

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT  
BOARD of EDUCATION MEETING  
OCTOBER 22, 2018  
HIGH SCHOOL LIBRARY**

**MINUTES**

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**1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE**

At 7:00 pm Board Vice President Michael Huber called the meeting to order and led the pledge of allegiance. All Board members were present at the start of the meeting, except Susan Gloss.

**Board members present:** Matthew Bennett, Christine Brozon, David Harvatine,  
Michael Huber, Ann LaFave, Kelsey Rossbach

**Board members absent:** Susan Gloss

**Administrators present:** Patrick Jensen, Loretta Van Horn

**Others present:** Nynette Adams, Mary Napier, Ann Sill, Laurie Waldron

**2.0 APPROVAL OF AGENDA**

-- On a motion by Chris Brozon, seconded by Ann LaFave, the Board of Education approved the agenda as amended.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

**3.0 PRESENTATIONS --**

-- Transportation, Ron Leonard, Transportation Director, provided information on the Z-Pass system being used on the buses. When students use their Z-pass cards, parents can keep track of their children getting on and off the bus. The system also provides real time information on bus routes.

-- Technology Plan and SSBA; Superintendent Jensen and Mike Fall, IT Director, provided an update on the district's technology plan and how the Smart Schools Bond Act funds will be spent over the next few years.

**4.0 VISITOR RECOGNITION – none**

**5.0 OLD BUSINESS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the items listed in section 5.0.

Motion made by Chris Brozon, seconded by Ann LaFave.

Motion carried: Yes – 6 No – 0

- Policies, second reading as reviewed by the Policy Committee on September 24
  - Policy #3150, School Volunteers; minor revision
  - Policy #8440, Homework; no changes
  - Policy #8460, Field Trips; minor revision
  - Policy #3230, Public Complaints; no changes
  - Policy #3240, Student Participation; no changes
  - Policy #3250, Parent-Teacher Organization; no changes
  - Policy #3260 Booster Clubs; minor revision
  - Policy #3271, Solicitation of Charitable Donations from School Children; no changes

#### **6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Kelsey Rossbach.

Motion carried: Yes – 6 No – 0

- Minutes of the regular Board of Education meeting held on October 9, 2018
- Recommendations of the Committee on Special Education
- Donation of books from Mary Kay worth; \$105
- Overnight Field Trip; Washington DC, March 20-23, 2019; 23 students in 12<sup>th</sup> grade, with Justin Frisbie, Peter Bakija, Elishia Hoatland and Ashley Houseknecht
- Create Account; Class of 2025

#### **7.0 PERSONNEL/CONSENT ITEMS**

RESOLVED: The SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, as amended, for the 2018/19 school year or for the term as indicated. Additional items from an addendum are noted in **bold**.

Motion made by Kelsey Rossbach, seconded by Ann LaFave,

Motion carried: Yes – 6 No – 0

-- **RESIGNATIONS** -- none

-- **LEAVE OF ABSENCE** -- none

-- **APPOINTMENTS** --

-- Volunteers; Chaperone/Field Trips/Classrooms/Got Book

- Cassandra Erskine
- Sarah Evener
- Tammy Pettit-David

-- Winter Sports Appointments

- Greg Otis, Boys Varsity Basketball; \$5,640
- Dennis Johnson, JV Boys Basketball; \$3,257
- Steven Farkas Jr, 8<sup>th</sup> Grade Boys Basketball; \$2,673
- Ed Heslop & Dennis Johnson, 7<sup>th</sup> Grade Boys Basketball;  
\$55 per session October 22 to November 3
- Ed Heslop, Girls Varsity Basketball; \$5,640
- Molly Osterhoudt, Girls JV Basketball; \$3,907
- Colleen Lucas, 8<sup>th</sup> Grade Girls Basketball; \$3,207
- **Ryan Vanacore, 7<sup>th</sup> Grade Boys Basketball; \$2,673**
- Hannah Rosekrans, 8<sup>th</sup> Grade Volleyball; \$2,139
- Anita Furness, 7<sup>th</sup> Grade Volleyball; \$3,209
- Cathy Murray, Boys Varsity Swim; \$5,207
- Cathy Murray, Boys Modified Swim; \$3,209
- Steven Holden, Varsity Indoor Track; \$3,470

The following are appointed at \$55 per event/session/game

- Steve Farkas, CJ Calarco, Chris Stevens, Girls Basketball Scorekeeper
- Janet Otis, CJ Calarco, Chris Stevens, Boys Basketball Scorekeeper
- Doug Elser, Chris Stevens, Basketball Clock Operator
- Steve Baumes, Boys Swim Timer
- CJ Calarco, Boys Swim Scorekeeper/Announcer
- Jenna Lawrence, Winter Chaperone

-- Drama Club, March Musical Appointments

- Peter Bakija, Tech Director; \$2,082
- Joseph Gessler, Music Director; \$2,545
- Stephanie Figer, Drama Director; \$3,470

-- Substitutes

- Sharon Van Fleet, substitute teacher aide, food service helper, cleaner

-- Salary adjustment for the 2018-2019 school year

Name	Current Credits	Adjustment	New Adjusted Salary
Acacia Phillips	Step 5 + 24	Step 5 +30M	\$53,748

-- Occasional Driver

-- CJ Calarco

-- Greg Otis

-- School Counselor

-- Nathaniel Van Hall; \$56,206.75; Step 1 +54M; pro-rated

Resolved that the Board of Education hereby appoints Nathaniel Van Hall of Walworth, NY, who holds provisional certification in the School Counselor certification area, to a 4-year probationary appointment in the tenure area of School Counselor, effective November 13, 2018, and tentatively ending on November 12, 2022. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time.

## **8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS**

-- Musical Instrument Request; Loretta Van Horn reviewed the request made at the last board meeting; after researching the request for additional musical instruments, she noted that an order has been placed and most of the instruments should be delivered this week. There was an open bid through OCM BOCES; this bid purchase was noted to save approximately \$15,000.

## **9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS**

-- Solar Array; Superintendent Jensen distributed a map showing proposed locations for the solar array. No decision was made.

## **10.0 BOE COMMITTEES**

-- Athletics Committee; BOE reps Matt Bennett, Chris Brozon, Susan Gloss

-- Minutes of the October 9 meeting were provided

-- Next meeting TBD

-- Audit/Budget/Finance Committee; BOE reps Matt Bennett, Dave Harvatine, Mike Huber

-- Next meeting; a meeting was set for Monday, November 5, at 6:15 pm

- Directions/Long-Range Education Committee; BOE reps Matt Bennett, Chris Brozon, Kelsey Rossbach
  - Next meeting Tuesday, October 30, 7:30 am
- Facilities Committee; BOE reps Dave Harvatine, Mike Huber, Ann LaFave
  - Next meeting TBD
- Policy Committee; BOE reps Chris Brozon, Kelsey Rossbach
  - Met tonight; minutes to be provided
- Safety/Wellness Committee; BOE reps Ann LaFave, Kelsey Rossbach
  - Next meeting was set for Wednesday, November 28, 4:00 pm
- Transportation Committee; BOE reps Susan Gloss, Mike Huber
  - Next meeting TBD
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Rep Dean Winspear

**QUESTIONS/COMMENTS FROM THE AUDIENCE REGARDING AGENDA ITEMS**  
-- none

**PROPOSED EXECUTIVE SESSION --**

On a motion by Kelsey Rossbach, seconded by Chris Brozon, the Board of Education entered executive session at 8:20 pm to discuss the appointment of particular persons who have applied to fill positions needed in the district.

Motion carried: Yes – 6 No – 0

**RETURN TO OPEN SESSION**

On a motion by Matt Bennett, seconded by Chris Brozon, the Board returned to open session at 8:56 pm.

Motion carried: Yes – 6 No – 0

**ADJOURNMENT**

On a motion by Kelsey Rossbach, seconded by Ann LaFave, the Board of Education adjourned at 8:56 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk