

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

August 9, 2021

MINUTES

Meeting held in the High School Cafeteria

1.0 CALL TO ORDER

At 7:00 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance.

Board members present: Kelsey Rossbach, Christine Brozon, Matthew Bennett, Susan Gloss (via Zoom from Irving, New York), David Harvatine, Bruce Kopp, Rachel McCarthy,

Board members absent: None

Administrators present: Loretta Van Horn, Luke Carnicelli, Boyan Mnahoncak

Others present: Julia Dunsmoor, Rich Gunther, Marcy Hand, Janet Lehman

2.0 APPROVAL OF THE AGENDA

-- On a motion by Chris Brozon, seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

CALENDAR/DATES TO REMEMBER

Regular Meeting – August 23

New Teacher Orientation – Tuesday, August 31

Staff Development Days – Wednesday, September 1 & Thursday, September 2

Labor Day Holiday – Monday, September 6

First Day of School – Tuesday, September 7

3.0 PRESENTATIONS –

-- United States Department of Agriculture (USDA) Partnership for free meals for all Students - Rich Gunther, of OCM BOCES who oversees meal programs in four Central New York school districts including SCCS, shared information about the “Seamless Summer Option Program”. SCCS will participate in this program during this upcoming school year. The program has the normal food service guidelines with the exception of all students will be allowed free breakfast and lunches regardless of income. We will still ask families to submit applications for data collection for district grant applications and aid purposes. We will also continue to draw students’ direct certification numbers from NYS. Rich anticipates an increase in student participation. SCCS may not ever qualify under the Community Eligibility Program which is based upon the number of free and reduced eligible applications received, yet we are close and this is a great option for our students.

-- Public Hearing District-Wide Safety Plan - Luke Carnicelli shared an overview of the Safety Plan. The draft plan is posted on the SCCS website, the final plan will be posted after it is approved by the Board of Education and NYSED. He reviewed the main sections of the Plan. There aren't any huge changes.

4.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS

-- Janet Lehman asked about the "Seamless Summer Option Program" and whether there is any requirement that schools need to provide meals in summer. Rich Gunther answered no, that would happen under a different program that would open schools up to the whole community. Janet then asked about the government reimbursement rates and Rich replied. Janet also asked about whether a conscious decision was made to switch agenda items 4.0 and 11.0. The decision to switch was made based upon the advice of the attorney for the school district. It gives audience members an opportunity to ask questions directly related to Agenda items before any Board action is taken.

5.0 OLD BUSINESS – none

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Dave Harvatine recommended an edit on the attendance section of the July 1, 2021 minutes prior to their approval. Bruce Kopp thanked the Koon Scholarship Committee for their very generous awards. Luke Carnicelli stated scholarship applications are available from Paula Schmitt in the guidance office.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

-- Minutes BOE reorganization meeting July 1, 2021

-- CSE Recommendations; 2020/2021 and 2021/2022

-- Koon Scholarship Awards for the 2021/22 school year as recommended by the Koon Scholarship Committee

-- Surplus Items; obsolete items from the main building to be sold or discarded if deemed no value

- sink, toilet, vanity base - aged
- foosball table - broken
- cabinet

-- Resolution: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the following resolution.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

-- Tax Warrant/Tax Rates: The Board of Education approves the Tax Warrant resolution and adopts tax rates for the 2021/2022 school year, by authorizing a tax levy of \$8,153,284 for school purposes and \$122,150 for the Hazard and Aurora Free libraries (for a total of \$8,275,434). Charts included in the Tax Warrant are based on the final information from Cayuga County as of July 23, 2021. The full resolution is *attached*.

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2021/22 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

-- RESIGNATIONS

-- John DeAngelo, School Bus Driver, effective August 10, 2021

-- Richard Littlejohn; Groundskeeper/School Bus Driver, to accept another position with the district; effective September 3, 2021

-- Katherine Riester, Elementary Teacher, effective August 31, 2021

-- Sarah Birmingham, Junior/Senior High School English Teacher, effective August 31, 2021

-- Jennifer Sikora, Special Education Teacher, to accept another position with the district, effective August 31, 2021

-- Diane Kulas, Elementary Teacher, effective August 31, 2021

-- APPOINTMENTS

-- School Bus Driver: **Richard Littlejohn** of Aurora, NY, 5.5 hours per day, effective September 4, 2021, with a 12-week probationary period, at a rate of \$18.49 per hour.

-- Substitutes for 2021/2022 school year; list attached

-- ELL Tutor: **Mary Ferro** of Cayuga, NY, effective September 1, 2021, at a rate of \$22.75 per hour for the 2021-2022 school year

-- Project Leader: **Michael Simons** of Ithaca, NY, August 23, 2021, thru June 30, 2022; \$80,000

-- Long-Term Substitute Elementary Teacher, **Emma Greenfield** of Skaneateles, NY; from on or about September 1, 2021, through on or about June 24, 2021; at Step 1+30M; \$53,455; with provisional certification in Childhood Education (grades 1-6).

-- Elementary Teacher, **Jennifer Sikora** of Auburn NY; 1.0 FTE Elementary Teacher; September 1, 2021, to August 31, 2024; Step 7 +39M, \$59,141.

Be it resolved that the Board of Education hereby appoints Jennifer Sikora of Auburn, NY, who holds professional certification in Childhood Education (grades 1-6), to a three (3)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2021, to August 31, 2024 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Elementary Teacher, **Jessica Michaels** of Auburn, NY; 1.0 FTE Elementary Teacher; September 1, 2021, to August 31, 2025; Step 3, \$51,985.

Be it resolved that the Board of Education hereby appoints Jessica Michaels of Auburn, NY who holds initial certification in Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2021, to August 31, 2025 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Music Teacher, **Jennifer Diana** of Camillus, NY; 1.0 FTE Music Teacher; September 1, 2021, to August 31, 2025; Step 6 +33M, \$57,884.

Be it resolved that the Board of Education hereby appoints Jennifer Diana of Camillus, NY, who holds professional certification in Music, to a four (4)-year probationary appointment in the Special Subject Tenure Area of Music, as 1.0 FTE Music Teacher, effective September 1, 2021, to August 31, 2025 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required

by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Music Teacher, **Elissa May Murphy** of Rochester, NY; 1.0 FTE Music Teacher; September 1, 2021, to August 31, 2025; Step 1 +42M, \$54,621.

Be it resolved that the Board of Education hereby appoints Elissa May Murphy of Rochester, NY, with pending initial certification in Music, to a four (4)-year probationary appointment in the Special Subject Tenure Area of Music, as 1.0 FTE Music Teacher, effective September 1, 2021, to August 31, 2025 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Elementary Teacher, **Jennifer Warner** of Freeville, NY; 1.0 FTE Elementary Teacher; September 1, 2021, to August 31, 2025; Step 1 +47M, \$54,621.

Be it resolved that the Board of Education hereby appoints Jennifer Warner of Freeville, NY with pending initial certification Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2021, to August 31, 2025 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Fall Sports for the 2021/22 school year

- Varsity Girls Swim Coach, Cathy Murray; \$6,508.00
- Modified Girls Swim Coach, Cathy Murray; \$4,008.00
- Varsity Cross Country Coach, Bill Mullarney; \$5,207.00
- Modified Cross Country Coach, Kerry Mason; \$2,139.00
- Varsity Volleyball Coach, Todd Ward; \$3,470.00
- JV Volleyball Coach, Leslie Kiser; \$2,604.00

- Varsity Girls Soccer Coach, Tim Amory; \$3,470.00
- Modified Girls Soccer Coach, Dennis Johnson; \$2,353.00
- Varsity Boys Soccer Coach, Colton Gregg; \$3,470.00
- Modified Boys Soccer Coach, Greg Otis; \$3,209.00

-- Miscellaneous appointments

- Paula Schmitt, Scorekeeper/Timer Varsity Soccer; \$ per contract
- Steve Baumes, Scorekeeper/Timer Girls Swim; \$ per contract
- Anita Furness, Scorekeeper Volleyball; \$ per contract
- Robert "David" Gregg, Varsity Boys Soccer; Volunteer

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS

- Treasurer's Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Report for June 2021.

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

Board President Kelsey Rossbach noted that Assistant Superintendent Loretta Van Horn contacted the Board to explain the date changes to the District's Amended Corrective Action Plan requested by NYSED.

- Amend Corrective Action Plan (CAP) - per NYSED

Motion made by Chris Brozon, seconded by Matt Bennett.

Motion carried: Yes – 7 No – 0

- Claims Auditor Report; April, May, June 2021

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --none

10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS

- Discussion Topics - none

- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy

- Met August 5, 2021, meeting minutes provided
- Next meeting is on September 13, 2021 at 6:00 pm
- Chris Brozon said the August Athletics Committee meeting was a really good, productive meeting, she's excited about the Committee setting a new path. They will be opening some meetings up to additional attendees.

- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach
 - Assistant Superintendent Van Horn said the external audit is currently underway.
- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp
 - Assistant Superintendent Van Horn said the Committee needs to look at the guiding principles for reserves in September.
- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
 - Met July 6, 2021, meeting minutes provided
 - Met July 19, 2021 meeting minutes provided
 - Met August 2, 2021 meeting minutes provided
- Policy; Matt Bennett, Rachel McCarthy
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
- Transportation; Susan Gloss, Kelsey Rossbach
 - Assistant Superintendent Loretta Van Horn said the small bus will be delivered this week, the other new buses will be delivered soon. Dave Harvatine asked whether the company takes the old buses for trade in before the new buses are delivered. They don't. Susan Gloss asked about busing protocols for this fall with the resurgence of COVID. Assistant Superintendent Van Horn said masking will be in place again.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann

11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD

- Janet Lehman said she is aware of ESSER & ARPA details, but asked for a brief update, she said with the staff coming and going it is hard to follow who will be in which positions. She also wants to know when the Project Leader for the Coaches will update the Board of Education.

ADJOURNMENT

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education meeting adjourned at 7:50 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk

Tax Warrant/Tax Rates

TAX WARRANT RESOLUTION: May we approve the Tax Warrant Resolution as recommended by the Superintendent of Schools.

WHEREAS THE BOARD OF EDUCATION has been authorized by the district voters at the Annual Meeting on May 18, 2021, to expend a sum of \$18,378,276 and to levy the necessary tax therefore for the 2021/22 school year;

THEREFORE BE IT RESOLVED THAT: The Board of Education shall fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax roll.

TOWN	ASSESSED VALUE	EQALI-ZATION RATE	TAX LEVY	TAX RATE PER \$1,000
Fleming	4,359,941	1.000	50,243	11.523733
Genoa	225,195,904	1.000	2,595,115	11.525231
Lansing	3,745,959	1.000	43,167	11.523733
Ledyard	184,089,681	.8200	2,587,074	14.056298
Locke	2,108,144	1.000	24,294	11.523733
Scipio	137,065,463	.9200	1,716,854	12.525797
Venice	<u>88,761,736</u>	.9000	<u>1,136,537</u>	12.804364
Totals	645,326,828		8,153,284	

AND BE IT FURTHER RESOLVED THAT: The Board of Education has been authorized by the voters of the district at the Annual Budget Vote on May 18, 2021, to levy a tax in the amount of \$122,150 as an annual appropriation to be divided and paid to the **Aurora Free Library** and the **Hazard Library** for the support and operation of the libraries.

THEREFORE BE IT FURTHER RESOLVED THAT: The Board of Education shall fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax roll.

TOWN	ASSESSED VALUE	EQUALIZATION RATE	TAX LEVY	TAX RATE PER \$1,000
Fleming	4,359,941	1.000	753	0.172645
Genoa	225,195,904	1.000	38,879	0.172646
Lansing	3,745,959	1.000	647	0.172645
Ledyard	184,089,681	.8200	38,759	0.210543
Locke	2,108,144	1.000	364	0.172645
Scipio	137,065,463	.9200	25,721	0.187658
Venice	<u>88,761,736</u>	.9000	<u>17,027</u>	0.191831
Totals	645,326,828		122,150	

AND BE IT HEREBY DIRECTED THAT: The warrants duly signed by this Board of Education shall be affixed to the above described tax rolls authorizing the collection of taxes as follows.

TAX WARRANT, CAYUGA COUNTY: To begin September 1, 2021, and to end on November 13, 2020, giving the tax warrant an effective period of seventy-six (76) days, at the expiration of which time the tax collector shall make an accounting in writing to the Board.

TAX WARRANT, TOMPKINS COUNTY: To begin September 1, 2021, and to end on November 2, 2021, giving the tax warrant an effective period of sixty-three (63) days, at the expiration of which time the tax collector shall make an accounting in writing to the Board.

AND BE IT RESOLVED THAT: The installment periods shall be as follows.

TAX WARRANT, CAYUGA COUNTY: Through October 1, 2021, first installment due with a service charge of $\frac{3}{4}$ of 1% payable to the tax collector; through November 1, 2021, second installment due with a service charge of $\frac{3}{4}$ of 1% payable to Southern Cayuga Central School.

TAX WARRANT, TOMPKINS COUNTY: Through September 30, 2021, first installment due with a service charge of 5%. All first payment checks should be made payable to Southern Cayuga Central School. Second installments will be collected by the Tompkins County Division of Finance by March 1, 2022.

AND BE IT FURTHER RESOLVED THAT: The delinquent tax penalties shall be as follows.

CAYUGA COUNTY

- I. Pay in Full
 - a. through October 1, 2021 No charge
 - b. from October 2 to November 1, 2021 2% penalty charge
 - c. from November 2 to November 15, 2021 3% penalty charge

- II. Installments
 - a. first installment by October 1, 2021 First installment due
 - b. second installment by November 2, 2021 Second installment due

TOMPKINS COUNTY

- I. Pay in Full
 - a. through September 30, 2021 No charge
 - b. from October 1 to November 2, 2021 with 2% penalty charge
 - Last day to collect: November 2, 2021

- II. Installments
 - a. by September 30, 2021 5% installment fee (*first installment only*)
 - b. by March 1, 2022 No charge
 - c. March 1, 2022, and later 5% plus interest at 1% per month

Substitutes for 2021/22

Substitute Teacher

Jocelyn Allen
*Andrea Binns**
*Sandra Carter**
Zachary Davis
Ashley Dimon
*Catharine Haight**
*Jan Hunsinger**
Deborah Lampman
Michelle Lawrence
Emma Lutkins
*Maureen McNamara**
*Geraldine Nedza **
Christine Osterhoudt
Mia Picciano
Ashlee Sandstrom
*Pam Signor**
*Joan Troiani**
Ryan Vanacore
Beth VanDeValk
Grace Van Horn
Laurie Waldron
Jacqueline Waligory
*Eileen Welch**

Substitute Teaching Assistant

Zachary Davis
Ashley Dimon
Deborah Lampman
Mia Picciano
Grace Van Horn
Laurie Waldron
Eileen Welch

Substitute Teacher Aide

Zachary Davis
Deborah Lampman
Ian Murray
Phyllis Proctor
Grace Van Horn

Substitute School Bus Attendant

Debra Quinn
Mary Radcliff
Sharon Rao
Sharon Roof
Nancy Shaw

Substitute School Bus Driver

Diane Banner
Frank Benenati
John DeAngelo
Milton Moon
Bruce Stotts
Peter Tortorici
Harold Van Horn

Substitute Cleaner

Jill Rafferty
Madeline Saville

Sub Food Service Helper

Betty Head
Mary Ann Jackson
Laurie Minde

Substitute Groundskeeper

Rich Littlejohn

**certified*