

# SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes  
High School Library

December 11, 2023  
6:00 pm

*There was a moment of silence held prior to the Board of Education meeting in honor of 2023 graduate Ana Marsh. Attendees were offered an opportunity to share a memory of Ana.*

1.0 Call to Order at 6:09 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

**Board members present:** Matthew Bennett, Dave Harvatine, Janet Lehman, Rachel McCarthy, Timothy Pallokat, Heather Rejman, Kelsey Rossbach

**Board members absent:** None

**Administrators present:** Loretta Van Horn, Luke Carnicelli, Lindsay Herrling, Caitlin Wasielewski

**Others present:** Nynette Adams, Jamie Bailey, Frank Benenati, CJ Calarco, Mike Dempsey, Julia Dunsmoor, Mary Hemans, Robb Jetty, Lori Knopp, Mary Napier, Carl Patzer, Diane Patzer, Kathy Sheils, Sandy Souder

3.0 Approval of the Amended Agenda – discussion section added between sections 9.0 and 10.0 regarding school mascot

Board President Kelsey Rossbach asked the Board of Education to consider adding a section for mascot discussion between sections 9.0 and 10.0.

Matt Bennett made a motion to amend the agenda to add a section for mascot discussion between sections 9.0 and 10.0, motion seconded by Rachel McCarthy.

Motion carried: Yes – 7 No – 0

On a motion by Matt Bennett, seconded by Rachel McCarthy, the amended agenda was approved.

Motion carried: Yes – 7 No – 0

4.0 Questions from the audience regarding agenda items – None

5.0 Presentation: Program Overview – Lindsay Herrling, Director of Special Education and Student Services shared information on student classification areas and rates, staffing, and classroom sites.

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through F.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 6 No – 1 (Heather Rejman)

- A. Minutes; Board of Education meeting November 13, 2023
- B. CSE Recommendations; 2023/2024
- C. Professional Development Plan for 2023-2024
- D. Overnight Field Trip Request – Camp Oswegatchie, Croghan, NY; twelve (12) students to travel on Friday, January 26 through Sunday, January 28, 2024; students will be accompanied by Halee Wasson, Shelly Kulis and Brett Jillson
- E. Overnight Field Trip Request – Gettysburg and Hershey, PA; forty-five (45) students to travel on Monday, June 17 through Tuesday, June 18, 2024; students will be accompanied by Sarah Allen, Mike VanDoren, Mary Beth Howell and Nate Van Hall
- F. Create Account; Class of 2030
- G. Resolution; OCM BOCES technology lease

**WHEREAS**, the Board of Education of the Southern Cayuga Central School District desires to enter into up to a FIVE year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

**NOW, THEREFORE,**

**RESOLVED**, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of \$165,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of FIVE years commencing on or about December 1<sup>st</sup>, 2023.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

7.0 Personnel/Consent Items; Consent Agenda

**RESOLVED** that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through E, for the 2023/24 school year or for the term as indicated.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

A. Leave of Absence Request

A.1	<b>Breanna Soutar</b> , Teacher; for maternity purposes; from February 24, 2024 through April 30, 2024, to go unpaid from March 15, 2024 through April 30, 2024
-----	---

B. Appointments 2023-2024

B.1	Substitute Teacher; <b>Linda Balk</b> , effective December 12, 2023
B.2	Substitute Teacher; <b>Rachel Franklin</b> , effective November 2, 2023
B.3	Substitute Teacher; <b>Yasmine Smith</b> , effective October 5, 2023
B.4	Substitute Teacher, Substitute Teaching Assistant, Substitute Teacher Aide; <b>Reid Webster</b> , effective December 12, 2023
B.5	Substitute Cleaner; <b>Kevin Cater</b> , effective December 12, 2023
B.6	Long-Term Substitute Special Education Teacher; <b>Linda Balk</b> , as a long-term substitute in the Special Education tenure area with Professional New York State Certification in Students with Disabilities – Grades 7-12 – Social Studies to fill a temporary vacancy beginning on or about February 24, 2024 and ending on or about April 30, 2024; at an annual salary of Step 1 +0M; \$54,184, pro-rated.

C. Co-Curricular Appointments 2023-2024

C.1	Basketball Timekeeper/Shot Clock Operator	<b>Colton Gregg</b>	\$ per contract
C.2	Basketball Scorekeeper	<b>Janet Otis</b>	\$ per contract
C.3	Basketball Timekeeper/Shot Clock Operator	<b>Greg Otis</b>	\$ per contract
C.4	Basketball Scorekeeper	<b>Chris Stevens</b>	\$ per contract
C.5	Chaperone	<b>Jessica Hurd</b>	\$ per contract
C.6	Boys Modified Basketball, four (4) additional games	<b>Colton Gregg</b>	\$279.32 (4 x \$69.83)
C.7	Musical Choreographer	<b>Jennifer Diana</b>	\$724.80

D. Co-Curricular Appointments through ESSER Reserve Grant:

D.1	Gaming Club	<b>Heather Snyder</b>	\$760.50
D.2	Gaming Club	<b>Nate Van Hall</b>	\$760.50

E. Changes in Employment Status

E.1	Network Administrator; <b>Greg Hurd</b> , permanent appointment at conclusion of his probationary period
E.2	Senior Clerk/Typist; <b>Kim Bergen</b> , to a 52-week probationary Civil Service appointment, effective November 22, 2023

8.0 Business Office Reports/Informational Items

A. Corrective Action Plans (CAPs)

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the District's Corrective Action Plans in regards to the 2022/23 External Audit findings.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 6 No – 1 (Heather Rejman)

B. Treasurer's Reports

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Reports for July, August, September and October, 2023.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

C. Tax collector report

D. Claims Auditor Reports; July, August, September 2023

9.0 Superintendent's Report/Informational Items – No report.

*Discussion Item – New Mascot* – Board President Kelsey Rossbach is not revealing the new mascot vote results tonight, the Board instead wants to give Superintendent Jensen the opportunity to send out the announcement himself.

10.0 Board of Education/Committees

A. Committees

A.1	<b><i>Athletics; Matt Bennett, Rachel McCarthy, Heather Rejman</i></b>
Met on Thursday, November 16 <sup>th</sup> , meeting minutes provided. The committee met again tonight and meeting minutes will be provided.	
A.2	<b><i>Audit; Tim Pallok, Heather Rejman, Kelsey Rossbach</i></b>
A.3	<b><i>Budget/Finance; Dave Harvatine, Janet Lehman, Tim Pallok</i></b>
Met on Monday, November 13 <sup>th</sup> , meeting minutes provided. Will meet again on Thursday, December 21 <sup>st</sup> at 1:30 pm.	
A.4	<b><i>Directions/Long-Range Education; Janet Lehman, Rachel McCarthy, Kelsey Rossbach</i></b>
Committee members want to add Board of Education goals to their work and prioritizing district communications overall as well as communications related to emergent issues. The committee members need to set another meeting date.	
A.5	<b><i>Facilities; Matt Bennett, Dave Harvatine, Kelsey Rossbach</i></b>
Will meet on Thursday, December 14 <sup>th</sup> at 9 am.	
A.6	<b><i>Policy; Rachel McCarthy, Heather Rejman</i></b>
Will meet on Monday, January 22 <sup>nd</sup> at 5 pm.	
A.7	<b><i>Safety &amp; Wellness; Janet Lehman, Rachel McCarthy</i></b>
Met on Wednesday, November 15 <sup>th</sup> , meeting minutes provided.	
A.8	<b><i>Transportation; Matt Bennett, Tim Pallok</i></b>
A.9	<b><i>Cayuga Onondaga School Boards Association (COSBA); Dave Wiemann</i></b>
No report.	

11.0 Visitor Recognition; Residents Wishing to Address the Board

Kathy Sheils spoke as a volunteer with the Friends of the Planetarium, regarding the Spitz projector.

Carl Patzer spoke about the planetarium.

Frank Benenati spoke as the current President of the Friends of the Planetarium.

Diane Patzer spoke as a member of the Friends of the Planetarium.

Mike Dempsey spoke about the Spitz projector.

Sandy Souder spoke on behalf of the Friends of the Planetarium.

Board President Kelsey Rossbach thanked everyone.

12.0 Adjournment

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 7:42 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
*Marcy Hand*, District Clerk