept open for voting by paper ballot between the hours of 7:00 AM and 9:00 PM, Prevailing Time, on said date to vote upon a bond proposition. The proposition hereinafter set forth in the notice of said meeting is described in Exhibit A attached hereto and hereby incorporated herein by reference (the "Notice").

Section 2. Voting at said Special District Meeting shall be conducted by the use of paper ballots.

Section 3. The Clerk of said School District is hereby authorized and directed to cause a notice of said meeting in substantially the form attached hereto as Exhibit A to be published in two newspapers having a general circulation in said School District being the *Citizen* and the *Post Standard*, such publications to be made so such notice shall appear in said newspapers each four times within the seven weeks preceding such district meeting, the first publication to be at least forty-five days (but preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

Section 4. The School District Clerk is hereby authorized to amend the notice of said special school district meeting from time to time as, in his or her discretion, such amendment may be required or desirable.

Section 5. To the extent required by law, the Board of Education shall appoint election personnel to conduct said Special District Meeting pursuant to a separate resolution of this Board of Education.

Section 6. This resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Susan Gloss VOTING yes

Michael Huber VOTING yes

Matthew Bennett VOTING yes

Christine Brozon VOTING yes

David Harvatin VOTING yes

Ann LaFave VOTING yes

Kelsey Rossbach VOTING yes

The resolution was thereupon declared duly adopted.

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**-- EXHIBIT A --**

**NOTICE OF SPECIAL SCHOOL DISTRICT MEETING and AVAILABILITY of ABSENTEE BALLOTS**

Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York  
PLEASE TAKE NOTICE that a Special School District Meeting of the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, will be held on January 15, 2019 (the "Meeting Date") at 7:00 AM, at the District Office, 2384 Route 34B in Poplar Ridge, New York, at which the polls will be kept open between the hours of 7:00 AM and 9:00 PM, Prevailing Time, for the purpose of voting by paper ballot upon the following bond proposition:

**BOND PROPOSITION** Shall the following resolution be adopted, to wit:

RESOLVED, shall the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, be authorized to construct an approximately 750 Kilowatt ground mount solar panel field and system on a School District owned parcel of land located adjacent to the High School on State Route 34B in Aurora, New York, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$1,500,000, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued.

**SEQRA DETERMINATION:** The School District has acted as lead agency under the State Environmental Quality Review Act regulations of the State of New York. The capital project herein described has been determined to be an "Unlisted Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, it has been determined, will not result in any significant adverse environmental impact. The SEQRA compliance materials are on file in the Office of the School District Clerk and are available for public inspection during regular office hours.



**QUALIFIED VOTERS: PLEASE TAKE FURTHER NOTICE** that the qualified voters of the School District shall be entitled to vote at said special district meeting. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) resident within the School District for a period of at least thirty (30) days preceding the special district meeting. The School District may require all persons offering to vote at the special district meeting to provide one form of proof of residency pursuant to Education Law 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill or a voter registration card.

**ABSENTEE BALLOTS: PLEASE TAKE FURTHER NOTICE** that qualified voters of the District may obtain applications for an absentee ballot from the Office of the Clerk of the District. Completed applications must be received by the District Clerk at least seven (7) days before the date of the special district meeting if the ballot is to be mailed to the voter, or the day before the special district meeting if the ballot is to be delivered personally to the voter. The ballots must be received by the Clerk of the District no later than 5:00 pm on January 15, 2019. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter of the District in the office of the District Clerk between the hours of 8:00 am and 4:00 pm through January 15, 2019, except Saturdays, Sundays and holidays.

**SNOW DATE:** In the event schools are closed on the Meeting Date, the Special School District Meeting will be held on Tuesday, January 29, 2019.

Dated: Aurora, New York, November 20, 2018.

**BY ORDER OF THE BOARD OF EDUCATION OF THE SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT, CAYUGA AND TOMPKINS COUNTIES, NEW YORK.**

Nynette Adams, District Clerk