

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Agenda
High School Library

January 8, 2024
6:00 pm

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Approval of the Agenda

Motion made by _____ Seconded by _____

Vote: YES ____ NO ____

Calendar/Dates to Remember

No School – Martin Luther King Jr. Day – Monday, January 15th

Board of Education Meeting – Monday, January 22nd at 6:00 pm

4.0 Questions from the audience regarding agenda items – This item is reserved for questions about the Board's discussion and action on topics relevant to this agenda. The duration of the questions should be kept to a reasonable length, four minutes or less.

5.0 Presentation: 2024-2025 Budget Planning – Loretta Van Horn, Assistant Superintendent for Business and Operations

6.0 New Business/Action Items: Consent Agenda

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through E.

Motion made by _____ Seconded by _____

Vote: YES ____ NO ____

A. Minutes; Board of Education meeting December 11, 2023 Exhibit #1

B. CSE Recommendations; 2023/2024 Exhibit #2

C. Koon Scholarship Stipend; \$1,000 for Kim Bergen serving as secretary for the Koon Scholarship Committee

D. IRS Mileage Rate Change effective January 1, 2024; 67 cents per mile

E. Surplus, 2018 Dodge Durango SXT; declare as surplus a 2018 Dodge Durango SXT, to be sold. VIN# 1C4RDJAG0JC146041; Mileage ~ 49,298

7.0 Personnel/Consent Items; Consent Agenda

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through E, for the 2023/24 school year or for the term as indicated.

Motion made by _____ Seconded by _____

Vote: YES ____ NO ____

A. Resignations

A.1	Katie Deming Addy , Bus Attendant, effective December 18, 2023, to accept another job with the school district
A.2	FFA – Jr. HS Advisor: Shelly Kulis , effective January 8, 2024

B. Amend Appointments

B.1	<p>Teaching Assistant: Ashlee Sandstrom*, with New York State Teaching Assistant Level 1 Certification, to a four (4) year probationary appointment in the special subject tenure area of teaching assistant, effective September 1, 2020, to August 31, 2024</p> <p><i>*The expiration dates of the 4-year probationary appointment are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the employee must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teaching assistant receives an ineffective composite or overall rating in the final year of the probationary period, the teaching assistant shall not be eligible for tenure at that time.</i></p>
B.2	<p>Elementary Teacher: Michele Robin*, with New York State Initial Certification in Early Childhood Education (Birth-Grade 2) and Childhood Education (Grades 1-6) – four (4) year probationary appointment in the Elementary Education Tenure Area, effective April 28, 2022 through April 27, 2026</p> <p><i>*The expiration dates of the 4-year probationary appointment are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.</i></p>
B.3	<p>Elementary Teacher, Chelsea Munson*, with New York State Initial Certification in Childhood Education (Grades 1-6) – four (4) year probationary appointment in the Elementary Education Tenure Area, effective May 10, 2022 through May 9, 2026</p> <p><i>*The expiration dates of the 4-year probationary appointment are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.</i></p>

C. Appointments 2023-2024

C.1	Substitute Bus Attendant: Katie Deming Addy , effective January 3, 2024
C.2	Substitute Teacher UPK-6, certified, Substitute Teaching Assistant, Substitute Teacher Aide; Sara Stewart , effective January 9, 2024
C.3	Substitute Teacher UPK-6, uncertified, Substitute Teaching Assistant, Substitute Teacher Aide; Kate Scanlan , effective January 9, 2024
C.4	Substitute Teacher, uncertified, Substitute Teaching Assistant, Substitute Teacher Aide; Julia Gill , effective January 9, 2024

D. Co-Curricular Appointments 2023-2024

D.1	FFA – Jr. HS Advisor	Brett Jillson	\$3,626 stipend, pro-rated, effective January 9, 2024
D.2	Lifeguard	Owen Overhiser	\$15.00 per hour
D.3	Tutor	Becky Davis	\$ per contract
D.4	Tutor	Michele Shaw	\$ per contract

E. Volunteers 2023-2024

E.1	Elementary Volunteer	Lindsey Slaugh
E.2	Elementary Volunteer	Todd Ward

8.0 Business Office Reports/Informational Items

9.0 Superintendent’s Report/Informational Items

A. Workplace Violence Prevention Program Document

B. Ongoing Discussion Items

10.0 Board of Education/Committees

A. Committees

A.1	<i>Athletics; Matt Bennett, Rachel McCarthy, Heather Rejman</i>	
	Met on Monday, December 11 th , meeting minutes provided	Exhibit #3
A.2	<i>Audit; Tim Pallokat, Heather Rejman, Kelsey Rossbach</i>	
A.3	<i>Budget/Finance; Dave Harvatine, Janet Lehman, Tim Pallokat</i>	
	Met on Thursday, December 21 st , meeting minutes provided	Exhibit #4
A.4	<i>Directions/Long-Range Education; Janet Lehman, Rachel McCarthy, Kelsey Rossbach</i>	
	Met on Wednesday, December 20 th , meeting minutes provided; will meet again on Wednesday, January 17 th at 9 am.	Exhibit #5
A.5	<i>Facilities; Matt Bennett, Dave Harvatine, Kelsey Rossbach</i>	
A.6	<i>Policy; Rachel McCarthy, Heather Rejman</i>	
	Will meet on Monday, January 22 nd at 5 pm	
A.7	<i>Safety & Wellness; Janet Lehman, Rachel McCarthy</i>	

A.8	<i>Transportation; Matt Bennett, Tim Pallokat</i>
A.9	<i>Cayuga Onondaga School Boards Association (COSBA); Dave Wiemann</i>

11.0 Visitor Recognition; Residents Wishing to Address the Board – Any resident of the Southern Cayuga Central School District is welcome to address the Board of Education on items pertaining to the education and/or the operation of the school district, at this time. Any resident wishing to address the Board of Education must fill out a 3x5 card with name and topic of conversation. Questions and comments relating to the employees of the district will not be permitted; such questions should be referred to the Superintendent at another time. Residents are asked to limit their presentation to four (4) minutes or less.

12.0 Proposed Executive Session
 Note: The President of the Board of Education has requested an executive session to discuss the employment history of a particular person.

Motion made by _____ Seconded by _____
 Vote: YES ___ NO ___

13.0 Return to Open Session
 Motion made by _____ Seconded by _____
 Vote: YES ___ NO ___

14.0 Adjournment
 Motion made by _____ Seconded by _____
 Vote: YES ___ NO ___

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING **AGENDA EXHIBITS****

January 8, 2024

High School Library

6:00 PM

1. Draft Minutes – December 11, 2023 Meeting
2. CSE Recommendations 2023-24
3. Athletics Committee Meeting Minutes December 11, 2023
4. Budget/Finance Meeting Minutes December 21, 2023
5. Directions/Long-Range Education Meeting Minutes December 20, 2023

Exhibit #1

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes - DRAFT
High School Library

December 11, 2023
6:00 pm

There was a moment of silence held prior to the Board of Education meeting in honor of 2023 graduate Ana Marsh. Attendees were offered an opportunity to share a memory of Ana.

1.0 Call to Order at 6:09 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Dave Harvatine, Janet Lehman, Rachel McCarthy, Timothy Pallokat, Heather Rejman, Kelsey Rossbach

Board members absent: None

Administrators present: Loretta Van Horn, Luke Carnicelli, Lindsay Herrling, Caitlin Wasielewski

Others present: Nynette Adams, Jamie Bailey, Frank Benenati, CJ Calarco, Mike Dempsey, Julia Dunsmoor, Mary Hemans, Robb Jetty, Lori Knopp, Mary Napier, Carl Patzer, Diane Patzer, Kathy Sheils, Sandy Souder

3.0 Approval of the Amended Agenda – discussion section added between sections 9.0 and 10.0 regarding school mascot

Board President Kelsey Rossbach asked the Board of Education to consider adding a section for mascot discussion between sections 9.0 and 10.0.

Matt Bennett made a motion to amend the agenda to add a section for mascot discussion between sections 9.0 and 10.0, motion seconded by Rachel McCarthy.

Motion carried: Yes – 7 No – 0

On a motion by Matt Bennett, seconded by Rachel McCarthy, the amended agenda was approved.

Motion carried: Yes – 7 No – 0

4.0 Questions from the audience regarding agenda items – None

5.0 Presentation: Program Overview – Lindsay Herrling, Director of Special Education and Student Services shared information on student classification areas and rates, staffing, and classroom sites.

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through F.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 6 No – 1 (Heather Rejman)

- A. Minutes; Board of Education meeting November 13, 2023
- B. CSE Recommendations; 2023/2024
- C. Professional Development Plan for 2023-2024
- D. Overnight Field Trip Request – Camp Oswegatchie, Croghan, NY; twelve (12) students to travel on Friday, January 26 through Sunday, January 28, 2024; students will be accompanied by Halee Wasson, Shelly Kulis and Brett Jillson
- E. Overnight Field Trip Request – Gettysburg and Hershey, PA; forty-five (45) students to travel on Monday, June 17 through Tuesday, June 18, 2024; students will be accompanied by Sarah Allen, Mike VanDoren, Mary Beth Howell and Nate Van Hall
- F. Create Account; Class of 2030
- G. Resolution; OCM BOCES technology lease

WHEREAS, the Board of Education of the Southern Cayuga Central School District desires to enter into up to a **THREE** year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

NOW, THEREFORE,

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of \$165,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of **FIVE** years commencing on or about December 1st, 2023.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

7.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through E, for the 2023/24 school year or for the term as indicated.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

A. Leave of Absence Request

A.1	Breanna Soutar , Teacher; for maternity purposes; from February 24, 2024 through April 30, 2024, to go unpaid from March 15, 2024 through April 30, 2024
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B. Appointments 2023-2024

B.1	Substitute Teacher; Linda Balk , effective December 12, 2023
B.2	Substitute Teacher; Rachel Franklin , effective November 2, 2023
B.3	Substitute Teacher; Yasmine Smith , effective October 5, 2023
B.4	Substitute Teacher, Substitute Teaching Assistant, Substitute Teacher Aide; Reid Webster , effective December 12, 2023
B.5	Substitute Cleaner; Kevin Cater , effective December 12, 2023
B.6	Long-Term Substitute Special Education Teacher; Linda Balk , as a long-term substitute in the Special Education tenure area with Professional New York State Certification in Students with Disabilities – Grades 7-12 – Social Studies to fill a temporary vacancy beginning on or about February 24, 2024 and ending on or about April 30, 2024; at an annual salary of Step 1 +0M; \$54,184, pro-rated.

C. Co-Curricular Appointments 2023-2024

C.1	Basketball Timekeeper/Shot Clock Operator	Colton Gregg	\$ per contract
C.2	Basketball Scorekeeper	Janet Otis	\$ per contract
C.3	Basketball Timekeeper/Shot Clock Operator	Greg Otis	\$ per contract
C.4	Basketball Scorekeeper	Chris Stevens	\$ per contract
C.5	Chaperone	Jessica Hurd	\$ per contract
C.6	Boys Modified Basketball, four (4) additional games	Colton Gregg	\$279.32 (4 x \$69.83)
C.7	Musical Choreographer	Jennifer Diana	\$724.80

D. Co-Curricular Appointments through ESSER Reserve Grant:

D.1	Gaming Club	Heather Snyder	\$760.50
D.2	Gaming Club	Nate Van Hall	\$760.50

E. Changes in Employment Status

E.1	Network Administrator; Greg Hurd , permanent appointment at conclusion of his probationary period
E.2	Senior Clerk/Typist; Kim Bergen , to a 52-week probationary Civil Service appointment, effective November 22, 2023

8.0 Business Office Reports/Informational Items

A. Corrective Action Plans (CAPs)

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the District's Corrective Action Plans in regards to the 2022/23 External Audit findings.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 6 No – 1 (Heather Rejman)

B. Treasurer's Reports

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Reports for July, August, September and October, 2023.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

C. Tax collector report

D. Claims Auditor Reports; July, August, September 2023

9.0 Superintendent's Report/Informational Items – No report.

Discussion Item – New Mascot – Board President Kelsey Rossbach is not revealing the new mascot vote results tonight, the Board instead wants to give Superintendent Jensen the opportunity to send out the announcement himself.

10.0 Board of Education/Committees

A. Committees

A.1	<i>Athletics; Matt Bennett, Rachel McCarthy, Heather Rejman</i>
	Met on Thursday, November 16 th , meeting minutes provided. The committee met again tonight and meeting minutes will be provided.
A.2	<i>Audit; Tim Pallok, Heather Rejman, Kelsey Rossbach</i>
A.3	<i>Budget/Finance; Dave Harvatine, Janet Lehman, Tim Pallok</i>
	Met on Monday, November 13 th , meeting minutes provided. Will meet again on Thursday, December 21 st at 1:30 pm.
A.4	<i>Directions/Long-Range Education; Janet Lehman, Rachel McCarthy, Kelsey Rossbach</i>
	Committee members want to add Board of Education goals to their work and prioritizing district communications overall as well as communications related to emergent issues. The committee members need to set another meeting date.
A.5	<i>Facilities; Matt Bennett, Dave Harvatine, Kelsey Rossbach</i>
	Will meet on Thursday, December 14 th at 9 am.
A.6	<i>Policy; Rachel McCarthy, Heather Rejman</i>
	Will meet on Monday, January 22 nd at 5 pm.
A.7	<i>Safety & Wellness; Janet Lehman, Rachel McCarthy</i>
	Met on Wednesday, November 15 th , meeting minutes provided.
A.8	<i>Transportation; Matt Bennett, Tim Pallok</i>
A.9	<i>Cayuga Onondaga School Boards Association (COSBA); Dave Wiemann</i>
	No report.

11.0 Visitor Recognition; Residents Wishing to Address the Board

Kathy Sheils spoke as a volunteer with the Friends of the Planetarium, regarding the Spitz projector.

Carl Patzer spoke about the planetarium.

Frank Benenati spoke as the current President of the Friends of the Planetarium.

Diane Patzer spoke as a member of the Friends of the Planetarium.

Mike Dempsey spoke about the Spitz projector.

Sandy Souder spoke on behalf of the Friends of the Planetarium.

Board President Kelsey Rossbach thanked everyone.

12.0 Adjournment

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 7:42 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk

Exhibit #2

**Southern Cayuga Central School
Committee Meeting Recommendations for Board of Education**

Student: 'Board of Education Copy'										Grade:
Meeting Date	BOE Date	Committee / Reason	Decision							
12/12/2023	01/08/2024	Committee on Special Education / Reevaluation Review	Classified							
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations		
Consultant Teacher Services (ELA)	09/06/2023	06/27/2024	Direct	1	Daily	1hr.	Classroom			
Resource Room Program	09/06/2023	06/27/2024	5:1	1	Daily	30min.	Resource Room			
Occupational Therapy	12/13/2023	06/27/2024	Individual	1	Weekly	30min.	Therapy Room			

Student: 'Board of Education Copy'										Grade:
Meeting Date	BOE Date	Committee / Reason	Decision							
01/03/2024	01/03/2024	Committee on Special Education / Amendment	Classified							
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations		
Special Class	09/06/2023	06/27/2024	12:1:1	1	Daily	3hr. 30min.	BOCES Classroom			
Speech/Language Therapy	01/03/2024	06/27/2024	Small Group	2	Weekly	30min.	Therapy Room			
Occupational Therapy	09/06/2023	06/27/2024	Individual	2	Weekly	30min.	Therapy Room			

Student: 'Board of Education Copy'										Grade:
Meeting Date	BOE Date	Committee / Reason	Decision							
12/21/2023	01/08/2024	Committee on Special Education / Reevaluation Review	Classified							
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations		
Consultant Teacher Services (ELA)	09/06/2023	06/27/2024	Direct	1	Daily	1hr.	Classroom			
Consultant Teacher Services (Math)	09/06/2023	06/27/2024	Direct	1	Daily	30min.	Classroom			
Resource Room Program	09/06/2023	06/27/2024	5:1	1	Daily	30min.	Resource Room			
Speech/Language Therapy	09/06/2023	06/27/2024	Small Group	2	Weekly	30min.	Therapy Room			

Student: 'Board of Education Copy'										Grade:
Meeting Date	BOE Date	Committee / Reason	Decision							
11/21/2023	01/08/2024	Committee on Preschool Special Education / Initial Eligibility Determination Meeting	Classified Preschool							
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations		
Speech/Language Therapy	01/03/2024	06/27/2024	Individual	3	Weekly	30min.	Home			

Student: 'Board of Education Copy'										Grade:
Meeting Date	BOE Date	Committee / Reason	Decision							

12/04/2023 01/08/2024 Committee on Special Education / Reevaluation Review Classified

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	<u>Service Delivery Recommendations</u>
Consultant Teacher Services (ELA)	09/06/2023	06/27/2024	Direct	1	Daily	1hr.	Classroom	
Consultant Teacher Services (Math)	09/06/2023	06/27/2024	Direct	1	Daily	30min.	Classroom	
Speech/Language Therapy	09/06/2023	06/27/2024	Small Group	1	Weekly	30min.	Therapy Room	
Educational Audiology Consults	01/03/2024	06/27/2024		5	Yearly	1 hour	classroom, team meeting, email	

Student: 'Board of Education Copy'

Grade:

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>
12/22/2023	01/08/2024	Section 504 Committee / Reevaluation Review	Section 504

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	<u>Service Delivery Recommendations</u>
Occupational Therapy	09/06/2023	06/27/2024	Individual	8	Yearly	30min.	Classroom	

Student: 'Board of Education Copy'

Grade:

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>
12/14/2023	01/08/2024	Committee on Special Education / Requested Review	Classified

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	<u>Service Delivery Recommendations</u>
Resource Room Program	09/06/2023	06/27/2024	5:1	1	Every Other Day	1hr. 20min.	Resource Room	

Student: 'Board of Education Copy'

Grade:

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>
12/15/2023	01/08/2024	Committee on Special Education / Initial Eligibility Determination Meeting	Classified

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	<u>Service Delivery Recommendations</u>
Resource Room Program	01/03/2024	06/27/2024	5:1	1	Daily	30min.	Resource Room	
Consultant Teacher Services (ELA)	01/03/2024	06/27/2024	Direct	1	Daily	1hr.	Classroom	

Student: 'Board of Education Copy'

Grade:

<u>Meeting Date</u>	<u>BOE Date</u>	<u>Committee / Reason</u>	<u>Decision</u>
01/02/2024	01/08/2024	Committee on Special Education / Amendment	Classified

<u>Recommended Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Frequency</u>	<u>Period</u>	<u>Duration</u>	<u>Location</u>	<u>Service Delivery Recommendations</u>
Occupational Therapy	09/06/2023	06/27/2024	Individual	1	Weekly	30min.	Therapy Room	
Occupational Therapy	09/06/2023	06/27/2024	Small Group	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2023	06/27/2024	Small Group	2	Weekly	30min.	Speech Therapy Room	

Student: 'Board of Education Copy'

Grade: _____

Meeting Date	BOE Date	Committee / Reason	Decision	Frequency	Period	Duration	Location	Service Delivery Recommendations
12/13/2023	01/08/2024	Committee on Special Education / Reevaluation Review	Classified					
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations
Consultant Teacher Services (ELA)	09/06/2023	06/27/2024	Direct	1	Daily	40min.	Classroom	
Consultant Teacher Services (Math)	09/06/2023	06/27/2024	Direct	1	Daily	30min.	Classroom	
Resource Room Program	09/06/2023	06/27/2024	5:1	1	Daily	30min.	Classroom	
Speech/Language Therapy	09/06/2023	06/27/2024	Small Group	1	Weekly	30min.	Therapy Room	
Occupational Therapy	09/06/2023	06/27/2024	Individual	1	Weekly	30min.	Classroom	
Speech/Language Therapy	09/06/2023	06/27/2024	Individual	3	Weekly	15min.	Therapy Room	
Occupational Therapy Consultation	09/06/2023	06/27/2024		8	Yearly	15 minutes	Classroom	

Student: 'Board of Education Copy'

Grade: _____

Meeting Date	BOE Date	Committee / Reason	Decision	Frequency	Period	Duration	Location	Service Delivery Recommendations
12/15/2023	01/08/2024	Committee on Special Education / Requested Review	Classified					
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations
Occupational Therapy	01/03/2024	06/27/2024	Individual	1	Weekly	30min.	Therapy Room	
Speech/Language Therapy	09/06/2023	06/27/2024	Individual	1	Weekly	30min.	Speech Therapy Room	
Speech/Language Therapy	09/06/2023	06/27/2024	Small Group	1	Weekly	30min.	Speech Therapy Room	
Professional Development in the Area of Disability	09/06/2023	06/27/2024		1	Yearly	.5 hour	Classroom; September	

Student: 'Board of Education Copy'

Grade: _____

Meeting Date	BOE Date	Committee / Reason	Decision	Frequency	Period	Duration	Location	Service Delivery Recommendations
12/14/2023	01/08/2024	Committee on Preschool Special Education / Initial Eligibility Determination Meeting	Classified Preschool					
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location	Service Delivery Recommendations
Speech/Language Therapy	01/03/2024	06/27/2024	Individual	2	Weekly	30min.	Home	

Student: 'Board of Education Copy'

Grade: _____

Meeting Date	BOE Date	Committee / Reason	Decision
12/18/2023	01/08/2024	Section 504 Committee / Initial Eligibility Determination Meeting	Section 504

Student: 'Board of Education Copy'

Grade: _____

Meeting Date 12/08/2023	BOE Date 01/08/2024	Committee / Reason Committee on Special Education / Reevaluation Review	Decision Classified
Recommended Program/Service Consultant Teacher Services Resource Room Program	Start Date 09/06/2023 10/10/2023	End Date 06/27/2024 06/27/2024	Ratio Direct 5:1
	Frequency 1 1	Period Weekly Daily	Duration 1hr. 40min.
		Location BOCES Campus Resource Room	Service Delivery Recommendations CTE program

Student: 'Board of Education Copy'			
Meeting Date 12/13/2023	BOE Date 01/08/2024	Committee / Reason Section 504 Committee / Reevaluation Review	Decision Section 504
Educational Audiology Consults	12/13/2023	06/27/2024	3
		Yearly	1 hour
			Integrated
Grade:			

Student: 'Board of Education Copy'			
Meeting Date 12/21/2023	BOE Date 01/08/2024	Committee / Reason Committee on Special Education / Program Review	Decision Classified
Recommended Program/Service Consultant Teacher Services (ELA) Resource Room Program Speech/Language Therapy Occupational Therapy Counseling Occupational Therapy Consultation	Start Date 09/06/2023 09/06/2023 09/06/2023 09/06/2023 09/06/2023 09/06/2023	End Date 06/27/2024 06/27/2024 06/27/2024 06/27/2024 06/27/2024 06/27/2024	Ratio Direct 5:1 Individual Individual Individual Individual
	Frequency 1 1 1 1 1 1	Period Daily Daily Weekly Weekly Weekly Monthly	Duration 30min. 30min. 30min. 30min. 30min. 15 minutes
		Location Classroom Resource Room Therapy Room Therapy Room Therapy Room Classroom	Service Delivery Recommendations

Student: 'Board of Education Copy'			
Meeting Date 12/08/2023	BOE Date 01/08/2024	Committee / Reason Committee on Special Education / Reevaluation Review	Decision Classified
Recommended Program/Service Resource Room Program	Start Date 09/06/2023	End Date 06/27/2024	Ratio 5:1
	Frequency 1	Period Every Other Day	Duration 1hr. 20min.
		Location Resource Room	Service Delivery Recommendations
Grade:			

Student: 'Board of Education Copy'			
Meeting Date 12/19/2023	BOE Date 01/08/2024	Committee / Reason Committee on Special Education / Reevaluation Review	Decision Classified
Recommended Program/Service	Start Date	End Date	Ratio
	Frequency	Period	Duration
		Location	Service Delivery Recommendations
Grade:			

Speech/Language Therapy	09/06/2023	06/27/2024	Small Group	2	Weekly	30min.	Therapy Room
Student: 'Board of Education Copy'							
Meeting Date	BOE Date	Committee / Reason		Decision			
12/20/2023	01/08/2024	Subcommittee on Special Education / Requested Review		Classified			
Recommended Program/Service	Start Date	End Date	Ratio	Frequency	Period	Duration	Location
Consultant Teacher Services	09/06/2023	06/27/2024	Direct	1	Daily	1hr.	Classroom
Resource Room Program	09/06/2023	06/27/2024	5:1	1	Daily	30min.	Resource Room
Speech/Language Therapy	01/03/2024	06/27/2024	Small Group	2	Weekly	30min.	Therapy Room
Service Delivery Recommendations							

Grade: _____

Exhibit #3



SC Meeting Minutes

Committee: Athletics Committee
Date: December 11, 2023
Time: 5:00 pm
Location: Guidance Conference Room



Attendance: Matt, Rachel, Heather, Caitlin

Item #	Topic	Minutes
1	Hall of Fame Application Form	<p>Caitlin presented a revised application form. The form asks the nominator to answer specific questions based on the category they are nominating for.</p> <p>The application is also more specific about what the committee is looking for in a nomination, for example, high school statistics, letters of recommendation from coaches, etc.</p> <p>No decision was made on whether to use the new application or not.</p>
	Hall of Fame Criteria	<p>Discussed criteria from Weedsport and Auburn.</p> <p>We discussed the potential to change the criteria for an athlete nomination to 10 years or more past graduation.</p> <p>No decision was made on whether to change the criteria.</p>
2	Hall of Fame Committee	<p>Auburn does not have board members or the AD on the Hall of Fame committee.</p> <p>Weedsport does not have any board members on the Hall of Fame committee.</p> <p>We discussed adding additional members to the committee.</p> <p>There was discussion of adding additional retired coaches such as Bill Mullarney to the committee. We may not want to have retired coaches voting if the individual coach is being considered for induction into the hall of fame in a given year.</p> <p>There was discussion of adding additional community members to the committee. This could be on a rotating basis, we select new members each year. This could be helpful because it could provide more transparency on the process. On the other hand this could hinder if individuals who nominated someone are involved in the selection process.</p> <p>It may be best to ask anyone, including current coaches invited to be part of the process, to abstain from voting if they are the one who nominated an individual.</p> <p>No decisions were made on changing the makeup of the committee.</p>

Exhibit #4



SCCS Budget/Finance Committee Meeting Minutes

December 21, 2023 1:30 pm – 3:06 pm District Office

MEMBERS PRESENT: Dave Harvatine, Janet Lehman, Tim Pallokat, Patrick Jensen and Loretta Van Horn

Discussion Items:

1. Committee Members reviewed a very preliminary line-by-line 2024–2025 Budget along with actuals from past years. More numbers will be able to be included when additional information comes in from the Governor’s Budget Proposal in January. This will provide a glimpse into what our State Aid may look like for 2024-2025.
2. Committee members discussed setting a monetary limit for Superintendent approval of budget transfers, for policy 5530 to be accurate, since the policy states that a monetary limit will be established by the Board. It was recommended, by the committee, the monetary limit of budget transfers be set at \$20,000 for Superintendent approval. The Committee will ask the entire Board to approve these transfer guidelines at the reorganization meeting in July of 2024.
3. The financial impact for filing an insurance claim for outdated planetarium equipment that was damaged after a pipe broke and water went all over the floors was discussed. There would be an impact to the district’s insurance rates, as they are based on our usage and we had to file multiple claims last year. It was also discussed whether or not those interested in saving this damaged equipment had insurance to cover the equipment. Currently, the district does not utilize the aged piece of equipment for the planetarium, instead it has purchased a state-of-the-art 4K projection system and therefore has no need to repair the equipment to use it to educate our students.
4. The ending of the COVID grant funding in June of 2024 was discussed along with the impact it will have on the current programming offered. The general fund is unable to sustain all of the increased positions that were paid through the grant to help close the learning gaps created by COVID. However, current positions will be reviewed and some may be able to be saved through attrition.

Next meeting to be determined.

Exhibit #5

UPDATED

SCCS Directions and Long Range Committee Meeting Minutes

Dec 20, 2023

9:00 am-10:40 am

District Office

Members present: Patrick Jensen, Janet Lehman, Rachel McCarthy, Kelsey Rossbach

Members absent: none

Discussion:

School Tool & Communication

- Recent communication using School Tool did not reach all intended. As a communication tool it does not allow for diagnostics to identify problems and aid in solutions

- Patrick has reiterated his decision that Messenger be used for district and school-wide communications.

-Patrick will share the district crisis plan

-Patrick shared preliminary thoughts he has on improving the website to make it more user-friendly and intuitive

Recommended BOE goals for 2023-2024

-seeking input and from all BOE members- are these relevant priorities?

-need to define specifics (initial ideas from Nov meeting below), measurements, and timing (SMART goals) at next committee meeting

-anticipate that several will remain active yearly goals

1. Expand communication and student and community engagement
 - Improve website organization and define ownership in order to better share current information, reports, forms, provide translations, etc
 - Improve welcoming culture including roving BOE members available at events (ie, sports, concerts, plays, open houses)
 - Understand and increase student involvement in extra-curricular activities and support student growth in areas in addition to academics- "build a well-rounded community"
 - Community coffee hour schedule and teacher appreciation
 - Advance calendar of BOE meeting presentations/reports
2. BOE development and training
 - Financial training customized to treasurer's monthly report
 - BOE retreat- team building, effective communication, trusting relationships, personality typing
 - NYSSBA events
 - Self-evaluation
 - Benchmarking
3. Definitions of committees
 - Each committee to develop goal and responsibilities
 - Review the committees we have vs needs. Do we have the correct committees?
4. Define and organize policy upkeep
 - Create schedule for min. frequency of review
 - Determine responsibilities to stay abreast of recommended/beneficial updates (Erie I)

5. Financial stewardship, accountability and transparency
 - provide the public with a responsible 2024-25 budget that promotes high student growth, achievement and well-being
 - monitoring
 - capital projects tracking and monitoring

Community Coffee Hour and Teacher Appreciation event

- Kelsey will update coffee hour flow chart for feedback
- Proposed date for Coffee Hour is February 26, 2024. This will fall after our next newsletter is published including event. If a regular BOE meeting proves to be necessary, we can schedule before or after the coffee hour.
- Discussed proposals and timing for a Teacher Appreciation event

Upcoming BOE topics/presentations

- Patrick shared an updated list for winter 2023-24
- January 8 discussion topics were expanded upon
- Mike Shusda, financial advisor, will join the January 22 meeting to advance our bus purchase discussion
- A HS course overview is being added

Meeting Adjournment 10:40 am

The next meeting scheduled for January 17, 9:00-10:30 am.