

**SOUTHERN CAYUGA CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

**May 9, 2022**

**MINUTES**

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**1.0 CALL TO ORDER**

At 7:03 pm Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance.

**Board members present:** Kelsey Rossbach, Christine Brozon, Matthew Bennett, Susan Gloss, David Harvatine, Bruce Kopp, Rachel McCarthy

**Board members absent:** None

**Administrators present:** Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin Wasielewski

**Others present:** Nynette Adams, Margaret Angotti, Maureen Angotti, Conner Bennett, Andrea Binns, David Binns, Reagan Binns, Francis Calarco, Linda Clark, Maxmillian Dieh, Julia Dunsmoor, Sandy Groth, Marcy Hand, Mary Hemans, Charles Hilliard, Sara Iszard, Janet Lehman, Melissa Littlejohn, Barbara Lonsky, Curtis Lonsky, Dorothy Lonsky, Michael Lonsky, Stephen Lonsky, Connie McGarr, Jenn Michael, Judy Moody, Wendy Mutchler, Mary Napier, Melanie Pallokot, Tim Pallokot, Julie Palmer, Morgan Palmer, Heather Rejman, Ann Sill, Carin Townsend Kopp, Ronald Woodburn, and others who did not sign in.

**2.0 APPROVAL OF THE AGENDA**

-- On a motion by Chris Brozon seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes –7 No – 0

The calendar was reviewed.

**CALENDAR/DATES TO REMEMBER**

Budget Vote – Tuesday, May 17, 2022, District Office

Regular Meeting – Monday, May 23, 2022, High School Library

No School – Friday, May 27, 2022

No School, Memorial Day – Monday, May 30, 2022

**3.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS- none**

**4.0 PRESENTATIONS**

-- Budget Hearing – Review of the proposed 2022/2023 school district budget; Assistant Superintendent Loretta Van Horn

-- Meet the Candidates - Candidates spoke regarding their candidacy for the three open seats on the Board of Education; Timothy Pallokat, Matthew Bennett, Heather Rejman, Janet Lehman, Stephen Lonsky

**5.0 OLD BUSINESS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

-- Policies for Second Reading

- Policy #5680 Safety and Security; no revision recommended
- Policy #5681 School Safety Plans; no revision recommended
- Policy #5682 Crisis Response (Post Incident Response); no revision recommended
- Policy #5683 Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills; no revision recommended
- Policy #5684 Anthrax and Other Biological Terrorism: Prevention Protocols for Mail Handling; no revision recommended
- Policy #5685 Cardiac Automated External Defibrillators in Public School Facilities; no revision recommended

**6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

-- Minutes BOE meeting April 27, 2022 Exhibit #2

-- CSE Recommendations 2021/2022 & 2022/2023 Exhibit #3

-- Create Position; a Civil Service position of Licensed Mental Health Counselor, for future use

**7.0 PERSONNEL/CONSENT ITEMS**

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2021/22 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes –7 No – 0

**-- APPOINTMENTS**

-- Occasional Driver; **Caitlin Wasielewski** for 2021/2022 school year.

-- After School Tutor; **Kimberly Hutchings**, \$ per contract

-- Volunteers:

Elementary School Chaperone/Volunteer	Rebecca Acosta
Elementary School Chaperone/Volunteer	Tricia Bowman
Elementary School Chaperone/Volunteer	Karen Clark
Elementary School Chaperone/Volunteer	Cassandra Erskine
Elementary School Chaperone/Volunteer	Meleah Grover
Elementary School Chaperone/Volunteer	Erin Johnson
Elementary School Chaperone/Volunteer	Natalie Kimbrough
Elementary School Chaperone/Volunteer	Gregg Mahannah
Elementary School Chaperone/Volunteer	Kayla Mayberry
Elementary School Chaperone/Volunteer	Judy Moody
Elementary School Chaperone/Volunteer	Amanda Stout

-- Elementary Teacher, **Emma Greenfield** of Skaneateles, NY; 1.0 FTE Elementary Teacher; September 1, 2021, to August 31, 2025; Step 2 +30M, \$54,615.

Be it resolved that the Board of Education hereby appoints Emma Greenfield of Skaneateles, NY, who holds provisional certification in Childhood Education (grades 1-6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective September 1, 2021, to August 31, 2025 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Elementary Teacher, **Michele Robin** of Cato, NY; 1.0 FTE Elementary Teacher; September 1, 2022, to August 31, 2026; Step 1 +0M, \$50,096.

Be it resolved that the Board of Education hereby appoints Michele Robin of Cato, NY, who holds initial certification in Childhood Education (Birth through grade 6), to a four (4)-year probationary appointment in the Elementary Education Tenure Area, as 1.0 FTE Elementary Education Teacher, effective April 28, 2022, to April 27, 2026 (unless extended in accordance with the law, these dates reflect her LTS substitute teacher appointment during the spring of 2022). This expiration date is tentative and conditional

only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

-- Teacher, **Rebecca Heagy** of Durham, NC; 1.0 FTE Secondary English Teacher; September 1, 2022, to August 31, 2026; Step 2+30M, \$54,615.

Be it resolved that the Board of Education hereby appoints Rebecca Heagy of Durham, NC, who holds initial certification in English Language Arts (grades 5-12), to a four (4)-year probationary appointment in the English Tenure Area, as 1.0 FTE Secondary English Teacher, effective September 1, 2022, to August 31, 2026; (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

-- Licensed Mental Health Counselor, **Jayda Calhoun** of Auburn, NY; to a provisional Civil Service appointment as Licensed Mental Health Counselor; \$61,884 pro-rated, effective May 16, 2022

**8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS – none**

**9.0 SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS – none**

**10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS**

-- Discussion Topics - none

-- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy

- Met April 14, 2022, meeting minutes provided

- Met May 2, 2022, meeting minutes provided

-- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach

- No report.

-- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp

- No report.

-- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy

- May 5, 2022 meeting was canceled

- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
  - No report.
- Policy; Matt Bennett, Rachel McCarthy
  - No report.
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
  - Next meeting date is May 11, 2022, at 4:00 pm
- Transportation; Susan Gloss, Kelsey Rossbach
  - Kelsey said they will be in touch with Loretta Van Horn.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann

#### **11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD**

- Jenn Michael declared her intent to run as a write-in candidate for the Board of Education election on May 17, 2022.

Board President Kelsey Rossbach read the following statement to meeting attendees:

“As a general reminder, questions regarding personnel or staff are not appropriate for a Board of Education meeting. The Board of Education will not address them. For those concerns, please follow the proper procedure:

- Step one is to speak to the individual directly.
- If you continue to have questions or concerns, please speak with their direct manager (Principal, Athletic Director, etc.)
- If you continue to have questions or concerns, speak with the Superintendent.

Regarding the questions from the April 27, 2022 meeting:

- The cost per student at SCCS is \$20,772.56. The statewide average is \$23,470.91 per student.
- Confusion regarding the message about the Anne Frank Tree Project Site on the electronic sign was resolved. There is also nothing noting a sale on their formal website <https://sccsannefranktree.org/>.
- It was asked when 80-minute instruction blocks were implemented; this occurred in the 2020-2021 school year. It was also asked if SCCS would consider returning to a 40-minute instruction block. At this time, there are no data-driven reasons to consider revising the current instructional setup.”

**EXECUTIVE SESSION**

On a motion by Chris Brozon seconded by Rachel McCarthy, the Board of Education entered executive session at 8:28 pm to discuss the employment history of a particular person and collective bargaining with the Southern Cayuga Teachers' Association.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION**

On a motion by Dave Harvatine seconded by Matt Bennett the Board of Education returned to open session at 10:22 pm.

Motion carried: Yes – 7 No – 0

**ADJOURNMENT**

On a motion by Rachel McCarthy seconded by Dave Harvatine, the Board of Education meeting adjourned at 10:23 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Marcy Hand, District Clerk