

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Auditorium

April 10, 2023
7:00 p.m.

1.0 Call to Order at 7:00 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Christine Brozon, David Harvatine, Janet Lehman,
Rachel McCarthy, Heather Rejman, Kelsey Rossbach

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin
Wasielewski

Others present: Linda Clark, Julia Dunsmoor, David Eckhardt, Marcy Hand

3.0 Approval of the Agenda

On a motion by Chris Brozon, seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes – 7 No – 0

The calendar was reviewed, please note the following updates:

Elementary School Parent-Teacher Conferences – Thursday, May 11th – early dismissal for
elementary school students only

Calendar Change – Friday, May 26 through Monday, May 29, 2023 Memorial Day weekend

4.0 Questions from the audience regarding agenda items – none

5.0 Presentations:

2023 Capital Improvement Project Finances; Keith Korycinski from Fiscal Advisors & Marketing
Inc., shared information regarding the district's building aid ratio, the district's current debt
service, debt drop off and projections.

2023 Capital Improvement Project; Mike Asmolik from Robertson Strong Apgar Architects, shared
information regarding the scope of the proposed project and how it is built from the building
conditions survey. He communicated how the items are greater than regular repairs.

Budget Presentation; Assistant Superintendent Loretta Van Horn shared information regarding
Revenue/Expense Projections, State Aid Projections, School Tax Levy History, Projected Budget
Amount, and the Tax Levy Increase.

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of
Schools, hereby approves the action items listed in section 6.0 A through H.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

A. Minutes; Board of Education meeting March 13, 2023

B. CSE Recommendations; 2022/2023 & 2023-2024

C. Surplus Items; obsolete items to be sold or discarded if deemed no value

C.1	<u>Books from Jr/Sr High School Library, outdated, non-circulating, damaged books</u>
C.2	<u>Oscilloscope from Jr/Sr High School</u>

D. Surplus, School Buses; declare as surplus the following buses, to be traded toward the price of new buses for the 2023/24 school year, directly to Matthews Buses.

	<u>Bus #</u>	<u>Year</u>	<u>Model</u>	<u>Mileage</u>	<u>Passengers</u>	<u>VIN</u>	<u>\$ Trade</u>
D.1	192	2018	Thomas C2	125,268	Full Size w/ Wheelchair	4UZABRFC1KCKK9580	\$15,000
D.2	193	2018	Thomas C2	104,606	66	4UZABRFC9KCKM5865	\$35,000
D.3	194	2018	Thomas C2	81,757	66	4UZABRFC0KCKM5866	\$35,000

E. Overnight Field Trip Request;

NY FFA Agricultural Technology & Mechanical Systems CDE & Meats Evaluation & Technology CDE Day in Cobleskill, NY, four (4) students to travel to SUNY Cobleskill, Cobleskill, NY to attend the NY FFA Agricultural Technology & Mechanical Systems CDE & Meats Evaluation & Technology CDE Day, on Thursday, April 20 and Friday, April 21, 2023; students will be accompanied by Halee Wasson

F. Non-Resident Students 2023/24 school year, in accordance with employee agreements.

Matteo Bartolotta	6 th grade
Lia Bartolotta	12 th grade
Colton Crawford	Kindergarten
Abigail Davis	7 th grade
Kennady Davis	4 th grade
August Gregg	1 st grade
Sawyer Gregg	2 nd grade
David Hayden	11 th grade
Paul Hayden	10 th grade
Abigail Hurd	3 rd grade
Jacob Hurd	6 th grade
Harrison Jones	UPK
Kattie Perez	9 th grade
Bennett Smith	UPK

G. Amend OCM BOCES technology lease;

WHEREAS, the Board of Education of the Southern Cayuga Central School District desires to enter into up to a THREE year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of \$95,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of THREE years commencing **March 1st**, 2023 (amended date).

H. Approval of Collective Negotiating Agreement, SCTA

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby agrees to implement the Agreement by and between the Chief Executive Officer of the Southern Cayuga Central School District and the Southern Cayuga Teachers' Association. This agreement shall be applicable and shall continue in effect from July 1, 2022, to June 30, 2024.

RESOLVED, that the Southern Cayuga Central School District Board of Education approves the necessary funds for the July 1, 2022, to June 30, 2024, Agreement between the Southern Cayuga Central School District and the Southern Cayuga Teachers' Association.

I. Proposition for 2023/24 Proposed Budget

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools and the Budget Committee, hereby adopts a resolution for a budget proposition to be included on the May 16, 2023, ballot:

Shall the following resolution be adopted, to-wit: RESOLVED that the Board of Education of the Southern Cayuga Central School District, Counties of Cayuga and Tompkins, New York, be and hereby is authorized to expend the sum of \$19,845,920.00; and levy the necessary tax therefore for the 2023/2024 school year?

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

J. Property Tax Report Card

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools and the Budget Committee, hereby approves a resolution for the annual NYS Property Tax Report Card, modified to reflect the 2023/24 budget as adopted, to be submitted to NYSED by the required deadline.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

K. Aurora Free Library Resolution

Resolved, upon request of the President of the Aurora Free Library Board of Trustees, in accordance with a resolution adopted by the Board of Trustees on or about November 17, 2022, and in accordance with New York State Education Law Section 259, the following proposition shall appear on the ballot at the School District's Annual Meeting and General Election on May 16, 2023:

Shall the Southern Cayuga Central School District levy and collect a tax separate and apart from the annual school district budget, pursuant to Section 259 of the Education Law of the State of New York, in the sum of \$80,000.00 (which is an increase of \$5,000.00 from the levy in effect from 2022-2023 in the sum of \$75,000.00) for the continuing support and maintenance of the Aurora Free Library, with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Southern Cayuga Central School District?

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

L. Hazard Library Association Resolution

Resolved, upon request of the Librarian of the Hazard Library Association, in accordance with a resolution adopted by the Board of Trustees on or about February 17, 2023, and in accordance with New York State Education Law Section 259, the following proposition shall appear on the ballot at the School District's Annual Meeting and General Election on May 16, 2023:

Shall the Southern Cayuga Central School District levy and collect a tax separate and apart from the annual school district budget, pursuant to Section 259 of the Education Law of the State of New York, in the sum of \$56,825.00 (which is an increase of \$5,000.00 from the levy in effect from 2022-2023 in the sum of \$51,825.00) for the continuing support and maintenance of the Hazard Association Library, with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Southern Cayuga Central School District?

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

7.0 Personnel/Consent Items; Consent Agenda

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through I, for the 2022/23 school year or for the term as indicated.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

A. Resignations

A.1 Groundskeeper/School Bus Driver: **Julio Heredia Severino**, effective March 25, 2023

A.2 Head Lifeguard: **Emma VanAmburgh**, effective April 10, 2023

A.3 Teacher Aide: **Jocelyn Allen**, for retirement purposes, effective April 8, 2023

A.4 Special Education Teacher: **Kim Hutchings**, for retirement purposes, effective August 4, 2023

A.5 English Teacher: **Lindsay Carpenter**, effective May 6, 2023

B. Amend Leave of Absence Request

B.1 **Jennifer Diana**, teacher; for maternity purposes; from **March 1, 2023** (amended date) until May 7, 2023, to go unpaid from March 27, 2023 through May 7, 2023.

C. Appointments

C.1 Substitute Groundskeeper: **Milton Moon**, effective July 1, 2023

C.2 Substitute Groundskeeper: **Christopher Howe**, effective July 1, 2023

C.3 Substitute Teacher, uncertified: **Douglas Graney**, effective April 11, 2023

D. Volunteers:

D.1	Baseball & Softball Volunteer	Joe Shelton
D.2	Elementary School	Brian Hoke
D.3	Elementary School	Jessica Hurd
D.4	Elementary School	JoBeth Huskey

E. Salary Adjustments; 2022/2023 school year, based on verification of completed Masters level classes and/or Masters level classes previously approved.

	<i>Staff Member</i>	<i>Current Step</i>	<i>Masters Level Credits Earned</i>	<i>New Step</i>	<i>Adjustment Amount</i>
E.1	Steven Baumes	Step 6 + 48M	6	Step 7 + 54M	\$583

F. Co-Curricular Appointments 2022-2023:

F.1	After School Supervisor	Lily Vernon , effective March 27, 2023, \$ per contract
F.2	Head Lifeguard	Jamison Murray , effective April 11, 2023, \$20 per hour
F.3	Recreation Aide	Rachel Franklin , \$ per contract
F.4	Recreation Aide	Anita Furness , \$ per contract
F.5	Chaperone	Anita Furness , \$ per contract
F.6	Chaperone	Jessica Hurd , \$ per contract

G. ELL Tutor: **Colton Gregg**, \$ per contract

H. Tutors:

H.1	Mary Ferro , \$32 per hour
-----	-----------------------------------

H.2	Simone Lanning , \$ per contract
H.3	Caitlin Rejman , \$ per contract
H.4	Michelle Shaw , \$ per contract

I. Co-Curricular Appointments through ESSER Reserve Grant:

I.1	Superhero Training	Tim Amory	\$37 per hour
I.2	Superhero Training	Danielle Collier	\$37 per hour
I.3	Superhero Training	Colton Gregg	\$37 per hour
I.4	Superhero Training	Jacquelyn Jones	\$37 per hour
I.5	Superhero Training	Lily Vernon	\$37 per hour
I.6	Superhero Training	Halee Wasson	\$37 per hour
I.7	Flag Football	Danielle Collier	\$37 per hour

8.0 Business Office Reports/Informational Items – No report.

9.0 Superintendent’s Report/Informational Items – No report.

10.0 Board of Education/Committees

A. Future Discussion Topics

Heather Rejman asked if there is a plan for when other past topic ideas will be scheduled.

B. Committees:

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy

Met on Monday, March 13th at 6:00 pm, meeting minutes attached

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach

Assistant Superintendent Loretta Van Horn shared the new auditors have begun engaging with our staff.

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman

No report.

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy

Will meet on Thursday, April 20th at 8:00 am, in the District Office

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach

Board members appreciated the Architect’s presentation tonight.

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman

Met tonight at 6:00 pm, in the District Office, meeting minutes will be provided.

B.7 Safety/Wellness; Chris Brozon, Janet Lehman

Will meet on Tuesday, May 9th at 4:00 pm, in the District Office

B.8 Transportation; Heather Rejman, Kelsey Rossbach

Staff have been trained on the pilot program for Zonar, they’re hoping to test it on one to two buses this spring.

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee;

There was no report from Dave Wiemann. The Cayuga-Onondaga BOCES Annual Meeting, will be held on Thursday, April 13th at 6pm at the BOCES campus in Auburn.

11.0 Visitor Recognition; Residents Wishing to Address the Board – none

12.0 Adjournment

On a motion by David Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 8:31 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk