

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

August 28, 2023
5:00 pm

1.0 Call to Order at 5:01 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Dave Harvatine, Janet Lehman, Rachel McCarthy, Tim Pallokat, Heather Rejman, Kelsey Rossbach

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Mike Naylor, Caitlin Wasielewski

Others present: Nynette Adams, Linda Clark, Marcy Hand, Mary Hemans, Lori Knopp

Kelsey Rossbach, Board President, asked the Board of Education to consider adding an executive Session prior to Section 6.0 Personnel/Consent Items.

Dave Harvatine made a motion to add an executive session prior to Section 6.0 Personnel/Consent Items to discuss matters leading to the employment of a particular person and employment history of a particular person, motion seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

Kelsey Rossbach, Board President, and the Board of Education have moved meeting times to 6:00 pm moving forward.

Kelsey Rossbach, Board President, introduced Michael Naylor, Emily Howland Elementary School Principal to the Board of Education and welcomed him to SCCS. Principal Naylor spoke and gave a brief synopsis of himself and his career.

3.0 Approval of the Amended Agenda

On a motion by Matt Bennett, seconded by Rachel McCarthy, the amended agenda was approved.

Motion carried: Yes – 7 No – 0

4.0 Questions from the audience regarding agenda items – None

5.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0 A through E.

Motion made by Dave Harvatine, seconded by Rachel McCarthy

Assistant Superintendent Loretta Van Horn reported that SCCS received the decision from NYSED's Child Nutrition Program Administration today notifying us the district qualifies for the Community Eligibility Provision for 2023/24, which provides free meals for all students. Superintendent Jensen publicly thanked her for hard work in compiling and submitting data to NYS for this opportunity for all students. She explained the factors involved and student

percentages that made this possible. She noted meal prices need to be adopted for students that purchase an additional meal.

Motion carried: Yes – 7 No – 0

- A. Minutes; Board of Education meeting August 14, 2023
- B. CSE Recommendations; 2023/2024
- C. Surplus Items; obsolete items to be sold or discarded if deemed no value

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| C.1 | Books from the book room, damaged |
| C.2 | Colorado Swim Touchpads (3), non-functioning, non-repairable |
| C.3 | Books, Personal Finance, Career Choices, Elementary Dictionary, outdated |

D. Safety Plans; adopt the District-Wide Safety Plan and the Building-Level Safety Plans for the 2023/24 school year.

E. Meal Prices for the 2023/24 school year;

| | Grades PreK-6 | | Grades 7-12 | |
|----------------|---------------|---------------|---------------|---------------|
| | Breakfast | Lunch | Breakfast | Lunch |
| 2023/24 | \$1.75 | \$2.60 | \$1.75 | \$2.70 |

Executive Session

On a motion by Dave Harvatine seconded by Rachel McCarthy, the Board of Education entered executive session at 5:14 pm to discuss matters leading to the employment of a particular person and employment history of a particular person

Motion carried: Yes – 7 No – 0

Return to Open Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education returned to open session at 5:45 pm.

Motion carried: Yes – 7 No – 0

6.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 6.0 A through E, for the 2023/24 school year or for the term as indicated.

On a motion by Matt Bennett, seconded by Rachel McCarthy

Kelsey Rossbach, Board President, reminded us volunteers need to complete paperwork on an annual basis.

Motion carried: Yes – 7 No – 0

A. Appointments

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| A.1 | 6 th Teaching Section: Tim Amory , \$7,415.80 stipend, per contract |
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|-----|---|
| A.2 | Substitute Bus Driver: Frank Benenati |
| A.3 | <u>English Teacher: Marie Lakie*</u> , with New York State Professional Certification in English Language Arts 7-12 – four (4) year probationary appointment in the English Tenure Area, effective September 1, 2023 through August 31, 2027, compensation at the annual level of Step 7 + 30M; \$62,632 <i>*The expiration dates of the 4-year probationary appointment are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.</i> |
| A.4 | Mentor 2023-2024: Elishia Hoatland , for mentee George Murphy, with a stipend of \$1,250 |
| A.5 | Elementary School MTSS Coordinator: Meghan Picciano , \$3,068 stipend |
| A.6 | Substitute Librarian: Dawn Sedorus , \$55 per hour |
| A.7 | 6 th Teaching Section: Halee Wasson \$5,832.70 stipend, per contract |

B. IDEA Grant Summer Work 2023:

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|-----|---------------------------------|-----------------------|-------|
| B.1 | Special Education Collaboration | Kendra Collier | \$200 |
|-----|---------------------------------|-----------------------|-------|

C. Jr/Sr High School Regents Proctors and Graders August 2023:

| | | | |
|-----|------------------------|-----------------|-----------------|
| C.1 | Jacquelyn Jones | 2 hours or less | \$ per contract |
| C.2 | Emma Lutkins | 8 hours or less | \$ per contract |

D. New Teacher Academy 2023

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| D.1 | Elishia Hoatland | \$75 |
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E. Volunteers:

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|-----|----------------------|---------------------------|
| E.1 | Elementary Volunteer | Linda Brisson |
| E.2 | Elementary Volunteer | Mary Crosley |
| E.3 | Elementary Volunteer | Juliet Gibbs |
| E.4 | Elementary Volunteer | Carin Kopp |
| E.5 | Elementary Volunteer | Elaine Meyers |
| E.6 | Elementary Volunteer | Elizabeth Stilwell |

7.0 Business Office Reports/Informational Items – None

8.0 Superintendent’s Report/Informational Items – Superintendent Jensen shared a video from WCNY about their Enterprise America program, featuring SCCS staff and students. Principal Carnicelli shared information about the program with the Board of Education.

9.0 Board of Education/Committees/Discussion Topics

A. Future Discussion Topics – Kelsey Rossbach, Board President, shared the Directions/Long-Range Education Committee will investigate future discussion topics and make recommendations to the Board of Education for their consideration.

B. Committees

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| B.1 | <i>Athletics</i> ; Matt Bennett, Rachel McCarthy, Heather Rejman | No report. |
| B.2 | <i>Audit</i> ; Tim Pallokat, Heather Rejman, Kelsey Rossbach | Will meet on Tuesday, October 10 th at 5:15 pm in the District Office |
| B.3 | <i>Budget/Finance</i> ; Dave Harvatine, Janet Lehman, Tim Pallokat | No meeting date set. |
| B.4 | <i>Directions/Long-Range Education</i> ; Janet Lehman, Rachel McCarthy, Kelsey Rossbach | The committee is working to schedule their first meeting. |
| B.5 | <i>Facilities</i> ; Matt Bennett, Dave Harvatine, Kelsey Rossbach | Will meet on Thursday, September 7 th at 9 am in the District Office |
| B.6 | <i>Policy</i> ; Rachel McCarthy, Heather Rejman | Will meet after school starts. |
| B.7 | <i>Safety/Wellness</i> ; Janet Lehman, Rachel McCarthy | Will meet in October or November. |
| B.8 | <i>Transportation</i> ; Matt Bennett, Tim Pallokat | No meeting date set. |
| B.9 | <i>Cayuga Onondaga School Boards Association (COSBA)</i> ; Dave Wiemann | Kelsey Rossbach reached out to Dave but didn't hear back from him. |

10.0 Visitor Recognition; Residents Wishing to Address the Board – None

11.0 Adjournment

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education meeting adjourned at 5:58 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk