

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

**June 21, 2022**

**MINUTES**

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**1.0 CALL TO ORDER**

At 7:00 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance.

**Board members present:** Kelsey Rossbach, Christine Brozon, Matthew Bennett, Bruce Kopp, Rachel McCarthy

**Board members late:** Susan Gloss arrived at 7:09 pm, David Harvatine arrived at 7:32 pm

**Administrators present:** Loretta Van Horn, Luke Carnicelli

**Others present:** Julia Dunsmoor, Marcy Hand, Janet Lehman, Mary Napier

**2.0 APPROVAL OF THE AMENDED AGENDA**

On a motion by Chris Brozon, seconded by Matt Bennett, the amended agenda was approved.

Motion carried: Yes – 5 No – 0

The calendar was reviewed.

**3.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS - none**

**4.0 PRESENTATIONS - none**

**5.0 OLD BUSINESS - none**

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 5 No – 0

-- Minutes BOE meeting June 6, 2022

-- CSE Recommendations 2022/2023

-- Surplus Items; broken divider and table, various outdated Spanish texts, to be sold or discarded if deemed no value.

-- Sherwood Scholarship Awards five (5) \$500 student awards for the 2022/23 school year.

-- Anonymous Donation; \$1,500 for Arts in Education

-- Overnight Field Trip; 15 seventh to tenth grade FFA active members to Camp Oswegatchie in Croghan, NY July 10-15, 2022; students will be accompanied by Halee Wasson Exhibit #3

-- Auburn Enlarged City School District, Health Services Contract;

CONTRACT FOR HEALTH SERVICES: An agreement made this 21<sup>st</sup> day of June, 2022, by and between the Auburn Enlarged City School District, party of the first part, and the Southern Cayuga Central School District, party of the second part, as follows:

Whereas, the first party in connection with the operation at the schools of the Auburn Enlarged City School District furnishes health services to the pupils attending such schools, and

Whereas, certain non-public and private Schools known as 1) Tyburn Academy of Mary Immaculate, 2) St. Albert the Great Academy, 3) The Montessori School of the Finger Lakes and 4) Creative Minds Montessori School are located in the Auburn Enlarged City School District,

Whereas, as required by the Education Law of the State of New York, the Auburn Enlarged City School District is supplying various health services to the pupils of said schools including those pupils who reside in the Auburn Enlarged City School District and the Southern Cayuga Central School District.

Whereas, it seems advisable to provide for the expense of the furnishings of such health services, NOW, THEREFORE,

This agreement witnesseth as follows:

The Auburn Enlarged City School District agrees to furnish to those pupils of the Southern Cayuga Central School District attending these schools the following medical services and supplies: school nursing services, vision and hearing tests, medical examinations, notification of parents regarding defects and follow up and first aid supplies. It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is further agreed that accounts shall be rendered by the Auburn Enlarged City School District against the Southern Cayuga Central School District on the basis of the actual cost of services rendered by the first party for pupils of the second party attending these schools that such accounts shall be rendered by June 30, 2022. This contract shall be effective as of September 7, 2021, and shall terminate on June 30, 2022 at midnight.

-- Authorization for School Safety Officer: The authorization for Raymond Lupo, School Safety Officer, to possess and carry a firearm and pepper spray on the District’s premises in the performance of his duties as School Safety Officer, conditioned upon the School Safety Officer being at all times appropriately licensed to possess and carry the applicable firearm and pepper spray. Additionally, the School Safety Officer’s authorization to possess and carry a firearm and pepper spray during the course of employment as School Safety Officer shall be subject to and conditioned on the District being able to procure appropriate insurance coverage in connection with the School Safety Officer’s possession and use of the firearm and pepper spray within the scope of the School Safety Officer’s employment.

**7.0 PERSONNEL/CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2021/22 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes –5 No – 0

**-- RESIGNATIONS**

-- **Brian Hoke**, Teaching Assistant, for personal reasons, effective August 15, 2022

-- **Barbara Varney**, Speech Language Pathologist, for personal reasons, effective August 26, 2022

**-- RESCIND APPOINTMENT**

-- RESCIND English Teacher: Board of Education appointment of **Rebecca Heagy** of Durham, NC as English Teacher, September 1, 2022, to August 31, 2026

**-- LEAVE OF ABSENCE REQUESTS**

-- **Kalyn Deans**, Elementary Teacher, to accept another position with the district; effective September 1, 2022 through June 30, 2023

**-- APPOINTMENTS**

-- Co-Curricular Appointments 2021/2022:

Event Chaperone	<b>Mary Beth Howell</b>	\$50 per event/session/game
Event Chaperone	<b>Simone Lanning</b>	\$50 per event/session/game
Event Chaperone	<b>Meghan Picciano</b>	\$50 per event/session/game
Event Chaperone	<b>Nate Van Hall</b>	\$50 per event/session/game
Event Chaperone	<b>Kathleen Vona</b>	\$50 per event/session/game
Elementary Yearbook Advisor <i>split stipend</i>	<b>Shelly Kulis</b>	\$678
Elementary Yearbook Advisor <i>split stipend</i>	<b>Michelle Lawrence</b>	\$573

-- Long-Term Substitute Elementary Teacher, **Chelsea Munson** of Aurora, NY, long term substitute elementary teacher, effective May 10, through June 24, 2022; Step 1 +0M; \$50,096 pro-rated; with initial certification in Childhood Education (grades 1-6).

-- Long-Term Substitute English as a Second Language Teacher, **Kalyn Deans** of Ithaca, NY, long term English as a Second Language Teacher, effective September 1, 2022, through June 30, 2023; Step 7 +48M; \$60,037; with professional certification in Childhood Education Grades 1-6.

-- 0.2 FTE Health Teacher, **Catherine Murray** of Auburn, NY, effective September 1, 2022, through January 27, 2023; \$7,216; with permanent certification in Health.

-- Network Administrator; **Greg Hurd** of Weedsport, NY, to a provisional Civil Service appointment as Network Administrator, \$75,000 pro-rated, effective July 11, 2022

-- School Security Officer; **Raymond Lupo** of Auburn, NY, to a probationary Civil Service appointment as School Security Officer, \$32,500, effective September 1, 2022

-- Summer 2022 Basketball Camp

-- Ian Murray, Lifeguard; \$100

-- Lilianna Vandewater, Lifeguard; \$100

-- Lia Bartolotta, Lifeguard; \$100

-- Teaching Assistant, **Jeanette Owens** of Villa Rica, GA; 1.0 FTE Teaching Assistant; September 1, 2022, to August 31, 2026; \$25,000.

Be it resolved that the Board of Education hereby appoints Jeanette Owens of Villa Rica, GA, who holds a Teaching Assistant, Emergency COVID-19 certificate, to a four (4)-year probationary appointment in the Special subject tenure area of teaching assistant, effective September 1, 2022, and to August 31, 2026. To be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Special Education Teacher, **Hannah Jewell** of Auburn, NY; 1.0 FTE Special Education Teacher; September 1, 2022, to August 31, 2026; Step 1+0M, \$50,096.

Be it resolved that the Board of Education hereby appoints Hannah Jewell of Auburn, NY, with emergency COVID-19 certification in Students with Disabilities (Grades 1-6), to a four (4)-year probationary appointment in the Special Education Tenure Area, as 1.0 FTE Special Education Teacher, effective September 1, 2022, to August 31, 2026; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the

Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Special Education Teacher, **Amy Lansbury** of Auburn, NY; 1.0 FTE Special Education Teacher; September 1, 2022, to August 31, 2025; Step 12+42M, \$62,641.

Be it resolved that the Board of Education hereby appoints Amy Lansbury of Auburn, NY, with permanent certification in Special Education, to a three (3)-year probationary appointment in the Special Education Tenure Area, as 1.0 FTE Special Education Teacher, effective September 1, 2022, to August 31, 2025; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Elementary Teacher, **Samantha Tratt** of Scipio Center, NY; 1.0 FTE Elementary Teacher; September 1, 2022, to August 31, 2026; Step 2 + 0M, \$51,256.

Be it resolved that the Board of Education hereby appoints Samantha Tratt of Scipio Center, NY, initial certification in Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2022, to August 31, 2026; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Spanish Teacher, **Andrea Gregg** of Union Springs, NY; 1.0 FTE Spanish Teacher; September 1, 2022, to August 31, 2025; Step 8 + 48M, \$60,867.

Be it resolved that the Board of Education hereby appoints Andrea Gregg of Union Springs, NY, professional certification in Spanish (grades 7-12), to a three (3)-year probationary appointment in the Languages Other Than English Tenure Area, as 1.0 FTE Spanish Teacher, effective September 1, 2022, to August 31, 2025; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Field Placements; Wells College students fall 2022

<b>Sydney Bateman</b> observing Dawn Morath, 2 hours per week, September- December 2022
<b>Alexis Carfi</b> observing Dawn Morath, 2 hours per week, September- December 2022
<b>Shelby Courtney</b> observing Leslie Kiser, 2 hours per week, September- December 2022
<b>Jake Stine</b> observing Leslie Kiser, 2 hours per week, September- December 2022

-- Special Assignment summer work 2022 for the following:

<b>Becky Davis</b> , ENL Teacher, ten (10) paid work days during summer 2022, at a per diem rate of 1/200 <sup>th</sup> of her salary
<b>Heather Snyder</b> , STEM; ten (10) paid work days during summer 2022, at a per diem rate of 1/200 <sup>th</sup> of her salary
<b>Halee Wasson</b> , Agriculture Teacher; fifteen (15) paid work days during summer 2022, to oversee our FFA program students, at a per diem rate of 1/200 <sup>th</sup> of her salary

-- Co-Curricular Appointments 2022/2023:

After School Supervisor	<b>Becky Davis</b>	\$34 per hour
After School Supervisor	<b>Mary Ferro</b>	\$34 per hour
After School Supervisor	<b>Ryan Vanacore</b>	\$34 per hour
Freshman Class Advisor	<b>Julia Dunsmoor</b>	\$1,041
Sophomore Class Advisor	<b>Caitlin Wasielewski</b>	\$1,041
Junior Class Advisor	<b>Lisa Carnicelli</b>	\$1,734
Senior Class Advisor	<b>Peter Bakija</b>	\$3,310
Drama Director – Fall	<b>Jennifer Diana</b>	\$2,545
Drama - Tech Director – Fall	<b>Joseph R. Gessler</b>	\$1,908
Drama - Musical Director – Winter	<b>Jennifer Diana</b>	\$3,470
Drama - Tech Director – Winter	<b>Joseph R. Gessler</b>	\$1,734
Drama – Music/Pit Band Director – Winter	<b>Elissa Murphy</b>	\$2,545
Drama – Musical Costumer – Winter	<b>Meghan Picciano</b>	\$1,041
Drama – Musical Choreographer – Winter	<b>Jennifer Diana</b>	\$1,734
Lighting Coordinator – all year	<b>Jennifer Diana</b>	\$1,041
Jazz Band	<b>Elissa Murphy</b>	\$1,734
FFA	<b>Halee Wasson</b>	\$3,817
FFA	<b>Shelly Kulis</b>	Volunteer
National Honor Society – Jr. HS	<b>Meghan Picciano</b>	\$2,256
National Honor Society – Sr. HS	<b>Caitlin Rejman</b>	\$1,908
Public Policy Club	<b>Justin Frisbie</b>	\$1,041
Robotics Club	<b>Caitlin Rejman</b>	\$1,146
SALC (Athletic Leadership)	<b>Caitlin Wasielewski</b>	Volunteer
Ski Club	<b>Caitlin Rejman</b>	\$50 per event/session/game
Ski Club	<b>Lindsay Osborne</b>	\$50 per event/session/game

Student Council - Jr. HS	<b>Mary Beth Howell</b>	\$2,082
Student Council - Sr. HS	<b>Caitlin Wasielewski</b>	\$1,734
Student Leadership – 7-12 <i>split stipend</i>	<b>Nate Van Hall</b>	\$867
Student Leadership – 7-12 <i>split stipend</i>	<b>Lisa Carnicelli</b>	\$954
Yearbook - Jr. HS <i>split stipend</i>	<b>Shelly Kulis</b>	\$730.50
Yearbook - Jr. HS <i>split stipend</i>	<b>Mary Beth Howell</b>	\$625.50
Yearbook - Sr. HS <i>split stipend</i>	<b>Shelly Kulis</b>	\$1,782.50
Yearbook - Sr. HS <i>split stipend</i>	<b>Peter Bakija</b>	\$1,400
GSA	<b>Kaycee Simpson</b>	\$1,041
International Club	<b>Becky Davis</b>	\$2,430
History Club	<b>Steve Baumes</b>	\$1,041
DASA Coordinator K-12	<b>Nate Van Hall</b>	\$2,500
District Data Coordinator	<b>Luke Carnicelli</b>	\$8,925
ENL Coordinator K-12	<b>Becky Davis</b>	\$3,068
STEAM Coordinator K-12	<b>Heather Snyder</b>	\$3,068
Fine Arts Coordinator 7-12	<b>Peter Bakija</b>	\$3,068
ELA Coordinator 7-12	<b>Elishia Hoatland</b>	\$3,068
Science Coordinator 7-12	<b>Caitlin Rejman</b>	\$3,068
Math Coordinator 7-12	<b>Mariel Schneggenburger</b>	\$3,068
Social Studies Coordinator 7-12	<b>Steve Baumes</b>	\$3,068
Event Chaperone	<b>Becky Davis</b>	\$50 per event/session/game
Event Chaperone	<b>Julia Dunsmoor</b>	\$50 per event/session/game
Event Chaperone	<b>Colton Gregg</b>	\$50 per event/session/game
Event Chaperone	<b>Mary Beth Howell</b>	\$50 per event/session/game
Event Chaperone	<b>Elissa Murphy</b>	\$50 per event/session/game
Event Chaperone	<b>Liz Tyrrell</b>	\$50 per event/session/game
Event Chaperone	<b>Beth Van de Valk</b>	\$50 per event/session/game
Event Chaperone	<b>Greg Otis</b>	\$50 per event/session/game
Event Chaperone	<b>Halee Wasson</b>	\$50 per event/session/game
Elementary Swim Director/Lessons	<b>Cathy Murray</b>	\$67 per 2-hour session
Family Night Swim/Community Swim	<b>Cathy Murray</b>	\$67 per 2-hour session
Head Lifeguard	<b>Cathy Murray</b>	\$20 per hour
Lifeguard	<b>Lilianna Vandewater</b>	\$13.20 per hour
Lifeguard	<b>Lia Bartolotta</b>	\$13.20 per hour
Head Lifeguard	<b>Danielle Collier</b>	\$20 per hour
Head Lifeguard	<b>Daniel Davis</b>	\$20 per hour
Head Lifeguard	<b>Brooke Green</b>	\$20 per hour
Head Lifeguard	<b>Taylor Green</b>	\$20 per hour
Head Lifeguard	<b>Catharine Haight</b>	\$20 per hour
Head Lifeguard	<b>Tae Moon</b>	\$20 per hour
Head Lifeguard	<b>Bethany Murphy</b>	\$20 per hour
Head Lifeguard	<b>Ian Murray</b>	\$20 per hour
Head Lifeguard	<b>Jamison Murray</b>	\$20 per hour

Head Lifeguard	<b>Caitlin Wasielewski</b>	\$20 per hour
Substitute Director Family Night Swim/Community Swim/Rentals	<b>Danielle Collier</b>	\$ per contract
Substitute Director Family Night Swim/Community Swim/Rentals	<b>Brooke Green</b>	\$ per contract
Substitute Director Family Night Swim/Community Swim/Rentals	<b>Ian Murray</b>	\$ per contract

Susan Gloss arrived at 7:09 pm.

**8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS**

-- Treasurer’s Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer’s Report for May 2022. Exhibit #4

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 6 No – 0

Recognition of outgoing board members by Board President, Kelsey Rossbach. She thanked Susan Gloss and Bruce Kopp for their leadership, time, and dedication to SCCS.

**9.0 SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS – none**

**10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS**

- Discussion Topics – Rachel McCarthy wants the Board to start an initiative to recognize teachers and staff when they do something notable. Discussion ensued on criteria and frequency.
- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
  - No report.
- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach
  - Assistant Superintendent Van Horn shared the Auditors have started their end of fiscal year audit, the staff have been uploading files to them and they will be in the office for a week in August.
- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp
  - No report.
- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy
  - Met June 15, 2022, meeting minutes will be provided
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
  - Assistant Superintendent Van Horn shared the contractors have been finishing the \$100k project work, it will be done by June 30<sup>th</sup>. Power will be shut down at the school at the end of the month for electrical upgrades into the school.



- Policy; Matt Bennett, Rachel McCarthy
  - No report.
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
  - No report.
- Transportation; Susan Gloss, Kelsey Rossbach
  - Assistant Superintendent Van Horn and Matt Krebs are reviewing the committee's recommendations; they are planning to meet in August.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann -- No report.

**11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD** – none

Dave Harvatine arrived at 7:32 pm.

**EXECUTIVE SESSION**

On a motion by Chris Brozon seconded by Matt Bennett, the Board of Education entered executive session at 7:33 pm to discuss the matters leading to the appointment of particular persons who have applied to fill positions needed within the district and employment history of a particular person.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION**

On a motion by Chris Brozon seconded by Matt Bennett, the Board of Education returned to open session at 10:39 pm.

Motion carried: Yes – 7 No – 0

**-- RESOLUTION APPROVING SUPERINTENDENT'S CONTRACT AMENDMENT**

**BE IT RESOLVED** that the Amendment to the Employment Contract, dated June 22, 2015, of the Superintendent of Schools, Patrick M. Jensen, Southern Cayuga Central School District, 2017-2026, as presented to the Board, is hereby approved effective as of July 1, 2022, and the President of the Board is authorized and directed to execute the same on behalf of the District.

Motion made by Dave Harvatine, seconded by Matt Bennett

Discussion ensued, after discussion Susan Gloss made a motion to change the amendment to:

**BE IT RESOLVED** that the Amendment to the Employment Contract, dated June 22, 2015, of the Superintendent of Schools, Patrick M. Jensen, Southern Cayuga Central School District, 2017-2026, as **amended** by the Board, is hereby approved effective as of July 1, 2022, and the President of the Board is authorized and directed to execute the same on behalf of the District.

Motion seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

**-- RESOLUTION APPROVING ASSISTANT SUPERINTENDENT FOR BUSINESS & OPERATIONS CONTRACT AMENDMENT**

**BE IT RESOLVED** that the Amendment to the Employment Contract, dated July 1, 2018, of Loretta L. Van Horn, Southern Cayuga Central School District, 2021-2024, as presented to the Board, is hereby approved effective as of July 1, 2022, and the President of the Board is authorized and directed to execute the same on behalf of the District.

Motion made by Chris Brozon, seconded by Matt Bennett

Discussion ensued, after discussion Susan Gloss made a motion to change the amendment to:

**BE IT RESOLVED** that the Amendment to the Employment Contract, dated July 1, 2018, of Loretta L. Van Horn, Southern Cayuga Central School District, 2021-2024, as **amended** by the Board, effective as of July 1, 2022, and the President of the Board is authorized and directed to execute the same on behalf of the District.

Motion seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

**ADJOURNMENT**

On a motion by Susan Gloss seconded by Bruce Kopp, the Board of Education meeting adjourned at 10:46 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Marcy Hand, District Clerk