

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

October 11, 2022
7:00 p.m.

1.0 Call to Order at 7:06 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Christine Brozon, David Harvatine, Janet Lehman,
Rachel McCarthy, Heather Rejman, Kelsey Rossbach

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin
Wasielewski

Others present: Jamie Bailey, Linda Clark, Marcy Hand, Robb Jetty, Melanie Pallokat

3.0 Approval of the Agenda

On a motion by Chris Brozon, seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

4.0 Questions from the audience regarding agenda items – none

5.0 Presentation: External Audit for the 2021/2022 school year – Patrick Jordan of Insero & Company CPAs LLP of Ithaca, NY reported their findings.

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through E.

On a motion by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

A. Minutes: BOE meeting September 26, 2022

B. CSE Recommendations: 2022/2023

C. Surplus Items: obsolete items to be sold or discarded if deemed no value

C.1 Books from Elementary School Library, outdated, non-circulating, damaged books

C.2 Books from Jr/Sr High School Library, outdated, non-circulating, damaged books

C.3 Five folding cafeteria tables from Elementary School, well used

C.4 Bent light pole from parking lot

D. Donations;

D.1 School supplies, from the Bradley Family, value of \$1,086.00

D.2 Arts in Education, anonymous donation \$1,500.00

E. Professional Development Plan for 2022-2023

Executive Session

On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education entered executive session at 7:24 pm to discuss the appointment of a particular person.

Motion carried: Yes – 7 No – 0

Return to Open Session

On a motion by Chris Brozon, seconded by Matt Bennett, the Board of Education returned to open session at 7:37 pm.

Motion carried: Yes – 7 No – 0

7.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through B, for the 2022/23 school year or for the term as indicated.

On a motion by Chris Brozon, seconded by Matt Bennett

Next a motion was made to untable the appointments for varsity boys swim coaches and modified boys swim coaches from the September 26, 2022 Board of Education meeting agenda and add them to Section 7.0 Personnel/Consent Items; Consent Agenda

On a motion by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

Motion carried to approve Section 7.0 Personnel/Consent Items; Consent Agenda with untabled appointments: Yes – 7 No – 0

A. Appointments

A.1 Elementary School Chaperone/Volunteers:

1.	Rob Franklin	2.	Krista Tyrrell
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A.2 ELL Tutors: \$ per contract

1.	Kathy Perez	2.	Michele Shaw
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A.3 Tutor: **Jennifer Sikora**, \$ per contract

A.4 Substitute Teaching Assistant, Substitute Teacher's Aide, Substitute Food Service Helper, Substitute Food Service Monitor, Substitute Cleaner, Substitute Clerical: **Shannon Armstrong** effective October 12, 2022

A.5 Substitute Teacher, Substitute Teaching Assistant: **Nicole Vroman** effective October 12, 2022

A.6 Occasional Drivers:

1.	Greg Otis	2.	Caitlin Wasielewski	3.	Halee Wasson
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A.7 Chaperones: \$ per contract

1.	Lindsay Carpenter	2.	Joanne Cartner	3.	Andrea Gregg
4.	Jacquelyn Jones	5.	Simone Lanning	6.	Meghan Picciano
7.	Molly Thurston-Chase	8.	Nate Van Hall		

A.8 Field Placement Teaching: Cornell University student Alyssa Roorda with Halee Wasson, October 12 through December 23, 2022

A.9 Alternate Claims Auditor: **Laurel Kachnycz**

B. Salary Adjustments: 2022/2023 school year, based on verification of completed Masters level classes and/or Masters level classes previously approved.

	<i>Staff Member</i>	<i>Current Step</i>	<i>Masters Level Credits Earned</i>	<i>New Step</i>	<i>Adjustment Amount</i>
B.1	Cristiane Lourenco	Step 3 +18	12	Step 3 + 30M	\$2,210
B.2	Halee Wasson	Step 5 + 0	6	Step 5 + 6	\$383

Untabled Winter Sports Appointments 2022-2023, from September 26, 2022 Agenda:

<i>Sport</i>	<i>Staff Member</i>	<i>Stipend</i>
Varsity Boys Swim Coach, <i>split stipend</i>	Cathy Murray	\$3,254
Varsity Boys Swim Coach, <i>split stipend</i>	Ian Murray	\$2,169
Modified Boys Swim Coach, <i>split stipend</i>	Cathy Murray	\$2,004
Modified Boys Swim Coach, <i>split stipend</i>	Ian Murray	\$1,336.50

8.0 Business Office Reports/Informational Items

A. External Audit

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the External Audit for the 2021/22 school year, as presented by Insero & Company CPAs LLP of Ithaca, NY.

On a motion by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

B. Claims Auditor Reports: July, August, September, 2022

9.0 Superintendent’s Report/Informational Items – none

10.0 Board of Education/Committees

A. Coffee with the Board work session update Rachel McCarthy gave an update regarding the work session meeting held at 6 pm this evening. The board members are hopeful people will attend, it will be limited to 1.5 hours, it will be publicized and the purpose is to create relationships with the community. It will be held in the high school cafeteria, auditorium and nearby hallway, light refreshments will be available.

B. Committees:

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy
Will meet in November, no exact date set yet.

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach
Met tonight at 6:30 pm in the District Office

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman
No report.

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy
Superintendent Jensen will email the members to schedule a meeting.

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach
Will meet on Thursday, October 27, 2022 at 11:00 am in the District Office

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman
Will meet on Monday, October 24, 2022 at 6:00 pm in the District Office

B.7 Safety/Wellness; Chris Brozon, Janet Lehman
Will meet in November.

B.8 Transportation; Heather Rejman, Kelsey Rossbach
Met on Wednesday, October 5, 2022, meeting minutes provided

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave
Wiemann

11.0 Visitor Recognition: Residents Wishing to Address the Board

Robb Jetty spoke regarding the SCCS Athletic Wall of Fame history and committee membership. He shared his work regarding policies, a nomination packet and a nomination form. He was following up from his March 7, 2022 concerns

12.0 Adjournment

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education meeting adjourned at 8:07 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk