

# SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes  
High School Library

February 27, 2023  
7:00 p.m.

1.0 Call to Order at 7:03 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

**Board members present:** Matthew Bennett, Christine Brozon, Janet Lehman, Rachel McCarthy,  
Kelsey Rossbach

**Board members arriving late:** David Harvatine at 7:54 p.m.

**Board members absent:** Heather Rejman

**Administrators present:** Patrick Jensen, Loretta Van Horn

**Others present:** CJ Calarco, Linda Clark, Marcy Hand, Greg Otis, Melanie Pallokat,  
Michele Shaw

3.0 Approval of the Agenda with Addendum

On a motion by Christine Brozon, seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes – 5 No – 0

The calendar was reviewed.

4.0 Questions from the audience regarding agenda items – none

5.0 Presentations:

Budget Presentation; Assistant Superintendent Loretta Van Horn shared information regarding BOCES Tuitions, Preliminary Expense Projections, and the Proposed Capital Outlay Project.

Facilities Update; Superintendent Patrick Jensen shared information regarding recent meetings with the architects and reviewed possible components and costs pertaining to the May 2023 Proposed Capital Project.

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through D.

Board President Kelsey Rossbach noted Policy #1510 has additional exclusions in the bottom “Note: Refer also to Policies” section and the addendum of the OCM BOCES technology lease as item D in this section.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 5 No – 0

A. Minutes; Board of Education meeting February 13, 2023

B. CSE Recommendations; 2022/2023

C. Policies, Second Reading; as recommended by the Policy Committee

C.1 Policy #1510 By-Laws; revisions recommended

C.2 Policy #5686 Use of Surveillance Cameras in the School District and on School Buses; no revisions recommended

**D. OCM BOCES technology lease (Addendum Item)**

WHEREAS, the Board of Education of the Southern Cayuga Central School District desires to enter into up to a THREE year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of \$95,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of THREE years commencing on or about June 30<sup>th</sup>, 2023.

7.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through B, for the 2022/23 school year or for the term as indicated.

Janet Lehman asked what grades the Swim Club and Chess Club are for.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 5 No – 0

A. Appointments

A.1 Substitute Teacher uncertified, Substitute Teaching Assistant, Substitute Teacher Aide, Allyson Murphy, effective February 28, 2023

A.2 Substitute Speech Pathologist: Taylor Major, \$50.00 per session, effective February 27, 2023

A.3 Tutor: Jennifer Lesch, \$ per contract

A.4 Elementary School Volunteer: Howard Nelson

B. Co-Curricular Appointments through ESSER Reserve Grant:

B.1	Swim Club	Ian Murray	\$37 per hour
B.2	Chess Club	Bill Zimpfer	\$37 per hour

8.0 Business Office Reports/Informational Items – none

9.0 Superintendent’s Report/Informational Items – none

10.0 Board of Education/Committees

A. Future Discussion Topics – none

B. Committees:

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy

Will meet on Monday, March 13<sup>th</sup> at 6:00 pm, in the High School Guidance Office

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach

No report.

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman

Met on Monday, February 27<sup>th</sup> at 6:00 pm, in the District Office, meeting minutes will be provided.

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy

Met on Thursday, March 13<sup>th</sup> at 6:00 pm, meeting minutes provided

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach

Will meet on Thursday, March 9<sup>th</sup> at 8:00 am, in the District Office

Board President Kelsey Rossbach noted the Board of Education received an email requesting elementary gym expansion. Superintendent Jensen gave the architects the email and they’re researching whether it is feasible, it will take time to get the answers.

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman

Superintendent Jensen will schedule a meeting.

B.7 Safety/Wellness; Chris Brozon, Janet Lehman

Met on Tuesday, February 7<sup>th</sup> at 4:00 pm, meeting minutes provided

Board President Kelsey Rossbach noted Jessica Hurd attended the February 7<sup>th</sup> meeting and she will be added to their meeting minutes.

Chris Brozon noted she is eager to learn more and she found the second training both enlightening and scary.

B.8 Transportation; Heather Rejman, Kelsey Rossbach

No report.

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee;

There was no report from Dave Wiemann, however Kelsey Rossbach and Chris Brozon reminded the Board of Save the date information: Cayuga-Onondaga BOCES Annual Meeting, Thursday, April 13<sup>th</sup> and the COSBA (Cayuga-Onondaga School Boards Association) Dinner and Awards Banquet, Thursday, May 25<sup>th</sup> at 5:30 pm at the Springside Inn, Auburn.

11.0 Visitor Recognition; Residents Wishing to Address the Board – none

12.0 Executive Session

On a motion by Christine Brozon, seconded by Matt Bennett, the Board of Education entered executive session at 7:40 pm to discuss collective bargaining with one of the District's unions.

Motion carried: Yes – 5 No – 0

Dave Harvatine joined the meeting at 7:54 p.m., while in Executive Session.

13.0 Return to Open Session

On a motion by Christine Brozon, seconded by Matt Bennett, the Board of Education returned to open session at 7:56 pm.

Motion carried: Yes –6 No – 0

Board of Education conversation ensued regarding the elementary school gym and the pocket doors located within the gym.

14.0 Adjournment

On a motion by Rachel McCarthy, seconded by Christine Brozon, the Board of Education meeting adjourned at 8:05 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,  
Marcy Hand, District Clerk