

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

November 13, 2023
6:00 pm

1.0 Call to Order at 6:06 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Dave Harvatine, Janet Lehman, Timothy Pallokat, Heather Rejman, Kelsey Rossbach

Board members arriving late: Rachel McCarthy at 6:18 pm

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Mike Naylor, Caitlin Wasielewski

Others present: Nynette Adams, Linda Clark, Julia Dunsmoor, Mary Hemans, Lori Knopp, Mike Simons, Dave Wiemann

3.0 Approval of the Amended Agenda – executive session added at the end of the meeting
Tim Pallokat asked the Board of Education to add an Executive Session at the end of the meeting.

Matt Bennett made a motion to add an executive session to the end of the meeting, motion seconded by Tim Pallokat.

Motion carried: Yes – 6 No – 0

On a motion by Matt Bennett, seconded by Dave Harvatine, the amended agenda was approved.

Motion carried: Yes – 6 No – 0

4.0 Questions from the audience regarding agenda items – None

5.0 Presentation: School Improvement Plan 2023-2024 – Luke Carnicelli, Caitlin Wasielewski, Mike Naylor, and Mike Simons reported on their respective plans and goals.

Rachel McCarthy joined the meeting at 6:18 pm

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through E.

Motion made by Rachel McCarthy, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

A. Minutes; Board of Education meeting October 23, 2023

B. CSE Recommendations; 2023/2024

C. Policies, Second Reading; as recommended by the Policy Committee

C.1	Policy #5760 Qualifications of Bus Drivers; no revisions recommended
C.2	Policy #5761 Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees; no revisions recommended
C.3	Policy #5551 Allocation of Title I, Part A Funds in the District; no revisions recommended

D. Budget Calendar; 2024/2025

E. Participation in Cooperative Energy Purchasing Service for Electricity; resolution authorizing participation in cooperative energy purchasing service (NYSMEC) for electricity

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Southern Cayuga Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement for Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Southern Cayuga Central School District to participate in the NYSMEC, and authorizes and directs the Assistant Superintendent for Business & Operations to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

7.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through D, for the 2023/24 school year or for the term as indicated.

Motion made by Rachel McCarthy, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

A. Appointments 2023-2024

A.1	Substitute Senior Typist; Colleen Ciolek , effective November 14, 2023, \$20.00 per hour
A.2	Substitute Cleaner; Julia Lampman , effective November 14, 2023

B. Co-Curricular Appointments 2023-2024

B.1	After School Supervisor	Andrea Gregg	\$ per contract
B.2	After School Supervisor	Emma Lutkins	\$ per contract
B.3	After School Supervisor	Nancy Stoneburg	\$ per contract
B.4	Basketball Bookkeeper	Colton Gregg	\$ per contract
B.5	Basketball Bookkeeper	Steve Farkas	\$ per contract
B.6	Basketball Timekeeper/Shot Clock	Chris Stevens	\$ per contract
B.7	Basketball Timekeeper/Shot Clock	Doug Elser	\$ per contract
B.8	Swim Scorekeeper/Timer	Mike VanDoren	\$ per contract
B.9	Tutor	Emma Lutkins	\$ per contract
B.10	Tutor	Chris Zappolo	\$ per contract

C. Student Practicum, February 9 through May 3, 2024, Wells College students:

C.1	Lauren Kimball , 40 hours total, with Elishia Hoatland
C.2	Abigail McKenna , 40 hours total, with Luke Carnicelli & Stephen Shepherd
C.3	Alexa Quagliana , 40 hours total, with Luke Carnicelli & Stephen Shepherd

D. Volunteers 2023-2024

D.1	Elementary Volunteer	Elizabeth Crossett
D.2	Elementary Volunteer	Caitlin Green
D.3	Modified Basketball Volunteer	Robert “David” Gregg
D.4	Elementary Volunteer	Melissa Hulme
D.5	Elementary Volunteer	Linda Ramirez
D.6	Elementary Volunteer	Alisha Ryan
D.7	Elementary Volunteer	Lily Talcott

8.0 Business Office Reports/Informational Items

A. Treasurer’s Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the post-audit Treasurer’s Report for June 2023.

Motion made by Rachel McCarthy, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

9.0 Superintendent's Report/Informational Items – No report.

10.0 Board of Education/Committees

A. Committees

A.1	<i>Athletics; Matt Bennett, Rachel McCarthy, Heather Rejman</i>
	Will meet on Thursday, November 16 th at 3:45 pm
A.2	<i>Audit; Tim Pallokat, Heather Rejman, Kelsey Rossbach</i>
	Met on Monday, October 23 rd , meeting minutes provided
A.3	<i>Budget/Finance; Dave Harvatine, Janet Lehman, Tim Pallokat</i>
	Met on Monday, November 13 th , meeting minutes will be provided
A.4	<i>Directions/Long-Range Education; Janet Lehman, Rachel McCarthy, Kelsey Rossbach</i>
	Met on Thursday, November 9 th , meeting minutes provided
A.5	<i>Facilities; Matt Bennett, Dave Harvatine, Kelsey Rossbach</i>
	Met on Thursday, November 2 nd , meeting minutes provided
A.6	<i>Policy; Rachel McCarthy, Heather Rejman</i>
A.7	<i>Safety/Wellness; Janet Lehman, Rachel McCarthy</i>
	Will meet on Wednesday, November 15 th at 4 pm
A.8	<i>Transportation; Matt Bennett, Tim Pallokat</i>
A.9	<i>Cayuga Onondaga School Boards Association (COSBA); Dave Wiemann</i>
	Dave noted that BOCES is also discussing electric buses & the financial stress it is causing, as well as challenges with behaviors from students, and a COSBA summit which will be held on February 16 th .

11.0 Visitor Recognition; Residents Wishing to Address the Board – None

Executive Session

On a motion by Matt Bennett, seconded by Rachel McCarthy, the Board of Education entered executive session at 7:41 pm to discuss matters leading to the appointment of particular persons who have applied to fill positions needed within the District.

Motion carried: Yes – 7 No – 0

Return to Open Session

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education returned to open session at 8:08 pm.

Motion carried: Yes – 7 No – 0

12.0 Adjournment

On a motion by Matt Bennett, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 8:08 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Loretta Van Horn, Alternate District Clerk