

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library & Via Zoom

August 14, 2023
6:30 pm

1.0 Call to Order at 6:35 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Dave Harvatine, Janet Lehman, Rachel McCarthy, Tim Pallokat, Heather Rejman, Kelsey Rossbach

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin Wasielewski

Others present: Andrea Binns, David Binns, Julia Dunsmoor, Marcy Hand, Mary Hemans, Lori Knopp, Mary Napier, Melanie Pallokat, Abdias Puac-Perez, Guy Van Benschoten,

Kelsey Rossbach, Board President, asked for a motion to add an additional Section 12.0 Visitor Recognition; Residents Wishing to Address the Board at the top of the Meeting Agenda before tonight's election of a Board of Education Vice President.

On a motion by Rachel McCarthy, seconded by Matthew Bennett, the duplication of Section 12.0 was approved.

Motion carried: Yes – 7 No – 0

12.0 Visitor Recognition; Residents Wishing to Address the Board (addition)

Guy Van Benschoten asked the Board of Education to consider a partial property tax exemption for active volunteer fire and EMS providers.

3.0 Approval of the Amended Agenda

On a motion made by Dave Harvatine, seconded by Matthew Bennett, the amended agenda was approved.

Motion carried: Yes – 7 No – 0

Election of Vice President of Board of Education

Kelsey Rossbach, Board President, opened the floor for nominations.

On a motion by Rachel McCarthy, seconded by Dave Harvatine, Matthew Bennett was nominated for the Office of Vice President of the Board of Education.

On a motion by Janet Lehman, seconded by Tim Pallokat, Heather Rejman was nominated for the Office of Vice President of the Board of Education.

Kelsey Rossbach, Board President, closed the floor for nominations and asked for a roll call vote.

Matthew Bennett voted for Matthew Bennett
David Harvatine voted for Matthew Bennett
Rachel McCarthy voted for Matthew Bennett
Janet Lehman voted for Heather Rejman
Timothy Pallokat voted for Heather Rejman
Heather Rejman voted for Heather Rejman
Kelsey Rossbach voted for Matthew Bennett

Votes for Matthew Bennett for the Office of Vice President of the Board of Education:
Yes – 4 (Matthew Bennett, Dave Harvatine, Rachel McCarthy, Kelsey Rossbach)

Votes for Heather Rejman for the Office of Vice President of the Board of Education:
Yes – 3 (Janet Lehman, Tim Pallokat, Heather Rejman)

Oath of Office to Vice President: District Clerk Marcy Hand administered the oath of office to Vice President Matthew Bennett.

Board of Education Committees/Board of Education Committee Participation; Board members discussed past participation on committees and established committee membership for the current 2023-2024 fiscal year as follows:

Athletics; Matt Bennett, Rachel McCarthy, Heather Rejman
Audit; Tim Pallokat, Heather Rejman, Kelsey Rossbach
Budget/Finance; Dave Harvatine, Janet Lehman, Tim Pallokat
Directions/Long-Range Education; Janet Lehman, Rachel McCarthy, Kelsey Rossbach
Facilities; Matt Bennett, Dave Harvatine, Kelsey Rossbach
Policy; Rachel McCarthy, Heather Rejman
Safety/Wellness; Janet Lehman, Rachel McCarthy
Transportation; Matt Bennett, Tim Pallokat
Cayuga Onondaga School Boards Association (COSBA); Dave Wiemann (he was elected to a three (3) year term July 1, 2021 to June 30, 2024)

4.0 Questions from the audience regarding agenda items – None

5.0 Public Hearing - District-Wide Safety Plan
Superintendent Jensen reviewed the district plan and noted it is also on the school website.

6.0 Old Business/Action Items; Consent Agenda
RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action item listed in section 6.0 A.

On a motion by Rachel McCarthy, seconded by Dave Harvatine

Motion carried: Yes – 7 No – 0

A. Untable Group (H) committee appointments from the July 5, 2023 Reorganization Meeting

Group H Appointments for the 2023/2024 Fiscal Year

H.1	Athletics Committee;
H.2	Audit Committee;
H.3	Budget/Finance Committee;
H.4	Facilities Committee;
H.5	Directions/Long-Range Education Committee;
H.6	Policy Committee;
H.7	Safety/Wellness Committee;
H.8	Transportation Committee;
H.9	Cayuga Onondaga School Boards Association (COSBA) Executive Committee; David Wiemann (he was elected to a three (3) year term July 1, 2021 to June 30, 2024)

7.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 7.0 A through I.

On a motion by Rachel McCarthy, seconded by Dave Harvatine

Motion carried: Yes – 7 No – 0

A. Minutes; Board of Education meeting July 5, 2023

B. CSE Recommendations; 2023/2024

C. Non-Resident Students 2023/24 school year, in accordance with employee agreements.

C.1	Natalie Jones	9 th grade
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D. Koon Scholarship Awards; for the 2023/2024 school year as recommended by the Koon Scholarship Committee

E. Funds Transfer; \$2,400,000 from the 2019 Capital Reserve Fund to the Capital Fund for the upcoming \$15,500,000 project, approved by the voters on May 16, 2023, effective June 30, 2023

F. Funds Transfer to Reserves; not to exceed \$135,000 or 2% of instructional and administrative salaries from the General Fund unassigned fund balance, into the Teacher Retirement System Reserve, effective June 30, 2023

G. Funds Transfer & Closure; close Tax Reduction Reserve Fund (final proceeds of sale of former Emily Howland school building) and transfer funds of approximately \$56,047.06, which includes interest earned, into the General Fund, approved by the voters due to the passage of the school budget on May 16,2023, effective June 30, 2023

H. Group (H) Appointments for the 2023/2024 Fiscal Year

H.1	Athletics Committee; Matt Bennett, Rachel McCarthy, Heather Rejman
H.2	Audit Committee; Tim Pallokat, Heather Rejman, Kelsey Rossbach
H.3	Budget/Finance Committee; Dave Harvatine, Janet Lehman, Tim Pallokat
H.4	Facilities Committee; Matt Bennett, Dave Harvatine, Kelsey Rossbach

H.5	Directions/Long-Range Education Committee; Janet Lehman, Rachel McCarthy, Kelsey Rossbach
H.6	Policy Committee; Rachel McCarthy, Heather Rejman
H.7	Safety/Wellness Committee; Janet Lehman, Rachel McCarthy
H.8	Transportation Committee; Matt Bennett, Tim Pallokat
H.9	Cayuga Onondaga School Boards Association (COSBA) Executive Committee; David Wiemann (he was elected to a three (3) year term July 1, 2021 to June 30, 2024)

- I. Surplus Item, School Bus; declare as surplus bus #015, due to the May 18, 2023 bus accident. The bus has been declared a total loss by the School District’s insurance carrier

7.1 Emergency Bus Purchase Resolution

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the following resolution:

On a motion by Rachel McCarthy, seconded by Dave Harvatine

Motion carried: Yes – 7 No – 0

WHEREAS, the Board of Education of the Southern Cayuga Central School District (hereinafter the “Board” or the “District”), was the owner of a school bus (hereinafter “Bus #015”) which was purchased by the District in July 31, 2019 and

WHEREAS, on May 18, 2023, Bus #015 was involved in an automobile accident and as a result was declared a total loss by the District’s insurance carrier; and

WHEREAS, the insurance company has tendered a cash settlement to the District of Southern Cayuga \$161,809.59; and

WHEREAS, the District cannot operate without Bus #015 and it must be replaced on an emergency basis;

WHEREAS, New York Education Law Section 1709(25) authorizes the Board to replace a motor vehicle, necessitated by damage, without voter approval, using any unencumbered funds in the general fund or by the issuance of budget notes in accordance with Section 29.00 of the Local Finance Law, in addition to any available insurance proceeds; and

WHEREAS, the School District has identified a replacement school bus with specifications similar to those of Bus #015 under quote # SB-00084-001 from Matthews Buses for a total cost of up to \$162,372.30 Dollars; and

WHEREAS, the Board seeks to authorize central administration to proceed with the purchase of the replacement school bus from Matthews Buses for a total cost of up to \$162,372.30.

NOW, THEREFORE, be it resolved by the Board of Education of the Southern Cayuga Central School District as follows:

The District administration is hereby authorized to proceed with the purchase of a replacement school bus from Matthews Buses for a total cost of up to \$162,372.30 Dollars with the insurance proceeds of \$161,809.59 and the use of general funds. This resolution shall take effect immediately.

7.2 Construction Management Services Contract;

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the contract for construction management services with C&S Engineers Inc. of Syracuse NY:

On a motion by Dave Harvatine, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

WHEREAS, the Board of Education of the Southern Cayuga Central School District (the “Board of Education”) has determined that it is in the best interest of the Southern Cayuga Central School District (the “School District”) to retain a construction manager to: collaborate with the project architect; provide construction planning; prepare and update as needed a project schedule; assist with bid solicitation and analysis; coordinate the activities of multiple contractors to meet the milestone dates set forth in the project schedule and comply with the Contract Documents; provide cost estimating and accounting services; provide project status reports; and provide related professional services (“Construction Management Services”) in connection with the 2023 Capital Improvement Project (the “Project”); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with C&S Engineers, Inc. (“C&S”) for the purposes of providing Construction Management Services for the Project; and

WHEREAS, the School District’s legal counsel, Ferrara Fiorenza, PC and C&S have jointly prepared a contract for Construction Management Services for the Project (the “Contract”) and the School District’s Superintendent has recommended approval of the Contract as being in the best interest of the School District, a copy of the Contract has been shared with the Board;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the retention of C&S to provide Construction Management Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District’s legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.

7.3 Tax Warrant/Tax Rates

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the following resolution:

The Board of Education approves the Tax Warrant resolution and adopts tax rates for the 2023/2024 school year, by authorizing a tax levy of \$8,357,932 for school purposes and \$136,825 for the Hazard Library Association and Aurora Free libraries (for a total of \$8,494,757). Charts

included in the Tax Warrant are based on the final information from Cayuga & Tompkins Counties as of August 1, 2023. The full resolution is *attached*.

On a motion by Dave Harvatine, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

- 7.4 Bond Resolution dated August 14, 2023: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts *by roll call vote*, a bond resolution dated August 14, 2023 authorizing the issuance of not exceeding \$551,381 bonds of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, to pay the cost of the purchase of school buses for said school district, and to give our bond counsel and financial advisor the authority to sell the bonds.

On a motion by Dave Harvatine, seconded by Rachel McCarthy

Matthew Bennett voted yes

David Harvatine voted yes

Janet Lehman voted yes

Rachel McCarthy voted yes

Timothy Pallokat voted yes

Heather Rejman voted no

Kelsey Rossbach voted yes

Motion carried: Yes – 6 No – 1 (Heather Rejman)

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which regulations state that Type II Actions will not have any significant adverse impact on the environment; and

WHEREAS, at the Annual Meeting of the qualified voters of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York (the “School District”), held on May 16, 2023, a proposition was duly adopted authorizing the Board of Education of said School District for the purchase of school buses as described therein, at a maximum estimated cost of \$551,381, such proposition providing for the levy of a tax therefor to be collected in installments, with \$551,381 obligations of said School District to be issued in anticipation thereof (the “Proposition”); and

WHEREAS, it is now desired to provide for the authorization of such objects or purposes and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows:

Section 1. The purchase of school buses, including incidental equipment and expenses in connection therewith, at a maximum estimated cost of \$551,381, in and for the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized.

Section 2. The plan for the financing of the aforesaid \$551,381 maximum estimated cost shall be by the issuance of \$551,381 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law, allocated amongst the buses as described in the Proposition.

Section 4. The faith and credit of said Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law

7.5 Bond Resolution dated August 14, 2023: RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby adopts *by roll call vote*, a bond resolution dated August 14, 2023 authorizing the issuance of \$13,100,000 bonds and the expenditure of \$2,400,000 2019 Capital Reserve Fund Monies of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, to pay the cost of the construction of improvements to and reconstruction of school district buildings and facilities in and for said school district

On a motion by Dave Harvatine, seconded by Rachel McCarthy

Matthew Bennett voted yes

David Harvatine voted yes

Janet Lehman voted yes

Rachel McCarthy voted yes

Timothy Pallokat voted yes

Heather Rejman voted yes

Kelsey Rossbach voted yes

Motion carried: Yes – 7 No – 0

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which regulations state that Type II Actions will not have any significant adverse impact on the environment; and

WHEREAS, at the Annual District Meeting of the qualified voters of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York (the “School District”), held on May 16, 2023, a proposition was duly adopted authorizing the Board of Education of said School District to undertake the construction of improvements to and reconstruction of School District buildings and facilities, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, (including athletic field improvements) and other incidental improvements and expenses in connection therewith (the “Proposition”), at a maximum estimated cost of \$15,500,000, such proposition providing for the levy of a tax therefor to be collected in installments, with up to \$13,100,000 obligations of said School District to be issued in anticipation thereof and the expenditure of \$2,400,000 2019 Capital Reserve Fund monies to be expended therefor; and

WHEREAS, it is now desired to provide for the authorization of such purpose and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, as follows:

Section 1. The construction of improvements to and reconstruction of School District buildings and facilities, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, (including athletic field improvements) and other incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$15,500,000, as described in the

Proposition, in and for the Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, is hereby authorized.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall consist of:

- a) the issuance of \$13,100,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law; and
- b) the expenditure of \$2,400,000 2019 Capital Reserve Fund monies, hereby authorized to be expended therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is thirty (30) years, pursuant to subdivision 97 of paragraph a of Section 11.00 of the Local Finance Law as a “school construction project eligible for the apportionment of aid” as described therein.

Section 4. The faith and credit of said Southern Cayuga Central School District, Cayuga and Tompkins Counties, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Executive Session

On a motion by Dave Harvatine seconded by Matt Bennett, the Board of Education entered executive session at 7:52 pm to discuss the employment history of particular persons

Motion carried: Yes – 7 No – 0

Return to Open Session

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education returned to open session at 9:09 pm.

Motion carried: Yes – 7 No – 0

8.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 8.0 A through L and O, for the 2023/24 school year or for the term as indicated.

On a motion by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

A. Resignations

A.1	Christine Bartolotta , English Teacher, effective August 7, 2023
A.2	Justin Frisbie , Social Studies Teacher, effective August 8, 2023
A.3	Laurie Minde , Bus Driver, effective July 31, 2023, to accept another job with the school district
A.4	Carissa Smith , Library Media Specialist, effective August 14, 2023

B. Rescind Leave of Absence

B.1	Rescind Leave of Absence; Julia Dunsmoor , to return to her Elementary Teacher position with the district; effective September 1, 2023 through June 30, 2024
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C. Rescind Summer Curriculum Work 2023-2024:

C.1	LETRS Volume 1 Training	Hannah Jewell	\$600
C.2	NYS Lab Investigations Science	Michelle Jones	\$150

D. Rescind Co-Curricular Appointments 2023-2024:

D.1	Social Studies Coordinator 7-12 <i>split stipend</i>	Steve Baumes	\$ per contract
D.2	Social Studies Coordinator 7-12 <i>split stipend</i>	Justin Frisbie	\$ per contract

E. Summer Curriculum Work 2023-2024:

E.1	LETRS Volume 1 Training	Meghan Smith	\$600
E.2	NYS Lab Investigations Science	Larissa Furness	\$150
E.3	SUPA training	Steven Baumes	\$500

F. Appointments

F.1	<u>ELL Tutor:</u> Mary Ferro , effective September 1, 2023, at a rate of \$34.00 per hour for the 2023-2024 school year
F.2	<u>ELL Tutor:</u> Laurene (Laurie) Waldron , effective September 1, 2023, at a rate of \$20.00 per hour for the 2023-2024 school year
F.3	Mentor 2023-2024: Peter Bakija , for mentee Lily Vernon, with a stipend of \$1,250
F.4	Mentor 2023-2024: Steve Baumes , for mentee Michael VanDoren, with a stipend of \$1,250
F.5	Mentor 2023-2024: Michelle Shaw , for mentee Christopher Zappolo, with a stipend of \$1,250
F.6	Mentor 2023-2024: Jennifer Sikora , for mentee Larissa Furness, with a stipend of \$1,250
F.7	Mentor 2023-2024: Heather Snyder , for mentee Emma Lutkins, with a stipend of \$1,250
F.8	Mentor 2023-2024: Liz Tyrrell , for mentee Renee Barone, with a stipend of \$1,250
F.9	Mentor 2023-2024: Jackie Webster , for mentee Nicholas Dec, with a stipend of \$1,250
F.10	Mentor 2023-2024: Bill Zimpfer , for mentee Alex Fox, with a stipend of \$1,250
F.11	Occasional Driver: Dennis Johnson
F.12	Occasional Driver: Greg Otis
F.13	Occasional Driver: Caitlin Wasielewski
F.14	Substitutes for 2023/2024 school year, <i>attached</i>
F.15	<u>Teaching Assistant:</u> Ian Murray** , with New York State Initial Certification in Physical Education, to a four (4) year probationary appointment in the special subject tenure area of teaching assistant, effective September 1, 2023, to August 31, 2027; \$21,500. <i>**The expiration dates of the 4-year probationary appointment are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the employee must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teaching assistant receives an ineffective composite or overall rating in the final year of the probationary period, the teaching assistant shall not be eligible for tenure at that time.</i>
F.16	<u>Physical Education Teacher:</u> Nicholas Dec* , with New York State Initial Certification in Physical Education – four (4) year probationary appointment in the Physical

	Education Tenure Area, effective September 1, 2023 through August 31, 2027, compensation at the annual level of Step 1; \$54,184
F.17	<u>Social Studies Teacher: George Murphy*</u> , with New York State Initial Certification in Social Studies 7-12 – four (4) year probationary appointment in the Social Studies Tenure Area, effective September 1, 2023 through August 31, 2027, compensation at the annual level of Step 1; \$54,184
F18	<u>Social Studies Teacher: Michael VanDoren*</u> , with New York State Initial Certification in Social Studies 7-12 – four (4) year probationary appointment in the Social Studies Tenure Area, effective September 1, 2023 through August 31, 2027, compensation at the annual level of Step 3 + 30M; \$58,513
*	<i>*The expiration dates of the 4-year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.</i>

G. Co-Curricular Appointments 2023-2024:

G.1	After School Supervisor	Lily Vernon	\$ per contract
G.2	Elementary Yearbook Advisor <i>split stipend</i>	Shelly Kulis	\$763.50
G.3	Elementary Yearbook Advisor <i>split stipend</i>	Michelle Lawrence	\$653.50
G.4	Jazz Band	Lily Vernon	\$1,812
G.5	Modified Cross Country Coach	George Murphy	\$2,235
G.6	Pit Band Director, Winter Musical	Lily Vernon	\$2,660
G.7	Social Studies Coordinator 7-12	Steve Baumes	\$3,206
G.8	Swim Timer/Scorer	Jacquelyn Jones	\$ per contract

H. Jr/Sr High School Regents Proctors and Graders August 2023:

H.1	Steve Baumes	2 hours or less	\$ per contract
H.2	Julia Dunsmoor	16 hours or less	\$ per contract
H.3	Colton Gregg	16 hours or less	\$ per contract
H.4	Elishia Hoatland	2 hours or less	\$ per contract
H.5	Mary Beth Howell	16 hours or less	\$ per contract
H.6	Caitlin Rejman	2 hours or less	\$ per contract
H.7	Stephen Shepherd	2 hours or less	\$ per contract
H.8	Steve Wasileski	6 hours or less	\$ per contract

I. Special Assignment Summer Work 2023:

I.1	Halee Wasson	Teacher	5 additional paid work days during summer 2023 at a per diem rate of 1/200 th of her salary
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J. Volunteers:

J.1	Elementary Volunteer	Brian Hoke
J.2	Soccer Volunteer	Danielle Collier
J.3	Varsity Boys Soccer Volunteer	Robert “David” Gregg
J.4	Varsity Boys Soccer Volunteer	Abdias Puac Perez

K. IDEA Grant Summer Work 2023

K.1	Special Education Collaboration	Kendra Collier	\$200
K.2	Special Education Collaboration	Jennifer Davis	\$200
K.3	Special Education Collaboration	Julia Dunsmoor	\$200
K.4	Special Education Collaboration	Larissa Furness	\$200
K.5	Special Education Collaboration	Emma Greenfield	\$200
K.6	Special Education Collaboration	Jeannette Lutkins	\$200
K.7	Special Education Collaboration	Chelsea Munson	\$200
K.8	Special Education Collaboration	Jennifer Sikora	\$200
K.9	Special Education Collaboration	Angela Simmons	\$200
K.10	Special Education Collaboration	Meghan Smith	\$200
K.11	Special Education Collaboration	Leslie Blumer	\$400
K.12	Special Education Collaboration	Alexis Crawford	\$600
K.13	Special Education Collaboration	Hannah Jewell	\$600
K.14	Special Education Collaboration	Dawn Morath	\$600
K.15	Special Education Evaluations	Lindsay Osborne	\$3,550
K.16	Special Education Evaluations	Ashley Schneider	\$400
K.17	Special Education Transition Meetings	Leslie Blumer	\$250
K.18	Special Education Transition Meetings	Alexis Crawford	\$250
K.19	Special Education Transition Meetings	Hannah Jewell	\$250
K.20	Special Education Transition Meetings	Amy Lansbury	\$250
K.21	Special Education Transition Meetings	Dawn Morath	\$250
K.22	Special Education Transition Meetings	Lindsay Osborne	\$250
K.23	Special Education Transition Meetings	Ashley Schneider	\$250
K.24	Special Education Transition Meetings	Breanna Soutar	\$250
K.25	Special Education Transition Meetings	Steve Wasileski	\$250
K.26	Elementary Scheduling	Leslie Blumer	\$200
K.27	Elementary Scheduling	Alexis Crawford	\$200
K.28	Elementary Scheduling	Dawn Morath	\$200
K.29	Assessment Modifications for CKLA, Superkids and Eureka2 Math	Leslie Blumer	\$1,000
K.30	Assessment Modifications for CKLA, Superkids and Eureka2 Math	Alexis Crawford	\$1,000
K.31	Assessment Modifications for CKLA, Superkids and Eureka2 Math	Hannah Jewell	\$1,000
K.32	Assessment Modifications for CKLA, Superkids and Eureka2 Math	Dawn Morath	\$1,000
K.33	CSE Meeting 7/26	Alexis Crawford	\$100
K.34	CSE Meeting 8/10	Alexis Crawford	\$100

K.35	CSE Meeting 8/10	Emma Greenfield	\$50
K.36	CSE Meeting Private School	Ashley Schneider	\$150

L. NYS Health Care Workers Bonus; per New York State, for the October 1, 2022 through March 31, 2023 vesting period, \$1,000, from New York State funds provided for the payment: **Ashley Schneider**

O. New Teacher Academy 2023

O.1	Peter Bakija	\$150
O.2	Renee Barone	\$150
O.3	Steve Baumes	\$150
O.4	Nicholas Dec	\$150
O.5	Alex Fox	\$150
O.6	Larissa Furness	\$150
O.7	Emma Lutkins	\$150
O.8	George Murphy	\$150
O.9	Ian Murray	\$150
O.10	Michelle Shaw	\$150
O.11	Jennifer Sikora	\$150
O.12	Heather Snyder	\$150
O.13	Breanna Soutar	\$150
O.14	Liz Tyrrell	\$150
O.15	Mike VanDoren	\$150
O.16	Lily Vernon	\$150
O.17	Steve Wasileski	\$150
O.18	Jackie Webster	\$150
O.19	Christopher Zappolo	\$150
O.20	Bill Zimpfer	\$150

M. Contract Amendment School Security Guard: **Bill Hasenjager**, 2023/2024 school year

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Amendment to the Employment Contract, dated December 10, 2018 of Bill Hasenjager, Southern Cayuga Central School District, as amended by the Board, and extended through June 30, 2024.

On a motion by Dave Harvatine, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

N. Contract Amendment School Security Guard: **Raymond Lupo**, 2023/2024 school year

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Amendment to the Employment Contract, dated December 12, 2022 of Ray Lupo, Southern Cayuga Central School District, as amended by the Board, and extended through June 30, 2024.

On a motion by Rachel McCarthy, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

9.0 Business Office Reports/Informational Items

A. Treasurer’s Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer’s Report for May and June 2023.

On a motion by Rachel McCarthy, seconded by Dave Harvatine,

Motion carried: Yes – 7 No – 0

B. Claims Auditor Reports: April, May, June 2023

10.0 Superintendent’s Report/Informational Items

11.0 Board of Education/Committees

A. Future Discussion Topics

B. Committees

B.1	<u>Athletics</u> ; Matt Bennett, Rachel McCarthy, Heather Rejman	No report.
B.2	<u>Audit</u> ; Tim Pallokat, Heather Rejman, Kelsey Rossbach	Will meet on Tuesday, October 10 th at 6:15pm in the District Office
B.3	<u>Budget/Finance</u> ; Dave Harvatine, Janet Lehman, Tim Pallokat	No report.
B.4	<u>Directions/Long-Range Education</u> ; Janet Lehman, Rachel McCarthy, Kelsey Rossbach	No report.
B.5	<u>Facilities</u> ; Matt Bennett, Dave Harvatine, Kelsey Rossbach	No report.
B.6	<u>Policy</u> ; Rachel McCarthy, Heather Rejman	No report.
B.7	<u>Safety/Wellness</u> ; Janet Lehman, Rachel McCarthy	No report.
B.8	<u>Transportation</u> ; Matt Bennett, Tim Pallokat	No report.
B.9	<u>Cayuga Onondaga School Boards Association (COSBA)</u> ; Dave Wiemann	No report.

12.0 Visitor Recognition; Residents Wishing to Address the Board – none

13.0 Executive Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education entered executive session at 9:28 pm to discuss the employment history of particular persons and collective bargaining with one of the district's unions.

Motion carried: Yes – 7 No – 0

14.0 Return to Open Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education returned to open session at 10:00 pm.

Motion carried: Yes – 7 No – 0

Addendum Item

Resolution: On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education approved the following resolution.

Motion carried: Yes – 6 No – 0 Abstain – 1 (Heather Rejman)

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the following

Approval of Collective Negotiating Agreement, SCAA: The Board of Education agreed to implement the Agreement by and between the Chief Executive Officer of the Southern Cayuga Central School District and the Southern Cayuga Administrators' Association (SCAA). This agreement shall be applicable and shall continue in effect from July 1, 2023, to June 30, 2026.

Whereas, the Superintendent and the Southern Cayuga Administrators' Association have met and reached agreement on terms and conditions of employment for a successor collective negotiating agreement ("Agreement") for the period of time from July 1, 2023, through June 30, 2026; and Now, therefore, upon the affirmative recommendation of the Superintendent of Schools for the Southern Cayuga Central School District, it is

HEREBY RESOLVED, that the Southern Cayuga Central School District Board of Education authorizes the necessary funds for the July 1, 2023, to June 30, 2026, Agreement between the Southern Cayuga Central School District and the Southern Cayuga Administrators' Association.

15.0 Adjournment

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education meeting adjourned at 10:02 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk

Tax Warrant/Tax Rates

TAX WARRANT RESOLUTION: May we approve the Tax Warrant Resolution as recommended by the Superintendent of Schools.

WHEREAS THE BOARD OF EDUCATION has been authorized by the district voters at the Annual Meeting on May 16, 2023, to expend a sum of \$19,845,920 and to levy the necessary tax therefore for the 2023/24 school year;

THEREFORE, BE IT RESOLVED THAT: The Board of Education shall fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax roll.

TOWN	ASSESSED VALUE	EQUALIZATION RATE	TAX LEVY	TAX RATE PER \$1,000
Fleming	\$4,492,214	0.74	\$60,775.05	13.528975
Genoa	\$224,319,475	0.88	\$2,552,018.45	11.376714
Lansing	\$4,368,585	1	\$43,735.83	10.011441
Ledyard	\$248,876,828	0.94	\$2,646,922.55	10.635472
Locke	\$2,145,734	0.86	\$24,978.94	11.641211
Scipio	\$138,774,363	0.76	\$1,825,669.16	13.155666
Venice	\$119,631,739	1	\$1,197,095.40	10.006503
Totals	\$742,608,938		\$ 8,357,932.00	

AND BE IT FURTHER RESOLVED THAT: The Board of Education has been authorized by the voters of the district at the Annual Budget Vote on May 16, 2023, to levy a tax in the amount of \$136,825 as an annual appropriation to be divided and paid to the **Aurora Free Library** and the **Hazard Library Association** for the support and operation of the libraries.

THEREFORE, BE IT FURTHER RESOLVED THAT: The Board of Education shall fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax roll.

TOWN	ASSESSED VALUE	EQUALIZATION RATE	TAX LEVY	TAX RATE PER \$1,000
Fleming	\$4,492,214	0.74	\$994.93	0.221478
Genoa	\$224,319,475	0.88	\$41,778.27	0.186244
Lansing	\$4,368,585	1	\$715.99	0.163894
Ledyard	\$248,876,828	0.94	\$43,393.02	0.174355
Locke	\$2,145,734	0.86	\$408.92	0.190574
Scipio	\$138,774,363	0.76	\$29,926.70	0.215650
Venice	\$119,631,739	1	\$19,607.18	0.163896
Totals	\$742,608,938		\$136,825.00	

AND BE IT HEREBY DIRECTED THAT: The warrants duly signed by this Board of Education shall be affixed to the above described tax rolls authorizing the collection of taxes as follows.

TAX WARRANT, CAYUGA COUNTY: To begin September 1, 2023, and to end on November 15, 2023, giving the tax warrant an effective period of seventy-six (76) days, at the expiration of which time the tax collector shall make an accounting in writing to the Board.

TAX WARRANT, TOMPKINS COUNTY: To begin September 1, 2023, and to end on November 2, 2023, giving the tax warrant an effective period of sixty-three (63) days, at the expiration of which time the tax collector shall make an accounting in writing to the Board.

AND BE IT RESOLVED THAT: The installment periods shall be as follows.

TAX WARRANT, CAYUGA COUNTY: Through October 2, 2023, first installment due with a service charge of $\frac{3}{4}$ of 1% payable to the tax collector; through November 2, 2023, second installment due with a service charge of $\frac{3}{4}$ of 1% payable to Southern Cayuga Central School.

TAX WARRANT, TOMPKINS COUNTY: Through October 2, 2023, first installment due with a service charge of 5%. All first payment checks should be made payable to Southern Cayuga Central School. Second installments will be collected by the Tompkins County Division of Finance by March 1, 2024.

AND BE IT FURTHER RESOLVED THAT: The delinquent tax penalties shall be as follows.

CAYUGA COUNTY

- I. Pay in Full
 - a. through October 2, 2023 No charge
 - b. from October 3 to November 2, 2023 2% penalty charge
 - c. from November 3 to November 15, 2023 3% penalty charge

- II. Installments
 - a. first installment by October 2, 2023 First installment due
 - b. second installment by November 2, 2023 Second installment due

TOMPKINS COUNTY

- I. Pay in Full
 - a. through October 2, 2023 No charge
 - b. from October 3 to November 2, 2023 with 2% penalty chargeLast day to collect: November 2, 2023

- II. Installments
 - a. by October 2, 2023 5% installment fee (*first installment only*)
 - b. by March 1, 2024 No charge
 - c. March 1, 2024, and later 5% plus interest at 1% per month

SCCS Substitute Employees for 2023-2024
August 14, 2023

Substitute Teacher	Substitute Teaching Assistant	Substitute School Bus Driver
<i>Andrea Binns*</i>	<i>Shannon Armstrong</i>	<i>Diane Banner</i>
<i>Sandra Carter*</i>	<i>Ashley Dimon</i>	<i>John DeAngelo</i>
<i>Paula Colton*</i>	<i>Sherri Gallow</i>	<i>Julio Heredia-Severino</i>
<i>Ashley Dimon</i>	<i>Sandra Groth</i>	<i>Christopher Howe</i>
<i>Sandra Groth</i>	<i>Marlee Harris</i>	<i>Rich Littlejohn</i>
<i>Catharine Haight*</i>	<i>Mia Picciano</i>	<i>Laurie Minde</i>
<i>Marlee Harris</i>	<i>Jennifer Piscitelli</i>	<i>Milton Moon</i>
<i>Bridget Hastings</i>	<i>Nicole Vroman</i>	<i>Jonathan Mosher</i>
<i>Jan Hunsinger*</i>	<i>Laurie Waldron</i>	<i>Bruce Stotts</i>
<i>JoBeth Huskey</i>	<i>Brooke Walter</i>	<i>Harold Van Horn</i>
<i>Pamela Hyde*</i>	<i>Molly Walter</i>	
<i>Brett Jillson</i>	<i>Eileen Welch</i>	
<i>Deborah Lampman</i>		
<i>Michelle Lawrence</i>		
<i>Frank Losurdo</i>		
<i>Maureen McNamara*</i>	Substitute Teacher Aide	Substitute Clerical
<i>Catherine Murray*</i>	<i>Shannon Armstrong</i>	<i>Shannon Armstrong</i>
<i>Ian Murray*</i>	<i>Rachel Franklin</i>	
<i>Geraldine Nedza *</i>	<i>Sherri Gallow</i>	
<i>Christine Osterhoudt (for AimsWeb Testing only)</i>	<i>Marlee Harris</i>	Substitute Food Service Helper
<i>Janet Otis*</i>	<i>Jennifer Piscitelli</i>	<i>Shannon Armstrong</i>
<i>Mia Picciano</i>	<i>Phyllis Proctor</i>	<i>Jaimmie Bajanen</i>
<i>Jennifer Piscitelli</i>	<i>Nicole Vroman</i>	<i>Diane Banner</i>
<i>Ashlee Sandstrom</i>	<i>Brooke Walter</i>	<i>Debra Krause</i>
<i>Joan Troiani*</i>	<i>Molly Walter</i>	<i>Cassandra Krebs</i>
<i>Grace Van Horn (HS only)</i>		<i>Amber Rose Matraw</i>
<i>Nicole Vroman*</i>	Substitute School Bus Attendant	<i>Laurie Minde</i>
<i>Laurie Waldron</i>	<i>Cassandra Krebs</i>	<i>Phyllis Proctor</i>
<i>Brooke Walter</i>	<i>Sharon Rao</i>	
<i>Molly Walter</i>	<i>Sharon Roof</i>	
<i>Eileen Welch*</i>	<i>Nancy Shaw</i>	
<i>*certified teacher</i>	<i>Nancy West</i>	