

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

**June 6, 2022**

**MINUTES**

---

**1.0 CALL TO ORDER**

At 5:59 PM Board President Kelsey Rossbach called the meeting to order.

**Board members present:** Kelsey Rossbach, Matthew Bennett, Christine Brozon, Susan Gloss, David Harvatine, Bruce Kopp, Rachel McCarthy

**Board members absent:** None

**Administrators present:** Patrick Jensen,

**Others present:** Julia Dunsmoor, Marcy Hand, Judy Moody

**EXECUTIVE SESSION**

On a motion by Christine Brozon seconded by Matt Bennett, the Board of Education entered executive session at 6:00 pm to discuss the matters leading to the appointment of particular persons who have applied to fill positions needed within the district, employment history of a particular person and collective bargaining with the Southern Cayuga Teachers' Association.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION**

On a motion by Chris Brozon seconded by Matt Bennett, the Board of Education returned to open session at 6:59 pm.

Motion carried: Yes – 7 No – 0

**1.1 -- Pledge of Allegiance, Board President**

At 7:02 PM Board President Kelsey Rossbach led the pledge of allegiance.

**2.0 APPROVAL OF THE AMENDED AGENDA**

On a motion by Chris Brozon, seconded by Matt Bennett, the amended agenda was approved.

Motion carried: Yes – 7 No – 0

**3.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS - none**

**4.0 PRESENTATIONS - none**

**5.0 OLD BUSINESS - none**

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

-- Minutes BOE meeting May 23, 2022

-- CSE Recommendations 2022/2023

-- Juul Agreement between an SCTA member and the Board of Education of the Southern Cayuga Central School District

-- Surplus Items; non-circulating, out of date, and/or not in acceptable condition, non-fiction books from the Jr/Sr. High School library, to be sold or discarded if deemed no value.

-- Minutes BOE meeting May 9, 2022

-- Minutes School Budget Vote May 17, 2022

-- CSE Recommendations 2021/2022 & 2022/2023

-- Bond Resolution: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts *by roll call vote*, a bond resolution authorizing the issuance of not exceeding \$410,000 bonds of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, to pay the cost of the purchase of (3) 66 passenger school buses for said school district, and to give our bond counsel and financial advisor the authority to sell the bonds.

Motion made by Chris Brozon, seconded by Matt Bennett

Matthew Bennett voting yes  
Christine Brozon voting yes  
Susan Gloss voting yes  
David Harvatine voting yes  
Bruce Kopp voting yes  
Rachel McCarthy voting yes  
Kelsey Rossbach voting yes

Motion carried, roll call vote: Yes – 7 No – 0

WHEREAS, at the Annual District Meeting of the qualified voters of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York (the “School District”), held on May 17, 2022, a proposition was duly adopted authorizing the Board of Education of said School District to undertake the purchase of (3) 66 Passenger School Buses, including incidental equipment and expenses in connection therewith (the “Proposition”), at a maximum estimated cost of \$410,000, such proposition providing for the levy of a tax therefor to be collected in installments, with up to \$410,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purpose and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows:

Section 1. The purchase of (3) 66 Passenger School Buses at a maximum estimated cost of \$410,000, as described in the Proposition, including incidental equipment and expenses in connection therewith, in and for the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not to exceed \$410,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

**7.0 PERSONNEL/CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2021/22 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes –7 No – 0

**-- RESIGNATIONS**

-- Sarah Collins, Elementary Teacher, for personal reasons, effective June 30, 2022

**-- APPOINTMENTS**

-- Substitute Teacher; **Patricia Bowman**

- Substitute Teacher, Substitute Teaching Assistant, Substitute Teacher Aide; **Abigail Carroll**
- Substitute Teacher, Substitute Teaching Assistant, Substitute Teacher Aide; **Christopher Walker**
- Miscellaneous for 2021/22 and 2022/23
  - Ashley Heredia Castillo, summer laborer 2022
- New Adventures Summer Program the following staff member will work the summer program, at remuneration not to exceed two teachers per week at \$925 per week each, based on the program generating sufficient revenue:
  - Angela Simmons
- Summer School 2022:

Tammy Perkins	Math teacher grades 6-8	\$3,000
Jeanette Lutkins	ELA teacher 6-8	\$3,000
Heather Snyder	STEM teacher	\$3,000
Mary Ferro	Teaching Assistant	\$1,500
Julia Dunsmoor	HS Math teacher	\$3,000
Christine Bartolotta	HS ELA teacher	\$3,000
Kaycee Simpson	HS Social Studies teacher	\$3,000
Acacia Phillips	HS Social Studies teacher	\$3,000
Kim Hutchings	Special Education Teacher	\$3,000
Becky Davis	ELL	\$3,000
Anne Reynolds	Nurse	\$1,500
Nate Van Hall	Counselor	12 additional summer days at his per diem rate
Lisa Carnicelli	Counselor	12 additional summer days at her per diem rate

-- Volunteers:

Elementary School Chaperone/Volunteer	Raymond Bennett
Elementary School Chaperone/Volunteer	Rene Calkins
Elementary School Chaperone/Volunteer	Michele DeNardo
Elementary School Chaperone/Volunteer	Kristina Engel-Ross
Elementary School Chaperone/Volunteer	Lynn Jones
Elementary School Chaperone/Volunteer	Lori Knopp
Elementary School Chaperone/Volunteer	Jennifer Lane
Elementary School Chaperone/Volunteer	Kathy Sheils

-- Elementary Teacher, Chelsea Munson of Aurora, NY; 1.0 FTE Elementary Teacher; September 1, 2022, to August 31, 2026; Step 1 + 0M, \$50,096.

Be it resolved that the Board of Education hereby appoints Chelsea Munson of Aurora, NY, pending initial certification in Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2022, to August 31, 2026; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Physical Education/Health Teacher, Danielle Collier of Auburn, NY; 1.0 FTE Physical Education/Health Teacher; September 1, 2022, to August 31, 2026; Step 1 + 30M, \$53,455.

Be it resolved that the Board of Education hereby appoints Danielle Collier of Auburn, NY, pending initial certification in Physical Education, to a four (4)-year probationary appointment in the Physical Education Tenure Area, as 1.0 FTE Physical Education/Health Teacher, effective September 1, 2022, to August 31, 2026; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

**8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS - none**

**9.0 SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS – none**

**10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS**

-- Discussion Topics - Chris Brozon spoke about the positive experience of the Junior Prom and after Prom party. She was very appreciative for the collaborative effort of parents, teachers, staff and students.

- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
  - Chris Brozon is working with a local historian and also working on a process to recognize athletes from our schools before centralization. Kelsey Rossbach will follow up with Robb Jetty.
- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach
  - No report.
- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp
  - No report.
- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy
  - Chris Brozon asked about low parent attendance at the CAC, she suggested Board Member attendance would be nice. She also asked about conducting a community survey. Superintendent Jensen shared they're designing one for fall distribution. Next meeting is June 15, 2022 at 7:30 am
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
  - Superintendent Jensen said the mortar repair and stage rigging are all done. Chris Brozon asked whether the dug outs are all finished.
- Policy; Matt Bennett, Rachel McCarthy
  - No report.
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
  - Superintendent Jensen said the district plan is due in July, the building-level response plan is due in August.
- Transportation; Susan Gloss, Kelsey Rossbach
  - Kelsey Rossbach passed along the committee's recommendations to Assistant Superintendent Van Horn and she asked about any updates from NYSED.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann
  - Susan Gloss shared the COSBA dinner was very nice and included the recognition of outstanding students and Board of Education members and she was appreciative of the nice gift from the Association.

**11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD** – none

**EXECUTIVE SESSION**

On a motion by Chris Brozon seconded by Matt Bennett, the Board of Education entered executive session at 7:22 pm to discuss the matters leading to the appointment of particular persons who have applied to fill positions needed within the district and employment history of a particular person.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION**

On a motion by Chris Brozon seconded by Dave Harvatine, the Board of Education returned to open session at 9:37 pm.

Motion carried: Yes – 7 No – 0

- The Board discussed future objectives and goals.

**ADJOURNMENT**

On a motion by Dave Harvatine seconded by Matt Bennett, the Board of Education meeting adjourned at 9:45 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Marcy Hand, District Clerk