

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

September 14, 2020

MINUTES

School auditorium and online via ZOOM due to the COVID-19 outbreak.

1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE

At 7:01 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance. All board members were present; Bruce Kopp was connected via phone call from Sheridan, WY.

Board members present: Susan Gloss, Matthew Bennett, Christine Brozon, David Harvatine, Bruce Kopp, Rachel McCarthy, Kelsey Rossbach

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn

Others present: Nynette Adams, Russell & Tim Dimon, Janet Lehman, Mary Napier

2.0 APPROVAL OF AGENDA

-- On a motion by Susan Gloss, seconded by Chris Brozon, the agenda was approved as presented.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

3.0 PRESENTATIONS –

-- School Reopening Update; Superintendent Jensen provided information on opening enrollment, a review of the district model, COVID reporting process. Assistant Superintendent Loretta Van Horn shared information and kudos for the transportation department, the food service department and the maintenance department. All systems experienced a smooth start in spite of all the challenges. Staff shortages were also discussed.

4.0 VISITOR RECOGNITION

-- Janet Lehman asked about the daily attendance and not finding board agendas on the website. Superintendent Jensen noted that attendance is being taken and issues are being worked out. Assistant Superintendent Van Horn noted the technology department (three people) are very busy preparing and making available the devices for students and staff. As school gets underway, these items will be posted on the website at a more rapid pace.

5.0 OLD BUSINESS – none

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Susan Gloss, seconded by Chris Brozon.

Motion carried: Yes – 7 No – 0

-- Minutes BOE regular meeting August 24, 2020

-- CSE recommendations

-- Donation (anonymous) \$100 to be used toward the purchase of face masks

-- Non-Resident Students, 2020/2021 school year

-- Lia Rose Bartolotta, 9th grade

-- Matteo Bartolotta, 3rd grade

-- Luciano Carnicelli, 9th grade

-- King Ferry Food Pantry: renew an agreement with the King Ferry Food Pantry for their use of a portion of ag wing of the school building as a base for storage and distribution, effective August 8, 2020, to on or about August 7, 2022. The Pantry organization will pay for the utilities and maintenance they use.

-- Surplus Books poor condition; 17 copies of *Lyddie* and 48 copies of *Inside Out and Back Again*; to be donated or discarded

-- Accept Bids as received for construction management services

-- C & S, Syracuse NY 3.2% of project cost

-- Watchdog Building Partners, Rochester NY 3.7% of project cost

-- Capital Projects CM, Dewitt NY 3.9% of project cost

-- Construction Associates, Baldwinsville NY 4.3% of project cost

-- Award Bid to the lowest responsible proposal for construction management services

-- C & S, Syracuse 3.2% of project cost

7.0 PERSONNEL/CONSENT ITEMS –

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2020/21 school year or for the term as indicated.

Motion made by Rachel McCarthy, seconded by Chris Brozon.

Motion carried: Yes – 7 No – 0

-- APPOINTMENTS

- Becky Davis, ELL coordinator; \$3,068
- Sandra Groth, substitute teacher, teaching assistant
- Laurie Minde, substitute food service helper
- Ian Murray, substitute teacher aide
- Mia Picciano, substitute teaching assistant
- Sharon Rao, substitute school bus attendant
- Madeline Saville, substitute cleaner
- Angela Simmons, substitute teacher

-- CHANGE IN EMPLOYMENT STATUS

- Felicity Miller, Senior Typist, permanent appointment at conclusion of her probationary period

-- RECALL FROM REDUCED/DISCONTINUED SERVICES –

- Lorna Butts, Teacher Aide; recalled as the next-most-senior person in the teacher aide title, to a 1.0 FTE Teacher Aide position, effective September 1, 2020; \$13.16 per hour

-- LEAVE OF ABSENCE

- Katherine Riester, Elementary Teacher; for maternity purposes; from on or about January 4, 2021, until on or about February 15, 2021

-- RESIGNATIONS

- Shawn Burton, Teaching Assistant, for personal reasons, effective August 31, 2020
- Deborah Underwood, Bus Driver, for retirement purposes, effective November 27, 2020

-- TERMINATION

- Frank Shanahan, Cleaner, effective August 28, 2020

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –

-- Treasurer's Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Treasurer's Report for August 2020.

Motion made by Chris Brozon, seconded by Rachel McCarthy.

Motion carried: Yes – 7 No – 0

Loretta Van Horn noted that the district is already starting to project next year's fund balance. The governor plans to take 20 percent of all approved aid, not only the foundation aid. Bruce Kopp asked if there has been any indication of the aid being restored. (No)

-- Budget Transfers

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the budget transfers for the Treasurer's Report for August 2020.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

| <u>Amount</u> | <u>From</u> | <u>To</u> | <u>Explanation</u> |
|---------------|----------------------------------|--------------------------------|--|
| \$335 | Other benefits | District clerk salary | BOE approved contractual increases |
| \$4,897 | Other benefits | Superintendent salary | BOE approved contractual increases |
| \$1,934 | Other benefits | Superintendent clerical salary | BOE approved contractual increases |
| \$2,088 | Other benefits | Treasurer salary | BOE approved contractual increases |
| \$50,000 | BAN capital project principal | Serial Bond principal | BAN paid with Bond proceeds; principal due |
| \$25,000 | BAN principal planetarium | Serial Bond principal | BAN paid with Bond proceeds; principal due |
| \$175,000 | BAN capital project interest | Serial Bond principal | BAN paid with Bond proceeds; principal due |
| \$67,136 | BAN interest \$3 million project | Serial Bond interest | BAN paid with Bond proceeds; principal due |

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –

-- Facilities update; Superintendent Jensen reviewed the two projects, the 2020/2021 \$100,000 project, which includes replacing the other set of high school gym doors; and the \$4.9 million project that includes sidewalks, driveways, parking lots and building canopies. Because many other districts are not beginning projects this year, ours may be approved by the state more quickly than they have been in the past.

-- Athletics; Superintendent Jensen noted that the IAC voted to postpone sports seasons until 2021. Sports seasons will all be shortened and will include winter sports, then fall sports, then spring sports. Practices may begin on September 21. With an expected shortfall in aid, student interest will be solicited.

10.0 BOE COMMITTEES/DISCUSSION TOPICS

Discussion Topics: none

-- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy

-- Met tonight; minutes to be provided

-- Audit; Chris Brozon, Dave Harvatine, Bruce Kopp

-- Next meeting September 28, 6:00 pm

-- Budget/Finance; Chris Brozon, Bruce Kopp, Kelsey Rossbach

-- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Kelsey Rossbach

-- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy

-- Minutes of September 3 meeting provided

-- Policy; Chris Brozon, Rachel McCarthy

-- Safety/Wellness; Susan Gloss, Kelsey Rossbach

-- Transportation; Susan Gloss, Kelsey Rossbach

-- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann

PROPOSED EXECUTIVE SESSION --

On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education entered executive session at 8:06 pm to discuss the employment history of particular persons.

Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION --

On a motion by Matt Bennett, seconded by Chris Brozon, the Board of Education returned to open session at 8:35 pm.

Motion carried: Yes – 7 No – 0

ADJOURNMENT

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education meeting adjourned at 8:38 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Nynette Adams, District Clerk