

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

**January 31, 2022**

**MINUTES**

**Meeting held in the High School Library**

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**1.0 CALL TO ORDER**

At 7:00 pm Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance.

**Board members present:** Kelsey Rossbach, Matthew Bennett, Susan Gloss, David Harvatine, Bruce Kopp

**Board member**

**arrived late:** Rachel McCarthy arrived 7:02 PM

**Board members absent:** Christine Brozon

**Administrators present:** Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin Wasielewski

**Others present:** Marcy Hand, Jim Kenyon, Janet Lehman, Greg Otis, Julie Palmer, Heather Rejman, Cynthia Whitten

**2.0 APPROVAL OF THE AGENDA**

-- On a motion by Susan Gloss, seconded by David Harvatine, the agenda was approved.

Motion carried: Yes – 5 No – 0

The calendar was reviewed.

**CALENDAR/DATES TO REMEMBER**

Regular Meeting – Monday, February 14

No School, President’s Day and Winter Recess – Monday, February 21 through Friday, February 25

Regular Meeting – Monday, March 7

Rachel McCarthy arrived at 7:02 PM.

**3.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

Janet Lehman asked about the PR specialist from CITI BOCES and the January 10, 2022 meeting minutes.

**4.0 PRESENTATIONS**

-- Budget Presentation; Assistant Superintendent Loretta Van Horn shared information about the Tax Cap Projection, Fiscal Stress, and State Aid Projections for the 2022/2023 fiscal year.

**5.0 OLD BUSINESS – none**

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Dave Harvatine, seconded by Matt Bennett

Motion carried: Yes – 6 No – 0

-- Minutes BOE meeting January 10, 2022

-- CSE Recommendations 2021/2022

-- Overnight Field Trip; 20 – 25 twelfth grade Public Policy Club to Philadelphia, PA April 22-23, 2022; students will be accompanied by Justin Frisbie, Elishia Hoatland, Peter Bakija and Mariel Schneggenberger.

--Renew Westminster Manor Remote Emergency Evacuation Site Agreement;

An agreement between the Southern Cayuga Central School District and Westminster Manor, 81 South Street, Auburn NY, whereby the school district agrees to allow the use of the high school gymnasium as a remote emergency evacuation site for residents and staff members of Westminster Manor in the event this becomes necessary due to an emergency and the primary evacuation site in Auburn is not available. This agreement was first approved on March 12, 2007; updated and re-approved annually as requested.

-- Union Springs Central School District, Health Services Resolution;

CONTRACT FOR HEALTH SERVICES: An agreement made this 31<sup>st</sup> day of January, 2022, by and between the Union Springs Central School District, party of the first part, and the Southern Cayuga Central School District, party of the second part, as follows, vis.:

Whereas, the first party in connection with the operation at the schools of the Union Springs Central School District furnishes health services to the pupils attending such schools, and

Whereas, certain non-public and private Schools known as 1) St. John Paul II Academy, 2) Frontenac School, 3) Union Springs Academy are located in the Union Springs Central School District,

Whereas, as required by the Education Law of the State of New York, the Union Springs Central School District is supplying various health services to the pupils of said schools including those pupils who reside in the Union Springs Central School District and the Southern Cayuga Central School District.

Whereas, it seems advisable to provide for the expense of the furnishings of such health services, NOW, THEREFORE,

This agreement witnesseth as follows:

The Union Springs Central School District agrees to furnish to those pupils of the Southern Cayuga Central School District attending these schools the following medical services and supplies: school nursing services, vision and hearing tests, medical examinations, notification of parents regarding defects and follow up and first aid supplies. It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is further agreed that accounts shall be rendered by the Union Springs Central School District against the Southern Cayuga Central School District on the basis of the actual cost of services rendered by the first party for pupils of the second party attending these schools that such accounts shall be rendered by June 30, 2022. This contract shall be effective as of September 1, 2021, and shall terminate on June 30, 2022.

-- Dryden Central School District, Health Services Resolution;

**CONTRACT FOR HEALTH SERVICES;** An agreement made this 31<sup>st</sup> day of January, 2022 by and between the Board of Education of the Southern Cayuga Central School District, the Central Office of which is located at 2384 State Route 34B, Aurora, New York, as party of the first part, and the Dryden Central School District, Dryden, New York as party of the second part.

Witnesseth, that whereas, party of the first part has been duly empowered by the provisions of Section 912 of the Education Law to enter into a contract for the purpose of providing health and welfare services for children residing in said school district and attending nonpublic schools in the Dryden Central School District, Dryden, New York to begin on September 8, 2021, and to end on June 30, 2022.

Now therefore the said party of the first part hereby agrees to pay the part of the second part the sum of \$1,198.19 for health and welfare services to be provided under Section 912 to approximately one (1) child residing in said Southern Cayuga Central School District and attending non-public schools in said Dryden Central School District, Dryden, New York.

And the party of the second part hereby agrees with the party of the first part as follows: the health and welfare service provided shall consist of the following: physician services, nurse services, school psychological services, school social work services, school speech therapy services. The party of the second part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the non-public school: supplies and equipment for use by the physician, school nurse, psychologist, social worker and speech therapist (i.e. scales, vision and hearing testing devices, health record forms, first-aid supplies and all other readily transportable equipment and supplies pertaining to delivery of services).

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is mutually agreed by and between the parties hereto that the pupil charge shall be recomputed at the end of the school year for which the charge is made based on actual cost divided by the Basic Educational Data System (BEDS) day enrollment on October 6, 2021.

It is mutually agreed that this contract shall not become valid and binding upon either party thereto until the same shall be approved by the Superintendent of Schools.

Witness whereof, the parties have set their hands the day and year above written.

-- Policies, First Reading; as recommended by the Policy Committee

- Policy #5661 Wellness Policy; revisions recommended
- Policy #5670 Records Management; revisions recommended
- Policy #6540 Defense and Indemnification of Board Members and Employees; revisions recommended
- Policy #8330 Objection to Instructional Materials; revisions recommended

## 7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2021/22 school year or for the term as indicated.

Motion made by Dave Harvatine, seconded by Matt Bennett

Motion carried: Yes –6 No – 0

### -- APPOINTMENTS

-- Substitute School Nurse; **Catherine Murray**, effective 1/13/2022

-- Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide, Substitute Bus Attendant/Monitor, Substitute Food Service Helper/Monitor and Substitute Cleaner; **Julia Lampman**

-- Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide; **Stephen Robertshaw**

-- Student Practicum; Wells College students

- **Amanda Mercado** observing Dawn Morath, 3 hours per week, January 24 through May 6, 2022
- **Emma Wade** observing Alexis Crawford, 3 hours per week, January 24 through May 6, 2022
- **Hannah Koerner** observing Jennifer Sikora, 3 hours per week, January 31 through May 6, 2022

- Student Practicum; Cayuga Community College student
- **Laura Armstrong** observing Laurie Gamba, 7 hours per week, February 1 through May 12, 2022
- After School Tutor; **Kaycee Simpson**, \$ per contract
- Salary Adjustments; 2021/2022 school year, based on verification of completed Masters level classes and/or Masters level classes previously approved by Personnel.

Name	Current Step	Masters Level Credits Earned	New Step	Adjustment Amount
<b>Alexis Crawford</b>	Step 3 +36M	18	Step 3 + 54M	\$1,749
<b>Cristiane Lourenco</b>	Step 2 +0M	18	Step 2 + 18	\$1,149
<b>Kathleen Vona</b>	Step 18+30M	24	Step 18 + 54M	\$2,332
<b>Nicole Franklin</b>	Step 3 +30M	6	Step 3 + 36M	\$583

-- **CHANGE IN EMPLOYMENT STATUS**

- Deanne Rathbun, Cleaner, permanent appointment at conclusion of probationary period

**8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS**

- Treasurer’s Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer’s Report for December 2021.

Motion made by Dave Harvatine, seconded by Matt Bennett

Motion carried: Yes – 6 No – 0

**9.0 SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS**

Superintendent Jensen shared the UPK expansion grant has preliminary approval from NYSED. The grant appears in the aid run. This second classroom will be run by SCCS and will replace the Head Start classroom that will be finished in June 2022. The ARP reserve grant has been approved.

**10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS**

- Discussion Topics – Bruce Kopp proposed starting Spanish instruction for all elementary students in the fall of 2022. He asked for a straw poll of Board members and they were all supportive. Superintendent Jensen said he is also supportive.
- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
- Met January 10, 2022, meeting minutes provided. Dave Harvatine spoke about the SCCS Hall of Fame and intramurals for 5<sup>th</sup> and 6<sup>th</sup> grade students.

- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach
  - No report.
- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp
  - Met January 31, 2022, meeting minutes will be provided
- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy
  - Superintendent Jensen will schedule a March 2022 meeting.
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
  - Superintendent Jensen & Assistant Superintendent Van Horn met with King & King's lead architect & another company representative and filed their grievances. They will be meeting with them again next week to review the remaining punch list. Dave Harvatine expressed gratitude for the involvement of C&S and Ross Lawton.
- Policy; Matt Bennett, Rachel McCarthy
  - No report.
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
  - Superintendent Jensen will schedule an April 2022 meeting
- Transportation; Susan Gloss, Kelsey Rossbach
  - The Committee interviewed great Transportation Supervisor candidates that didn't pan out. They will meet again soon to review bus quotes.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann
  - No report. Superintendent Jensen said Dr. Brian Hartwell and Doug Tomandl from BOCES will attend the April 4<sup>th</sup> meeting to review the proposed BOCES budget and answer questions.

#### **11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD**

- Jim Kenyon spoke about Covid testing.
- Heather Rejman spoke about surveys and an advisory committee.
- Janet Lehman spoke regarding request for review of CRRSA plan for 2021-22 by original plan line with status, contingencies if any, costs.

Board President Kelsey Rossbach read the following statement to meeting attendees:

“As a general reminder, questions regarding personnel or staff are not appropriate for a BOE meeting and will not be addressed by the BOE. For those concerns, please follow the proper procedure:

- Step one is to speak to the individual directly.
- If you continue to have questions or concerns, please speak with their direct manager (Principal, Athletic Director, etc.)

- If you continue to have questions or concerns, speak with the Superintendent.

Regarding the question from the 1/10/22 meeting:

For the questions regarding grant-funded positions. It was insinuated that the effort to find candidates was insufficient. The district posted for ES certified positions, which included math and reading coaches, on the following dates:

- March 26, 2021
- May 26, 2021
- June 28, 2021
- July 20, 2021
- August 12, 2021

The district filled 5 of the 6 coaching positions. The two reading coaches were moved to vacant classroom positions to maintain smaller class sizes. The district reposted the positions on the following dates:

- September 3, 2021
- September 27, 2021
- November 11, 2021

At each step in the process, all applications were reviewed, and qualified candidates were interviewed. We will continue the search but viable applicants are severely limited.

An extensive review of student performance data clearly indicated that most students benefit from in-person instruction when compared to remote learning. Remote learning should be avoided especially for students in grades kindergarten through second and for students with limited resources at home. Students of privilege outperformed their peers.

The second question received was in regard to providing SEL instruction. In order to be certified as a teacher, teaching programs require child and/or adolescent psychology coursework. Teachers and staff receive annual training to identify and support students with mental health concerns. Teachers are integral to the process and help direct students in need to guidance counselors and others with more extensive training.

It was insinuated that we are providing SEL instruction because the district receives extra funding for these initiatives. The district receives no funding for the purpose of SEL.

Teachers, staff, administrators, and the BOE will not ignore the mental health needs of students which are significantly greater since the onset of the pandemic.

Lastly, we received an email with questions regarding the Public Relations Specialist. The Superintendent presented this information to the BOE on November 22nd during the Superintendent's report/informational item of the agenda. The BOE has agreed to implement this BOCES service. SCCS has not yet decided on all of the services that will be received but will include an audit of all SCCS communications and a community survey. The initial expenditure will be \$22,117, and 51.6 % is aidable by state funding.”

### **EXECUTIVE SESSION**

On a motion by Dave Harvatine seconded by Matt Bennett, the Board of Education entered executive session at 7:59 pm to discuss the employment history of a particular person.

Motion carried: Yes – 6 No – 0

### **RETURN TO OPEN SESSION**

On a motion by Dave Harvatine seconded by Matt Bennett the Board of Education returned to open session at 8:51 pm.

Motion carried: Yes – 6 No – 0

- The Board discussed the upcoming Board of Education election.
- The Board discussed volleyball, with more discussion to be held at the next Board meeting.

### **ADJOURNMENT**

On a motion by Susan Gloss, seconded by Rachel McCarthy, the Board of Education meeting adjourned 9:09 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,  
Marcy Hand, District Clerk