

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

April 27, 2022

MINUTES

1.0 CALL TO ORDER

At 7:00 pm Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance.

Board members present: Kelsey Rossbach, Christine Brozon, Matthew Bennett, Susan Gloss, David Harvatine, Bruce Kopp, Rachel McCarthy

Board members absent: None

Administrators present: Patrick Jensen, Loretta Van Horn

Others present: Jamie Bailey, David Binns, Reagan Binns, Linda Clark, Julia Duns Moor, Marcy Hand, Alicia Kirk, Daryl Kirk, Janet Lehman, Melissa Littlejohn, Curtis Lonsky, Gordie Morgan, Samantha Morgan, Melanie Pallokat, Tim Pallokat, Heather Rejman, and Ann Sill.

2.0 APPROVAL OF THE AGENDA

-- On a motion by Chris Brozon seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes –7 No – 0

The calendar was reviewed.

CALENDAR/DATES TO REMEMBER

Next Regular Meeting – Monday, May 9, includes Budget Hearing & Meet the Board of Education Candidates

Calendar Change – Friday, May 27 through Monday, May 30, 2022 Memorial Day weekend

Jr/Sr High School choral concerts – Wednesday, June 8th at 6:00 pm

Jr/Sr High School band concerts – Thursday, June 9th at 6:00 pm

3.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS

-- Janet Lehman asked about the Emergency Replacement of a Bus Lift, Assistant Superintendent Loretta Van Horn responded.

4.0 PRESENTATIONS

-- Budget Review 2022/2023; Program, Capital and Administration Budgets; Assistant Superintendent Loretta Van Horn

5.0 OLD BUSINESS – none

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

-- Minutes BOE meeting April 4, 2022

-- Minutes BOE meeting April 27, 2022

-- CSE Recommendations 2021/2022 & 2022/2023

-- Policies for First Reading

-- Policy #5680 Safety and Security; no revision recommended

-- Policy #5681 School Safety Plans; no revision recommended

-- Policy #5682 Crisis Response (Post Incident Response); no revision recommended

-- Policy #5683 Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills; no revision recommended

-- Policy #5684 Anthrax and Other Biological Terrorism: Prevention Protocols for Mail Handling; no revision recommended

-- Policy #5685 Cardiac Automated External Defibrillators in Public School Facilities; no revision recommended

-- Surplus Items; non-circulating, damaged, out of date fiction books from the Jr/Sr. High School library; shelf, and vacuum cleaner to be sold or discarded if deemed no value.

-- Donation, New York Schools Insurance Reciprocal (NYSIR); \$1,000 toward Agriculture classroom shed.

-- Donation, Poplar Point Studio; twenty-five hygiene kits for SCCS students, valued at \$206.25.

RESOLUTION EMERGENCY PROJECT

-- Emergency Project: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts by roll call votes, a resolution for the Emergency Replacement of a Bus Lift.

Motion made by Chris Brozon, seconded by Matt Bennett

Matthew Bennett voting yes
Christine Brozon voting yes
Susan Gloss voting yes
David Harvatine voting yes
Bruce Kopp voting yes
Rachel McCarthy voting yes
Kelsey Rossbach voting yes

Motion carried: Yes – 7 No – 0

WHEREAS, the Southern Cayuga Central School District’s Architect, King + King, has determined the District’s bus lift is not functioning properly, cannot be repaired and needs immediate replacement; and

WHEREAS, the Board of Education has received and considered the report of its Architects regarding the necessity for the immediate replacement of the bus lift; and

WHEREAS, the Emergency Project work is required to preserve the health and safety of the students and staff and for protection of the District's property; and

WHEREAS, King + King has opined that this scope of work is a Type II SEQRA action.

NOW THEREFORE BE IT RESOLVED as follows:

1. The Board has determined that the replacement of the bus lift is a Type II Action under the regulations of the State Environmental Quality Review Act, requiring no further review.
2. The Board of Education hereby finds pursuant to the Education Law, the replacement of the bus lift is an Emergency Project necessary to preserve the health and safety of students and staff and for the protection of the school property; and that the project is an ordinary contingent expense.
3. The maximum estimated cost of the Emergency Project as determined by King + King, the School District’s Architect, is approximately \$400,000. The funding source for the project will be the Repair Reserve Fund and to the maximum extent possible, state building aid.
4. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Emergency Project and to carry out the intent of this Resolution and to apply for any eligible state building aid and to recover any available insurance proceeds.
5. This Resolution shall take effect immediately.

-- BOCES Board of Education

-- RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby casts their ballots for candidates as listed for the BOCES Board of Education.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

There are three (3) vacancies on the board of cooperative educational services to be filled at the annual election to be held on Wednesday, April 27, 2022. Candidates are listed with their school district of residence:

William Andre

District of Residence: Auburn

Length of Term: Three (3) years – July 1, 2022 through June 30, 2025

Carol Quill

District of Residence: Union Springs

Length of Term: Three (3) years – July 1, 2022 through June 30, 2025

Colleen Borza

District Residence: Weedsport

Length of Term: Three (3) years – July 1, 2022 through June 30, 2025

-- BOCES Administrative Budget

-- RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the BOCES administrative budget for the 2022/2023 school year.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

SHALL the Administrative Budget of the Cayuga-Onondaga Counties Board of Cooperative Educational Services in the amount of \$2,282,760.00 for the fiscal year commencing on July 1, 2022 and ending on June 30, 2023 be approved.

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2021/22 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes –7 No – 0

-- APPOINTMENTS

-- Senior Clerk/Typist; **Molly Thurston-Chase** of Auburn, NY, to a probational Civil Service appointment as Senior Clerk/Typist for the guidance office, \$38,000 pro-rated, with a 52-week probationary period, effective July 1, 2022

-- Substitute Senior Clerk/Typist; **Molly Thurston-Chase**, \$19.48/hour, effective June 1 through June 30, 2022.

-- Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide;
Rachel Franklin

-- Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide;
Kylie Rejman

-- Substitute Food Service Helper/Monitor; **Curtis Lonsky**

-- Amend Co-Curricular Appointments:

Varsity Baseball <i>stipend</i>	Ryan Vanacore	\$3,470
Varsity Baseball <i>stipend</i>	Julio Heredia Severino	\$0

-- Election Inspectors

- Marcy Hand, chief inspector
- Patricia Bianconi
- Tricia Bowman
- Beverly Buisch
- Virginia Conner
- Sharon Culver
- Scott Gross
- Lin Jetty
- Cindy Krause
- Sally Krueger
- Elisabeth MacCormick
- Jo Ellen Preylowski
- Connie Rejman
- Ann Sill

- Election Inspectors; alternates
 - Kimberly Bergen
 - Mary Hemans
 - Gloria Sherman

-- RESIGNATIONS

- Janet Otis, Elementary Teacher, for retirement purposes, effective June 30, 2022
- Catherine Murray, Jr/Sr High School Teacher, for retirement purposes, effective July 1, 2022

The Board of Education thanked Janet Otis and Cathy Murray for their years of work.

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS

- Treasurer's Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Report for March 2022.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

- Claims Auditor Report, January, February, March 2022

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS - none

10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS

- Discussion Topics - none
- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
 - Met April 14, 2022, meeting minutes will be provided.

Rachel McCarthy read the following Athletic Committee's statement to meeting attendees:
"The recommendation of the committee regarding fall sports/volleyball is as follows:

During the 22-23 School Year we will have:

Varsity Volleyball

No JV Volleyball

8th Grade Modified Volleyball

No 7th Grade Modified Volleyball

Fitness Club for 7th and 8th grade students

During the 23-24 School Year we will have:
No Volleyball
Mod Indoor Track

Rationale:

- We have too many fall sports, and not enough female athletes.
- The past several years there were not enough females to field all the fall teams. There were years when some teams were not offered due to lack of players, some years where teams needed to play man down because of lack of players, and years where games were reduced/cancelled due to lack of players.
- It would be difficult to have a modified program without a feeder program to go to at the JV/Varsity level.
- Adding mod indoor track will give our younger athletes the opportunity to experience indoor track at a younger level, which will hopefully increase our Varsity numbers and strengthen our program.
- We will continue to look at sport participation every 5 years and determine if offerings are appropriate, or if we need to right size our offerings.”

-- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach
- No report.

-- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp
- Met April 19, 2022, meeting minutes provided

-- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy
- Next meeting date is May 5, 2022, at 7:30 am

-- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
- No report.

-- Policy; Matt Bennett, Rachel McCarthy
- Met on April 4, 2022 at 6:00 pm, meeting minutes provided

-- Safety/Wellness; Susan Gloss, Kelsey Rossbach
- Next meeting date is May 11, 2022, at 4:00 pm

-- Transportation; Susan Gloss, Kelsey Rossbach
- Committee members have homework to revisit transportation policies post-Covid.

-- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann
- No report.

11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD

-- Ann Sill asked how much per student does Southern Cayuga budget.

-- Melissa Littlejohn asked what is the Anne Frank Tree sale, how long have 80 minute blocks of instruction been in place, would SCCS consider bringing back 40 minute classes, and she is disappointed in the volleyball choice/decision.

Board President Kelsey Rossbach read the following statement to meeting attendees:

“As a general reminder, questions regarding personnel or staff are not appropriate for a Board of Education meeting. The Board of Education will not address them. For those concerns, please follow the proper procedure:

- Step one is to speak to the individual directly.
- If you continue to have questions or concerns, please speak with their direct manager (Principal, Athletic Director, etc.)
- If you continue to have questions or concerns, speak with the Superintendent.

Regarding the questions from the April 4, 2022 meeting:

- Who is responsible for implementing the lessons?
 - Teachers (implement Zones of Regulation and Second Step lessons), school counselor (supports Second Step lessons), district psychologist (supports Zones of Regulation lessons)
- Who looks at the content of lessons?
 - Teachers, school counselor, district psychologist, building principal, families (families have access to the Second Step pacing guide and all of the videos of Zones of Regulation that are shared with students)
- Are students putting their information into digital surveys for the BESS (Behavioral and Emotional Screening System)?
 - Students do not enter information into the BESS. The BESS is completed by the classroom teacher.
- Do we know if Second Step is a valid program?
 - Second Step is research-based. We are also measuring our implementation of Second Step and the Zones of Regulation framework using the BESS screening tool.
- Are there other ways to address Tier 1 ELA needs?
 - Patrick Jensen has shared our vision of the ELA coaching model. Coaches are being hired, and we have already hired one ELA coach this year. This summer, our K-3 grade teachers will also receive LETRS (Language Essentials for Teachers of Reading and Spelling) training. This training provides teachers with the skills they need to master the fundamentals of reading instruction— phonological awareness, phonics, fluency, vocabulary, comprehension, writing, and language. These initiatives aim to enhance the quality of our Tier 1 ELA instruction.

- Is there a survey for students/ families who exit our schools?
 - A decline in student enrollment is a trend across the state and is not exclusive to SCCS. SCCS, along with every school district, faces some hurdles that impact student enrollment and are specific to our area. Emily Howland does not currently have a survey that includes this information, but we will consider this feedback.
- What is the relationship between CASEL and Second Step?
 - The relationship is that Social Emotional Learning is taught through the Second Step (Social Emotional Learning) program. For additional information, I encourage you to directly visit the Second Step website at, <https://www.secondstep.org/>
- Who is responsible for ensuring that this is the best way to bring SEL into our classrooms, including reviewing electronic lessons (to clarify here, parents cannot access Second Step electronic lessons, can they?)
 - Our teachers, the school counselor, the district psychologist, and the building principal review the program. We are confident in the researched-based Second Step program for teaching SEL. We continue to measure the effectiveness of the Second Step program by measuring our students' behaviors and emotions through the BESS (Behavioral and Emotional Screening System). Families have access to the Second Step pacing guide, which includes lesson titles and topics for the program. Teachers also share activities with guardians so the skills at school can be reinforced at home and support families. All videos for the Zones of Regulation have been shared with families.
- Why was there a vote on the document services but not the PR specialist?
 - The document services need to be voted on by the BOE because this is a lease, which is a 5-year 'contract' that OCM takes on for us. Leases have to be approved by the OCM BOCES board also, and they won't approve it until our BOE has approved it since it is a long-term commitment. In contrast, the PR specialist service is a service that we can drop at any time and is not a long-term commitment. Therefore, it does not require a formal BOE vote.
- Where will the PR specialist role fall in the budget?
 - The PR specialist role will fall within the 620 coser line of our BOCES Budget and within our BOCES lines in the District Budget.

EXECUTIVE SESSION

On a motion by Chris Brozon seconded by Matt Bennett, the Board of Education entered executive session at 7:40 pm to discuss the employment history of a particular person and collective bargaining with the Southern Cayuga Teachers' Association.

Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION

On a motion by Dave Harvatine seconded by Rachel McCarthy the Board of Education returned to open session at 9:28 pm.

Motion carried: Yes – 7 No – 0

- Susan Gloss pointed out a small error in the newsletter shared. On Page 13 under the first paragraph of the contingency information it states "(see page 15)", but there isn't any related information on that page. We figured out/assumed that it was a copy and paste error from page 2.

ADJOURNMENT

On a motion by Chris Brozon, seconded by Susan Gloss, the Board of Education meeting adjourned at 9:32 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk