

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

November 23, 2020

MINUTES

Meeting conducted online via Zoom

1.0 CALL TO ORDER/PLEDGE OF ALLEGIANCE

At 7:00 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance. All Board members were present except Susan Gloss (7:23).

Board members present: Kelsey Rossbach, Matthew Bennett, Christine Brozon, Susan Gloss, David Harvatine, Bruce Kopp, Rachel McCarthy

Board member arriving late: Susan Gloss (7:23)

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn

Others present: Nynette Adams, Lindsay Herrling, Marcy Hand, Janet Lehman, Jackie Webster

2.0 APPROVAL OF AGENDA

-- On a motion by Matt Bennett, seconded by Chris Brozon, the agenda was approved.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

3.0 PRESENTATIONS – none

4.0 VISITOR RECOGNITION –

Janet Lehman asked about the state audit that was recently released. Assistant Superintendent Van Horn responded that we are not allowed to make it public before they do; it is posted on the website of the Office of the State Comptroller (OSC).

5.0 OLD BUSINESS – none

Bruce Kopp lost his Zoom internet connection at this time.

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Rachel McCarthy.

Motion carried: Yes – 5 No – 0

-- Minutes BOE regular meeting November 9, 2020

-- CSE Recommendations

-- Policies for First Reading; as reviewed by the Policy Committee

- Policy #5100 Responsibility of Business Operations; no revision recommended
- Policy #5110 Budget Planning and Development; no revision recommended
- Policy #5150 Contingency Budget; no revision recommended
- Policy #5210 Revenues; no revision recommended
- Policy #5220 District Investments; no revision recommended
- Policy #5660 Meal Charge and Prohibition Against Meal Shaming; minor revisions recommended

-- Policy for Second Reading

- Policy #6570 Telecommuting and Remote Work; minor revision recommended

7.0 PERSONNEL/CONSENT ITEMS –

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 7.0.

Motion made by Chris Brozon, seconded by Dave Harvatine.

Motion carried: Yes – 5 No – 0

-- RESIGNATIONS

- Catharine Haight, Assistant Principal/Athletic Director, for personal reasons, effective December 30, 2020
- Maria Montalvo, Food Service Helper, for personal reasons, effective November 13, 2020
- Marcy Hand; Confidential Secretary to CSE Chair; to accept another position with the district; effective December 31, 2020

-- LEAVE OF ABSENCE

- Katherine Riester, Elementary Teacher; for maternity purposes; from on or about January 4, 2021, through May 28, 2021 (amended date); six to eight weeks of paid sick time, then all other time to be unpaid; dates to be amended at a future meeting

-- Lindsay Herrling, Special Education Teacher, to accept a position of Interim Elementary Principal, effective December 1, 2020, thru June 30, 2021

-- APPOINTMENTS

-- Lindsay Herrling, Interim Elementary Principal, December 1, 2020, thru June 30, 2021; \$90,000 pro-rated

-- Marcy Hand, Secretary to the Superintendent, effective December 31, 2020, with 12-week probationary period; \$65,000 pro-rated

-- Marcy Hand, School District Clerk, effective December 31, 2020; \$5,875 pro-rated

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS –

Bruce Kopp's connection to the Zoom meeting resumed at this time.

-- Tax collector's report; Assistant Superintendent Loretta Van Horn reviewed the report and compared it to last year's; the 2020/2021 collection was more than the past five years.

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS –

Superintendent Jensen met with the other superintendents last week and much discussion took place regarding keeping schools open during the virus. He is working with the Cayuga County Health Department (CCHD) for the possibility of doing rapid testing right at the school; we may be able to do it with their certification. Positive test results might increase during the weeks following the Thanksgiving break. He has a video that shows the process and it has been shared with our nurses. He will send a notice to parents tomorrow about it; parents can opt out. Any positive test results must be shared with the CCHD.

10.0 BOE COMMITTEES/DISCUSSION TOPICS

Susan Gloss entered the Zoom meeting at 7:23.

Discussion Topics -- none

-- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
The committee met tonight; minutes will be provided. There are many unknowns.

-- Audit; Chris Brozon, Dave Harvatine, Bruce Kopp
We have received some applications for the claims auditor position.

- Budget/Finance; Chris Brozon, Bruce Kopp, Kelsey Rossbach
- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Kelsey Rossbach
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
 - Meetings are being held regularly.
- Policy; Chris Brozon, Rachel McCarthy
 - Minutes of the November 6 meeting were provided.
 - Next meeting Wednesday, December 9, 9:00
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
 - Next meeting Wednesday, December 2, 4:00 pm
 - The committee will look at a reopening plan; the wellness plan will be reviewed by district staff then will go to the policy committee.
- Transportation; Susan Gloss, Kelsey Rossbach
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee;
 - Dave Wiemann

PROPOSED EXECUTIVE SESSION

On a motion by Chris Brozon, seconded by Dave Harvatine, the Board of Education entered executive session at 7:29 pm to discuss the employment history of particular persons.

Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION

On a motion by Rachel McCarthy, seconded by Chris Brozon, the Board of Education returned to open session at 8:00 pm.

Motion carried: Yes – 7 No – 0

ADJOURNMENT

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education meeting adjourned at 8:02 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Nynette Adams, District Clerk